



**Notice Of Complete Application and A Public Meeting
Concerning A Zoning By-Law Amendment**

Take Notice that the Corporation of the Township of Havelock-Belmont-Methuen is in receipt of an application for a Zoning By-law Amendment for lands identified as Part Lot 21, Concession 1, municipally known as 3348 County Road 48; bearing the Assessment Roll Number (ARN) 1531-010-006-07700.

As required under subsection 34 (10.4) and 34 (10.7) of the *Planning Act*, R.S.O. 1990, as amended, Council of the Township of Havelock-Belmont-Methuen has deemed this application to be “Complete”.

Take Further Notice that the Council of the Corporation of the Township of Havelock-Belmont-Methuen will hold a public meeting on **June 16th, 2026 at 9:30 a.m.** to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act*, R.S.O., 1990, as amended. **The Public Meeting will be held in hybrid fashion (in-person and electronically).**

If you wish to participate in the meeting virtually, please locate the applicable meeting date on the Township’s [Council Calendar webpage](#). The virtual link is located on the coversheet of the meeting agenda.

The Municipality is using Zoom for electronic meetings. The application can be downloaded to either a computer or cell phone. It is recommended that you test the program in advance of the meeting. Meetings will also be recorded and made available on YouTube for public viewing as soon as possible following the meeting.

We would encourage you to communicate with Council by forwarding written comments in support or opposition of the application to planning@hbmtwp.ca or to P.O. Box 10, 1 Ottawa Street East, Havelock, ON K0L 1Z0.

Purpose and Effect:

The purpose of this Zoning By-law application is to amend Comprehensive Zoning By-law 1995-42, as amended, by replacing the “Institutional Zone (I)” which currently applies to the subject site with a site-specific “Special District 311 (S.D. 311) Zone”. The “Special District 311 (S.D. 311) Zone” would apply the provisions of the Residential Type 1 Zone (R1) to the site, as well as establish site-specific regulations to permit the conversion of the existing building on the site into a single-detached dwelling containing a home occupation.

The applicant is seeking relief from Sections 4.15, 4.27, and 7.2.1 of the Township’s Comprehensive Zoning By-law 1995-42, as amended, to establish site-specific regulations through “Special District 311 (S.D. 311) Zone” to facilitate the proposed development.

This application will have the following effects:

- Permit a home occupation with a floor area greater than 37 square metres;
- Permit a reduced minimum front yard setback for the existing structure and its attached stairs, to recognize the development as it currently exists; and
- Permit a parking area with a minimum front yard setback of 9.8 metres, where a minimum front yard setback of 15 metres is required.

A key map showing the lands to which this application applies is provided with this notice.



Any person may attend the public meeting and/or make verbal or written representation either in support of or in opposition to the proposed Zoning By-law Amendment. Written submissions in respect of the proposed Amendment should be directed to the Clerk of the Township of Havelock-Belmont-Methuen.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the Township of Havelock-Belmont-Methuen to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Havelock-Belmont-Methuen before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make an oral submission at the public meeting or make written submissions to the Township of Havelock-Belmont-Methuen before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Notification:

If you wish to be notified of the decision of the Council of the Township of Havelock-Belmont-Methuen on the proposed zoning by-law amendment, you must make a written request to the Clerk of the Township of Havelock-Belmont-Methuen at the address below.

Additional Information:

Additional information and material related to the proposed by-law will be available for public inspection on the Township website as of the date of the posting of this notice. Anyone wishing to obtain additional information with respect to this application is requested to direct enquiries to 705-778-2308 or planning@hbmtwp.ca.

Dated at the Township of Havelock-Belmont-Methuen this 26th day of May 2026.

Mr. Robert Angione, M.P.A., B. Admin,
Chief Administrative Officer
Municipal Clerk
Township of Havelock-Belmont-Methuen
P.O. Box 10, 1 Ottawa Street East
Havelock, ON K0L 1Z0
(705) 778-2308
(705) 778-5248 (fax)