



**Township of Havelock-Belmont-Methuen
Summer Employment Opportunity: Tourism Ambassador
(2 Positions Available)
Hourly Wage: \$17.60**

The Township of Havelock-Belmont-Methuen is seeking two qualified, responsible, motivated individuals to fill the Tourism Ambassador positions, for the months of July and August for 20 hours per week. The successful candidates will operate the visitors centre for The Township of Havelock-Belmont-Methuen. The Visitor Centre is located on the south side of Highway 7 in the Village of Havelock, which is operational three days a week (Thursday, Friday & Saturday) from the first weekend in July to the last weekend in August.

All applicants must be able to work the schedule specified in the job description. Responsibilities include welcoming visitors to the Visitor Centre with genuine enthusiasm for our local community, businesses, and tourism attractions, consistently interact with others in a friendly, positive, and service-oriented manner, prepare tourist info packages as required, maintain brochure racks and promotional materials.

A detailed job description can be found on the Township website at www.hbmtwp.ca

Closing Date: The posting will remain open until a suitable candidate is selected; no application deadline has been set.

Candidates are invited to submit a CONFIDENTIAL detailed cover letter and resume by e-mail or regular mail to:

Kayla Spooner
Deputy Treasurer
Township of Havelock-Belmont-Methuen
1 Ottawa Street East
P.O. Box 10, Havelock, ON K0L 1Z0
Kspooner@hbmtwp.ca

The Township of Havelock-Belmont-Methuen welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used only to evaluate the suitability of applicants for employment.