
TOWNSHIP OF

HAVELOCK-BELMONT-METHUEN

2026 Operating and Capital Budget Review Book - **FINAL**



Contents

Part I - 2026 Departmental Operating Budget Review	4
Gross Expenditures by Department	6
Do Yearly Property Taxes Pay for Everything in our Budget?	7
What are Operating Expenses?	7
How Much of the Operating Budget is Discretionary?	9
HBM 2026 Gross Budget Expenditures by Object	11
What does 1% mean?	12
What a Residential Property Owner Pays For	12
Where Do Your Tax Dollars Go?	12
A Picture is Worth a Thousand Words – How do you get from Gross to Net Expenses?	14
A Picture is Worth a Thousand Words – What HBM Property Owners Pay vs. What Our Municipality Keeps	15
Net Tax Levy by Division	17
Administration	18
Council	24
Animal Control	27
Building	30
By-Law	32
Cemetery	34
Conservation Authorities	37
Facilities Administration	40
Facilities Operations	42
Fire Services	52
Library	55
Parks and Recreation	58
Parks Operating	61
Planning	65
Police	68
Public Works: Administration	71
Public Works: Operations	73
Sewer	76
Waste Administration	79
Waste Transfer Stations	79
Water	875
Source Water	90

Part II - 2026 Departmental Capital Budget Review92

- 2026 Capital Budget 93**
- Reserves and Reserve Funds 942**
- Future Commitments 95**
- Summary of Capital Projects..... 99**
- Administration Capital 1020**
- Facilities Capital..... 104**
- Fire Capital..... 118**
- Library Capital..... 120**
- Parks and Recreation Capital 121**
- Roads Capital 1297**
- Sewer Capital..... 141**

Part III - 2026 Tax Rate Calculations146

- Taxable assessment for 2026 – estimated 2.1% increase..... 1475
- Tax Ratios and Tax Rates..... 149
- Weighted Taxable Assessment 151
- HBM Municipal Tax Rates 152
- Village Area Rate Budget and Rate Change..... 154**
- Municipal Tax Levy by Class 155
- Education Tax Rates 156
- Business Education Property Tax Rates 156

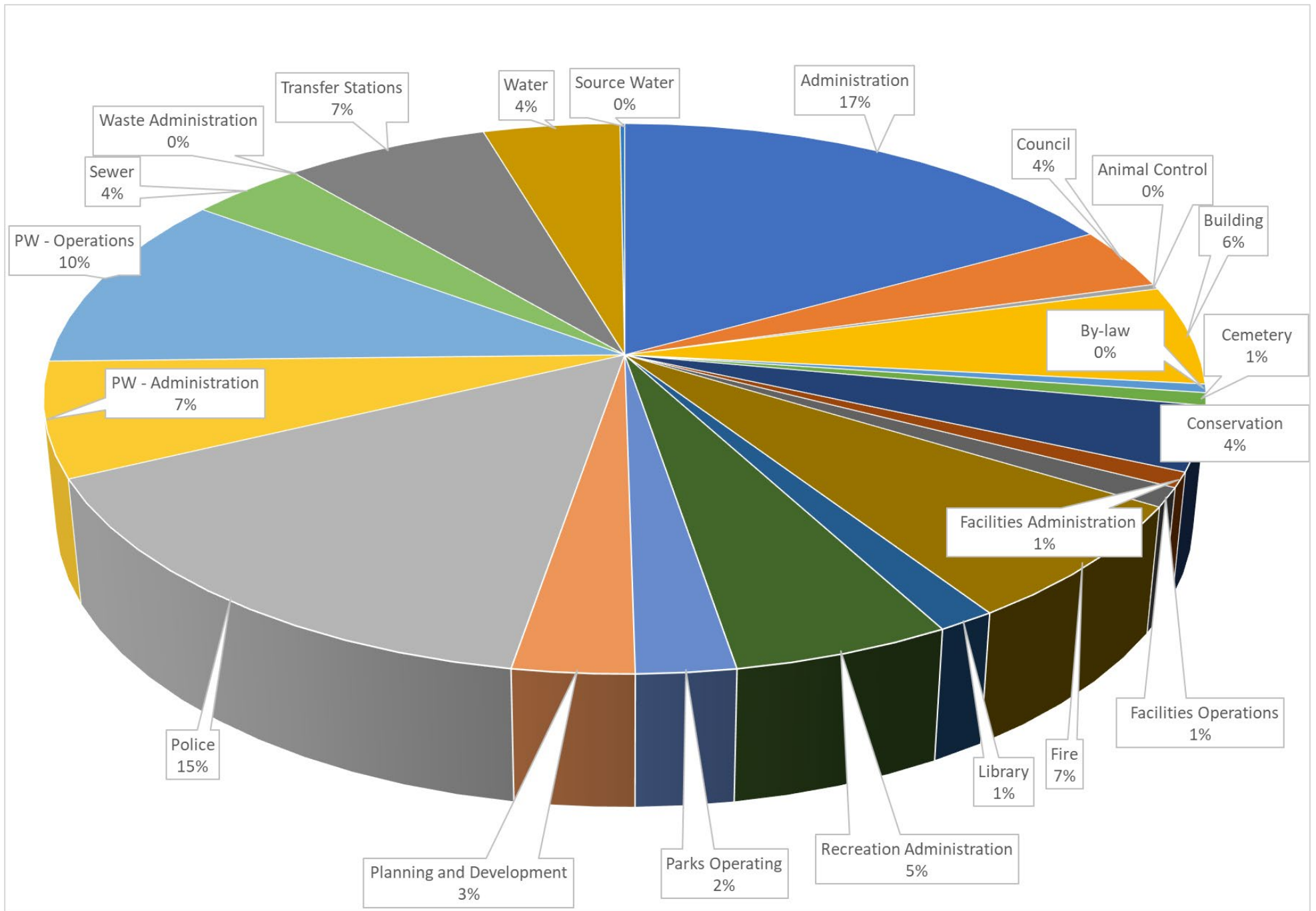




Part I - 2026 Departmental Operating Budget Review

-
- *Final 2026 tax rate increase of 3.84%*
 - *County of Peterborough tax rate increase of 5.34%*
 - *Real assessment growth of 2.1%*
 - *\$23,942,969 in proposed capital projects, including \$15.6M in provincial funding and \$8.4M in funding from HBM reserves*

Gross Operating Budget Expenditures by Department



Gross Expenditures by Department

Township of Havelock-Belmont-Methuen					
2026 Gross Operating Budget Expenses					
Description	2025 Approved Budget	2025 Estimated Actual	2026 Approved	Variances 2025 - 2026 Budget	
				Over(under) 2025 Budget %	Over (Under) 2025 Budget \$
Administration	\$1,464,803	\$1,365,351	\$1,540,384	5.2%	\$75,581
Council	304,058	244,178	\$331,177	8.9%	27,119
Animal Control	13,162	12,365	\$27,200	106.7%	14,038
Building					
<i>Building</i>	500,546	482,035	\$530,454	6.0%	29,908
<i>By-law</i>	46,720	40,292	\$45,286	-3.1%	-1,434
	547,266	522,327	\$575,740	5.2%	28,474
Cemetery	63,735	63,735	\$66,921	5.0%	3,186
Conservation Authorities	341,942	335,116	\$342,413	0.1%	471
Facilities					
<i>Facilities Administration</i>	79,207	78,953	\$80,749	1.9%	1,542
<i>Facilities Operations</i>	95,490	80,254	\$101,575	6.4%	6,085
	174,697	159,207	\$182,324	4.4%	7,627
Fire	641,312	641,312	\$636,506	-0.7%	-4,806
Library	125,665	127,334	\$127,001	1.1%	1,336
Parks, Recreation & Facilities					
<i>Recreation Administration</i>	463,781	438,531	\$478,416	3.2%	14,635
<i>Parks Operating</i>	204,550	204,550	\$217,350	6.3%	12,800
	668,331	643,081	\$695,766	4.1%	27,435
Planning and Development	257,427	211,332	\$265,245	3.0%	7,818
Police	1,263,368	1,237,493	\$1,385,680	9.7%	122,312
Public Works					
<i>PW - Administration</i>	616,327	599,153	\$611,880	-0.7%	-4,447
<i>PW - Operations</i>	949,251	960,987	\$952,751	0.4%	3,500
	1,565,578	1,560,140	\$1,564,631	-0.1%	-947
Sewer	295,262	284,787	\$335,330	13.6%	40,068
Waste					
<i>Waste Administration</i>					
<i>Transfer Stations</i>	574,054	580,135	\$602,630	5.0%	28,576
	574,054	580,135	\$602,630	5.0%	28,576
Water	369,912	352,884	\$403,018	8.9%	33,106
Source Water	13,210	12,200	\$13,796	4.4%	586
	\$8,683,782	\$8,352,977	\$9,095,762	4.7%	\$411,980

Do Yearly Property Taxes Pay for Everything in our Budget?

Unlike the federal and provincial governments, municipalities do not receive a portion of income or sales taxes. Municipalities in Ontario rely primarily on property taxes for revenue. In any given year, funding for operations and capital needs come from taxation, transfers from governments, reserves and reserve funds, user fees, and departmental operating revenue (see chart on next page).

What are Operating Expenses?

Operating expenses are those outlays of funds for the day to day, ongoing expenses that a municipality incurs to provide programs and services to residents and visitors, including staff salaries and wages, emergency services, police, water, public works and recreation. Capital expenses support the provision of services as well, but they are for tangible capital assets (TCAs) which have “useful” lives that stretch beyond one calendar year. The cost of these TCAs is split, or “amortized” over their useful life in accordance with generally accepted accounting principles (GAAP).

Township of Havelock-Belmont-Methuen							
Expense Funding Sources							
Description	Core Expenses - HBM Tax Levy Funded	Provincial and Federal Funding Support	Transfer from Reserves - Operating	Transfers from Reserves- Capital	User Fee Funded	Department Operating Revenue	Total Expenses
Administration <i>(CAO, Clerk, Finance, Information Technology, Health & Safety, HR)</i>	-1,348,992	-\$1,876,969	-\$40,000	-\$68,000		-\$456,400	-\$3,790,361
Council	-270,803		-76,000				-346,803
Animal Control	-23,130					-4,070	-27,200
Building <i>Building</i>	-306,454				-224,000		-530,454
<i>Bylaw</i>	-39,586					-5,700	-45,286
Cemetery	-66,921						-66,921
Conservation Authorities	-342,413						-342,413
Facilities <i>(Library, Municipal, Stone Hall, Town Hall, OPP Buildings)</i> <i>Facilities Administration , Facilities Operations</i>	-450,324			-271,098		-2,000	-723,422
Fire	-849,906	-6,800	-20,000	-156,550		-3,400	-1,036,656
Library	-105,628	-20,773		-3,000		-600	-130,001
Parks, Recreation & Facilities <i>Recreation Administration</i>	-376,641			-304,000	-101,775		-782,416
<i>Parks Operating</i>	-374,750						-374,750
Planning and Development	-150,245		-75,000		-40,000		-265,245
Police	-1,450,744	-4,936					-1,455,680
Public Works <i>PW - Administration</i>	-1,013,280	-2,172,474		-2,886,857		-161,600	-6,234,211
<i>PW - Operations</i>	-952,751						-952,751
Sewer		-4,136,362		-1,718,919	-519,000		-6,374,281
Waste Administration and Transfer Stations <i>Waste Administration</i>	5,700				-164,700		-159,000
<i>Transfer Stations</i>	-437,330				-165,300		-602,630
Water <i>Source Water</i>	-13,796	-9,270,752	8	-2,954,957	-581,000		-12,806,709
	-\$8,567,994	-\$17,489,066	-\$211,000	-\$8,363,381	-\$1,795,775	-\$633,770	-\$37,060,986

How Much of the Operating Budget is Discretionary?

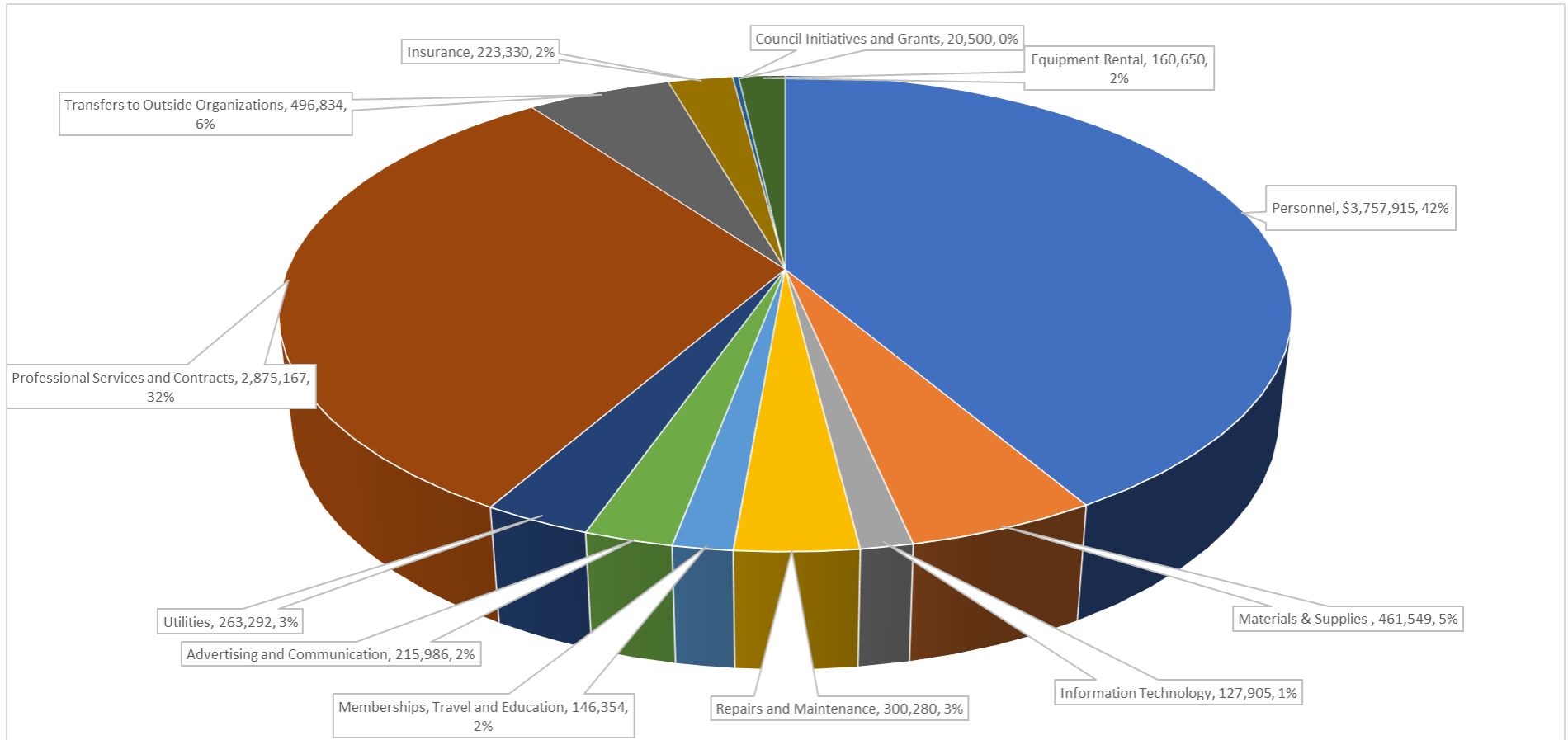
It is important to note, when studying HBM's operating budget, how much of the total expenditures of the municipality are discretionary, or easily changed, by Council. Calculating this figure can be a matter of opinion, but municipalities can generally determine its level through the following factors:

1. Legislative Requirements - There is Provincial or Federal legislation requiring the municipality to perform the activity or service.
2. Core functions – Performing the activity or service is something that every municipality in Canada does or must do in order to carry on business.
3. Highly Desirable – Not every municipality in Canada performs the activity or service, but the majority does, and it would be with extreme reluctance that the municipality would eliminate this activity or service.
4. Like to do if possible - The municipality would like to continue to provide the activity or service, if it can.

The chart on the next page illustrates this continuum between mandatory and discretionary with HBM's operating budget components.

84% of total costs are related to personnel (wages and statutory and non-statutory benefits), utilities, insurance, transfers to outside organizations, professional services and agreements (police services, environmental services required by law, road engineering, etc.). Other costs, such as repair and maintenance (3%), material and supplies (5%), information technology (2%), advertising and communication (2%), and equipment rentals (2%), could be decreased, in theory, but this would result in higher equipment and building failure rates, larger and more frequent capital expenditures, lower levels of service to the community, more downtime in the services provided, and less communication to taxpayers.

HBM 2026 Gross Budget Expenditures by Object



What does 1% mean?

For 2026, a 1.0% change in the municipal tax rate equates to approximately \$80,500 in tax supported expenditures. That is, to lower the 2026 tax rate by 1.0%, \$80,500 in net tax levy funded expenditures would need to be eliminated.

What a Residential Property Owner Pays For

The chart on page 13 shows what a Residential taxpayer funds, by division, for each 100,000 of assessment. For example, a property owner with a \$250,000 Residential assessment would pay \$143.35 for Fire Services in a year (\$250,000 divided by 100,000 times \$57.34).

Where Do Your Tax Dollars Go?

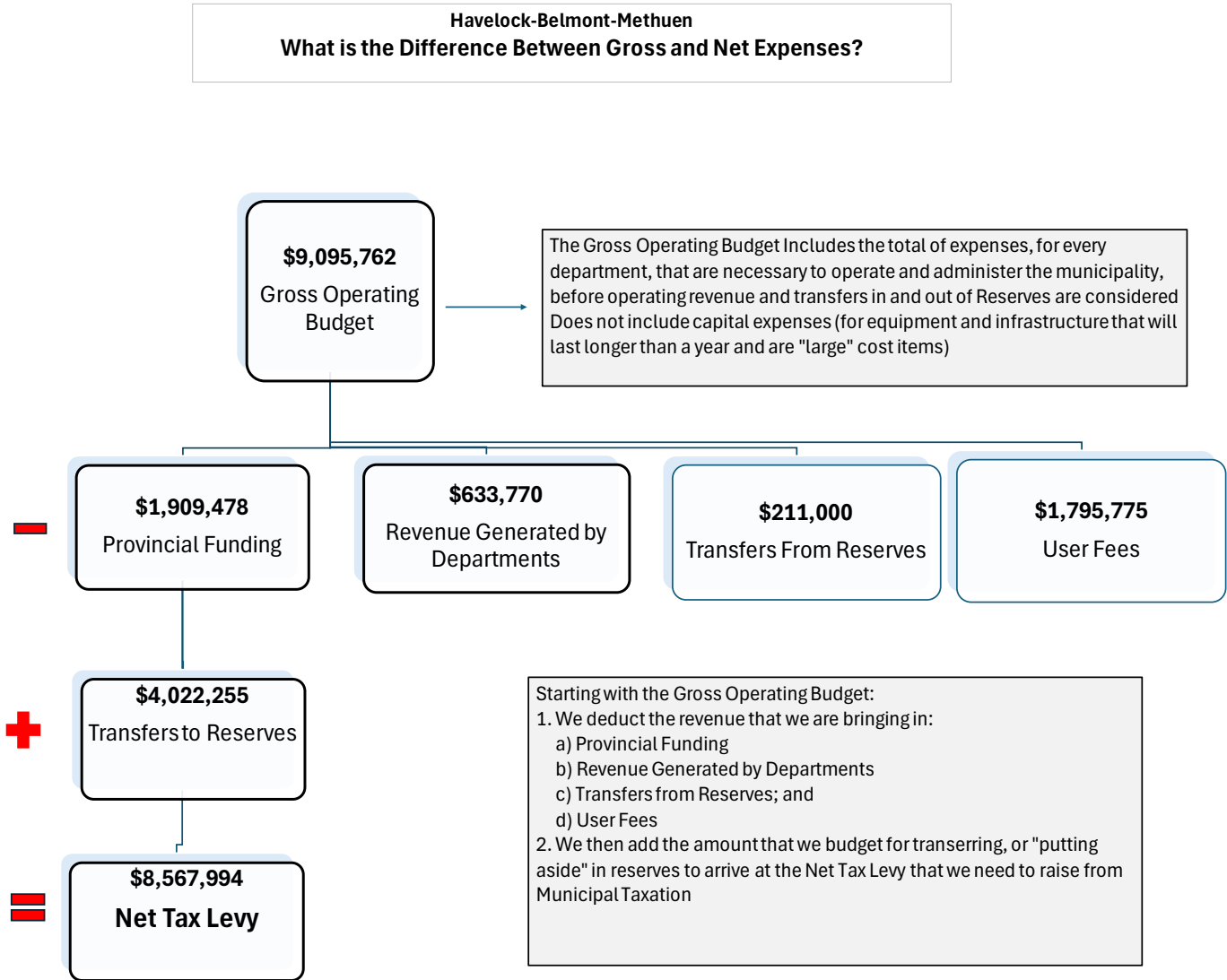
HBM is responsible for not only billing municipal taxes but also County (37.3% of your tax bill) and Provincial Education taxes (15.7%).

Havelock-Belmont-Methuen Breakdown of Taxes Levied 2020 through 2025							
Year	Municipal	%	County	%	Education (All Boards)	%	Total
2025	8,082,530	47.0%	6,404,938	37.3%	2,706,958	15.7%	17,194,426
2024	7,506,266	47.1%	5,781,816	36.3%	2,647,543	16.6%	15,935,625
2023	7,267,684	48.5%	5,119,278	34.2%	2,587,374	17.3%	14,974,336
2022	6,920,993	48.3%	4,855,887	33.9%	2,554,682	17.8%	14,331,562
2021	6,816,490	48.6%	4,694,364	33.4%	2,527,794	18.0%	14,038,648
2020	6,672,122	48.2%	4,555,732	32.9%	2,624,526	18.9%	13,852,380

Part I – 2026 Departmental Operating Budget Review

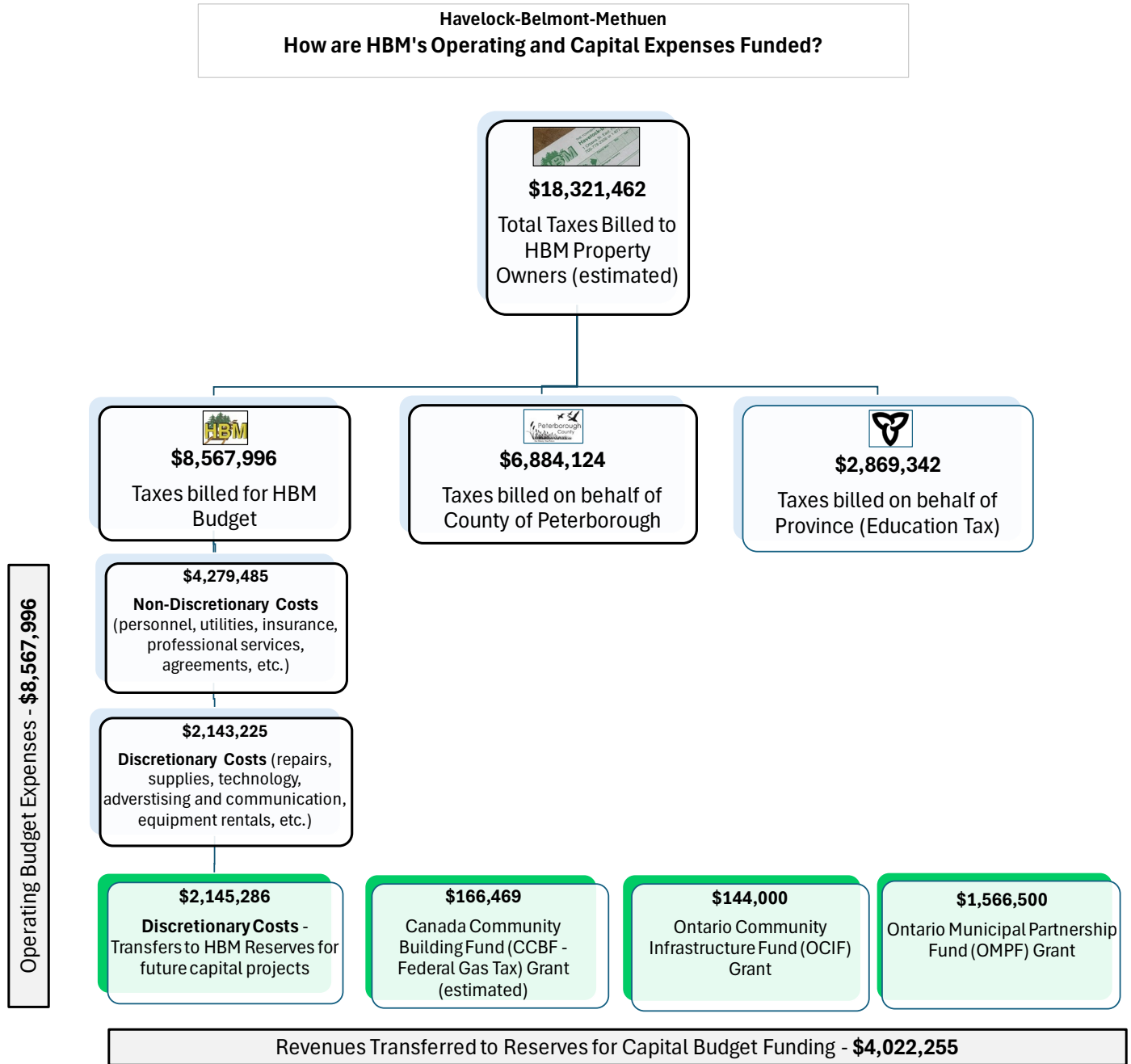
Township of Havelock-Belmont-Methuen		
What Your Taxes Pay For		
Description	2026 Approved Budget	Residential Taxpayers Per \$100,000 of Assessment
Administration <i>(CAO, Clerk, Finance, Information Technology, HR)</i>	\$1,348,992	\$91.01
Council	270,803	18.27
Animal Control	23,130	1.56
Building		
<i>Building</i>	306,454	20.68
<i>Bylaw</i>	39,586	2.67
	346,040	23.35
Cemetery	66,921	4.52
Conservation Authorities	342,413	23.10
Facilities <i>(Library, Municipal, Stone Hall, Town Hall, OPP)</i>	450,324	30.38
Fire	849,906	57.34
Library	105,628	7.13
Parks, Recreation & Facilities		
<i>Recreation Administration</i>	376,641	25.41
<i>Parks Operating</i>	250,200	16.88
<i>Arena Operating</i>	122,050	8.23
<i>Sports Field Operating</i>	2,500	0.17
	751,391	50.69
Planning and Development	150,245	10.14
Police	1,450,744	97.88
Public Works		
<i>PW - Administration</i>	1,013,280	68.36
<i>PW - Operations</i>	952,751	64.28
	1,966,031	132.64
Sewer		
Waste		
<i>Waste Administration</i>	-5,700	-0.38
<i>Transfer Stations</i>	437,330	29.51
	431,630	29.13
Water		
Source Water	13,796	0.93
	\$8,567,994	\$578.07

A Picture is Worth a Thousand Words – How do you get from Gross to Net Expenses?



But...HBM property owners will pay more than \$8,567,994 in 2026 won't they?

A Picture is Worth a Thousand Words – What HBM Property Owners Pay vs. What Our Municipality Keeps

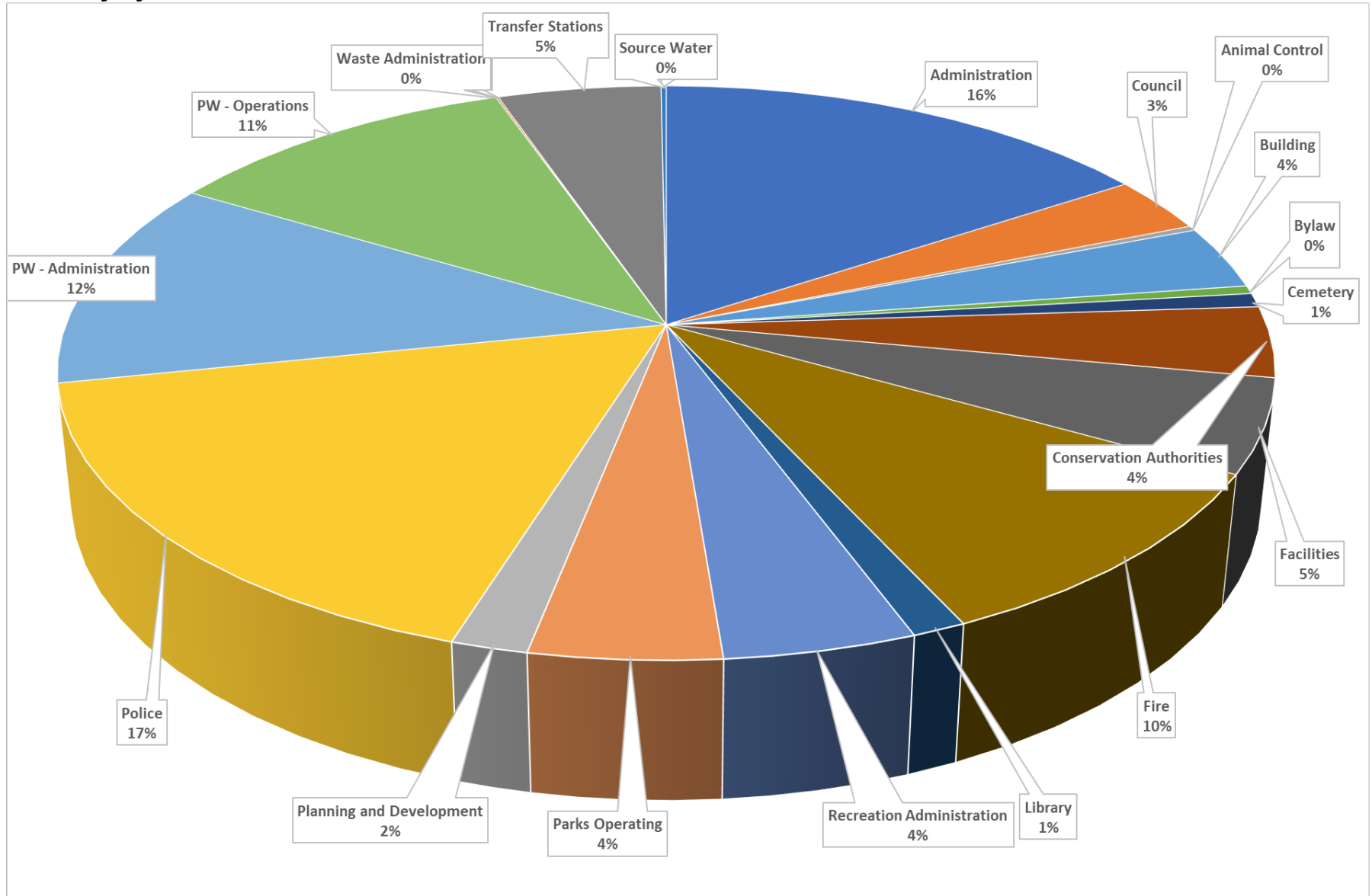


Part I – 2026 Departmental Operating Budget Review

Township of Havelock-Belmont-Methuen					
2026 Net Tax Levy					
Description	2025 Approved Budget	2025 Projected Actual	2026 Approved Budget	Variances 2025 - 2026 Budget	
				Over(under) 2025 Budget %	Over (Under) 2025 Budget \$
Administration	\$1,296,153	\$1,169,751	\$1,348,992	4.1%	\$52,839
Council	287,416	244,178	\$270,803	-5.8%	-16,613
Animal Control	8,052	8,120	\$23,130	187.3%	15,078
Building					
<i>Building</i>	254,546	252,535	\$306,454	20.4%	51,908
<i>Bylaw</i>	41,020	40,292	\$39,586	-3.5%	-1,434
	295,566	292,827	\$346,040	17.1%	50,474
Cemetery	63,735	63,735	\$66,921	5.0%	3,186
Conservation Authorities	341,942	335,116	\$342,413	0.1%	471
Facilities	232,697	218,207	\$450,324	93.5%	217,627
Fire	863,112	863,112	\$849,906	-1.5%	-13,206
Library	104,292	104,556	\$105,628	1.3%	1,336
Parks, Recreation & Facilities					
<i>Recreation Administration</i>	388,606	342,956	\$376,641	-3.1%	-11,965
<i>Parks Operating</i>	356,950	346,093	\$374,750	5.0%	17,800
	745,556	689,049	\$751,391	0.8%	5,835
Planning and Development	157,427	184,832	\$150,245	-4.6%	-7,182
Police	1,358,432	1,231,058	\$1,450,744	6.8%	92,312
Public Works					
<i>PW - Administration</i>	956,727	901,287	\$1,013,280	5.9%	56,553
<i>PW - Operations</i>	949,251	960,987	\$952,751	0.4%	3,500
	1,905,978	1,862,274	\$1,966,031	3.2%	60,053
Sewer		17,500			
Waste					
<i>Waste Administration</i>	212	12,195	-\$5,700	-2788.7%	-5,912
<i>Transfer Stations</i>	408,754	406,922	\$437,330	7.0%	28,576
	408,966	419,117	\$431,630	5.5%	22,664
Water					
Source Water	13,210	12,200	\$13,796	4.4%	586
	\$8,082,534	\$7,715,632	\$8,567,994	6.0%	\$485,460

Part I – 2026 Departmental Operating Budget Review

Net Tax Levy by Division



Administration

Department	Administration
Functions	CAO, Clerk, Finance, Information Technology, Human Resources

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$1,540,384	-\$2,333,369	-\$40,000	\$2,181,977	\$1,348,992
2025	1,464,803	-2,109,019	-40,000	1,980,369	1,296,153
	\$75,581	-\$224,350		\$201,608	\$52,839

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$68,000	-\$68,000			
2025	329,000	-329,000			
	-\$261,000	\$261,000			



Administration

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Administration Reserve	-\$369,000	-\$111,703	-\$108,000	-\$261,000
Grant in Lieu	-25,000	-25,000	-25,000	
Provincial Conditional (COVID and OCIF)	-160,000	-160,000	-144,000	-16,000
Provincial Unconditional Grant (OMPF)	-1,411,900	-1,411,900	-1,566,500	154,600
Federal Gas Tax Reserve	-166,469	-166,469	-166,469	
Tax Certificates	-4,250	-6,000	-5,000	750
Misc Revenues	-1,000	-11,000	-16,000	15,000
NSF Fees	-400	-500	-400	
Other Licences	-3,500	-3,600	-3,500	
Marriage Licences	-1,500	-1,500	-1,500	
Interest/Penalty-taxes	-110,000	-125,000	-125,000	15,000
Interest-Bank Account/Investments	-225,000	-225,000	-280,000	55,000
Total Revenue	-\$2,478,019	-\$2,247,672	-\$2,441,369	-\$36,650
<i>Provincial and Fed Funding incl. above</i>	<i>-\$1,738,369</i>	<i>-\$1,738,369</i>	<i>-\$1,876,969</i>	<i>\$138,600</i>



Administration

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Reserve-Federal Gas Tax	\$166,469	\$166,469	\$166,469	
Transfer to Reserve-Administration	242,000	242,000	264,260	22,260
Deferred Revenue-OCIF	160,000	160,000	144,000	-16,000
Transfer to Reserve - Other	1,411,900	1,411,900	1,607,248	195,348
	\$1,980,369	\$1,980,369	\$2,181,977	\$201,608

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$964,143	\$855,400	\$1,013,160	\$49,017
Materials & Supplies	48,500	43,500	45,500	-3,000
Information Technology	95,500	88,500	95,500	
Repairs and Maintenance	5,750	1,250	2,750	-3,000
Memberships, Travel and Education	19,710	18,650	22,500	2,790
Advertising and Communication	57,186	58,000	59,186	2,000
Insurance	19,140	16,900	15,822	-3,318
Utilities				
Professional Services and Contracts	202,580	240,050	237,580	35,000
Economic Development Initiatives	52,294	43,101	48,386	-3,908
Total Operating Budget Expense	\$1,464,803	\$1,365,351	\$1,540,384	\$75,581

2026 Operating Budget

DEPARTMENT: ADMINISTRATION

STATEMENT OF PURPOSE:

This activity reflects expenditures and revenues to support the Clerk's Office functions including: agenda preparation and distribution, and meeting minute taking, for all meetings of Council and standing committees of Council and some local boards and advisory committees; municipal elections; marriage licenses and ceremonies; lottery licenses; freedom of information requests; records management, and road closure applications To fulfill the statutory duties of the Treasurer; provide financial advice to Council and other departments; provide accounting, payroll, purchasing, accounts payable, accounts receivable and collections services to all departments; and administer the property taxation revenue function and operating and capital budget.

Specific areas of operations include:

- Taxation
- Investments
- Marriage, lottery and other various Licenses
- Grant applications and reporting
- Reporting to Provincial and Federal Governments
- Computer systems

2026 HIGHLIGHTS:

The Ontario Municipal Partnership Fund – Grant (OMPF) for 2026 has been confirmed and will be \$1,566,500 (an increase of \$154,600 from 2025, or 11%). Havelock-Belmont-Methuen will receive \$144,000 from the OCIF program in 2026, which is a decrease of \$16,000 from the 2025 amount.

The Clerk's Division will be overseeing the municipal election. This will be the major project in 2026

The Administration budget for audit, legal and consulting services was increased by \$35,000 to more accurately reflect expected yearly expenses related to producing our financial statements and anticipated legal costs.

The budget for education was increased by \$2,000 due to the need for continuous education and to ensure that staff are informed regarding best practices in all the departments mentioned above.

2026 Operating Budget

DEPARTMENT: ECONOMIC DEVELOPMENT

STATEMENT OF PURPOSE:

The Township of Havelock-Belmont-Methuen formed an Economic Development advisory committee. The mandate of the Economic Development Committee of Havelock-Belmont-Methuen is to provide advice on a range of economic development activities including:

- Marketing and promotion of the Township of Havelock-Belmont-Methuen as an eastern Ontario destination;
- Supporting and enhancing growth opportunities for existing economic sectors within the community;
- Identifying new and emerging economic sectors and assessing growth potential;
- Identifying funding and partnership opportunities that would support a vibrant business community and downtown;
- Ensuring broad consultation with community stakeholders on economic development issues and opportunities;
- Working with other economic development organizations to enhance prosperity throughout the region; Communicating, and collaborating where appropriate, with the Chamber of Commerce and other community organizations.

2026 BUDGET HIGHLIGHTS:

1. Memberships	1,293
2. Conferences and Training	1,842
3. Travel and Accommodations	2,322
4. Information Technology	5,874
5. Celebrate Havelock promotional items	2,642
6. Pumpkin Parade	750
7. Summerfest	3,630
8. Canada Day Fireworks and Supplies	11,450
9. Fire and Ice Event	7,500
10. Shop Local Project (Christmas & Thanksgiving)	2,000
11. HBM Cleanup	219
12. Peterborough Petes Visit	525
13. Special Unplanned Events	750
14. Seasonal Economic Development Project	2,500
15. Visitor Centre Staffing	8,316
16. Village Banners and Lights	8,800
17. Fishing Derby	2,873
18. Social Media Promotion	600
19. Fire and Ice – Sponsors and Admission Rev	(15,000)
20. Fishing Derby – Sponsors Revenue	<u>(500)</u>
Total Budget	\$48,386

Council

Department	Council
Functions	Council, Committees, Boards

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$331,177		-\$76,000	\$15,626	\$270,803
2025	304,058		-30,000	13,358	287,416
	\$27,119		-\$46,000	\$2,268	-\$16,613

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					



Council

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer From Election Reserve			-\$46,000	-\$46,000
Transfer from Administration Reserve				
Transfer from Admin Reserve - Operating	-\$30,000		-\$30,000	
Total Revenue	-\$30,000		-\$76,000	\$46,000
<i>Provincial and Fed Funding incl. above</i>				

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$151,047	\$149,020	\$157,816	\$6,769
Materials & Supplies	8,333	7,500	8,333	
Memberships, Travel and Education	18,828	12,000	18,828	
Election			46,000	\$46,000
Tree Planting Program			2,500	\$2,500
Transfer to Community Grants Reserve	1,000	1,000	1,991	\$991
Transfer to Environmental Grants Reserve	1,000	1,000	2,000	\$1,000
Transfer to Private Roads Grants Reserve	6,000	6,000	8,203	\$2,203
Transfer to Council Initiatives Reserve	5,358	5,358	3,432	-\$1,926
Transfer to Community Improvement Plan Reserve				
Contribution to Community Care Havelock	2,500	2,500	2,500	
Community Doctor Initiatives	108,150	80,000	80,000	-\$28,150
Contribution to Cambellford Hospital	5,000	5,000	5,000	
Advertising and Communication	4,200	3,800	4,200	
Professional Services and Contracts	6,000	1,000	6,000	
Total Operating Budget Expense	\$317,416	\$274,178	\$346,803	\$29,387

2026 Operating Budget

Form 1

DEPARTMENT: COUNCIL

STATEMENT OF PURPOSE:

HBM Council is the governance body of the municipal corporation and fulfills the responsibilities established for Council in the Municipal Act, 2001, and any other relevant legislation.

The Council consists of a Mayor, Deputy Mayor and three Councillors. The meeting process for conducting Council, General Committee, and Finance Committee meetings is established by Council in its procedural by-law. The Council positions are as follows:

Mayor: Jim Martin
Deputy Mayor: Hart Webb
Councillor at Large: Kathy Clement
Township Ward: Jerry Doherty
Village Ward: Beverly Flagler

2026 HIGHLIGHTS:

The 2026 Council budget includes remuneration for the Mayor and Members of Council. It also includes the municipality's annual corporate membership fees for organizations such as the Association of Municipalities of Ontario and the Federation of Canadian Municipalities.

In 2023, Council established several Reserves to support Community Initiatives with the following contributions:

- Community Grants Reserve (\$10,000)
- Environmental Grants Reserve (\$10,000)
- Private Roads Grants Reserve (\$15,000)
- Council Initiatives Reserve (\$45,000)
- Community Improvement Plan Reserve (\$75,000)

As envisioned during 2023 budget deliberations, the 2026 budget includes contributions to “top up” these reserves to their original balances as established in 2023 (\$15,626).

The Council activity also includes contributions to the Campbellford Hospital (\$5,000), Community Care Havelock (\$2,500), and a proposed amount to support Community Doctor Initiatives (\$80,000; a decrease of \$28,150 from the 2025 approved budget).

In 2026 the ward system will be replaced by at-large elections for all positions on Council.

Animal Control

Department	Animal Control				
Functions	Licencing, Animal Control				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$27,200	-\$4,070			\$23,130
2025	\$13,162	-\$5,110			\$8,052
	\$14,038	\$1,040			\$15,078

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					



Animal Control

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Infractions	-1,000	-105		1,000
Dog and Cat Licences	-4,110	-4,140	-4,070	40
Total Revenue	-\$5,110	-\$4,245	-\$4,070	-\$1,040
<i>Provincial and Fed Funding incl. above</i>				

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$462			-\$462
Materials & Supplies	200	200	200	
Professional Services and Contracts	12,500	12,165	27,000	\$14,500
Total Operating Budget Expense	\$13,162	\$12,365	\$27,200	\$14,038

DEPARTMENT: ANIMAL CONTROL

STATEMENT OF PURPOSE:

To provide animal control services for the Havelock-Belmont-Methuen Township. Part-time staff provides animal control services including enforcement of HBM’s Animal Control By-law and provincial legislation.

2026 HIGHLIGHTS:

The Township of Havelock-Belmont-Methuen has retained Peterborough Humane Society (PHS) for the purposes of enforcement for animal control (this is currently under review and may change). Animal Tag registration requirements are for both dogs and cats within the Township. Costs for Animal Tags include the following:

Dog:

- Spayed/neutered - \$15.00
- Unaltered - \$20.00
- Tags obtained after March 31st will incur a late fee of \$20.00 per customer account.

Cat:

- Spayed/neutered - \$10.00
- Unaltered - \$15.00

- Tags obtained after March 31st will incur a late fee of \$20.00 per customer account.

Animal licensing is required for the safety of animals, and to assist with the return of pets. When an animal tag is purchased and registered to a resident, the Township obtains ownership information and contact information. If an animal gets loose, or is found within the Municipality and has an animal tag, the resident that finds said animal, is able to inform the Township Office that an animal is secured and safe. The Township Animal Control Officer is then able to collect the animal, and use the registration information to return the pet to its rightful owner.

If an animal is found without a tag and not registered to the Township, our Animal Control Officer or finder of the animal, must take the pet to the local Humane Society (Peterborough Humane Society) where impound fees occur and become the responsibility of the owner of the pet to rectify upon pick up.

The “Professional Services and Contracts” in the Animal Control Budget Summary refers to payments made to the Peterborough Humane Society for their services.

Peterborough Humane Society provides enforcement services for the Township by way of an agreement for the purposes of animal control for cats and dogs. Costs for animal control are on an as needed basis and charged in addition to the retainer fee on an hourly basis plus mileage.

Building

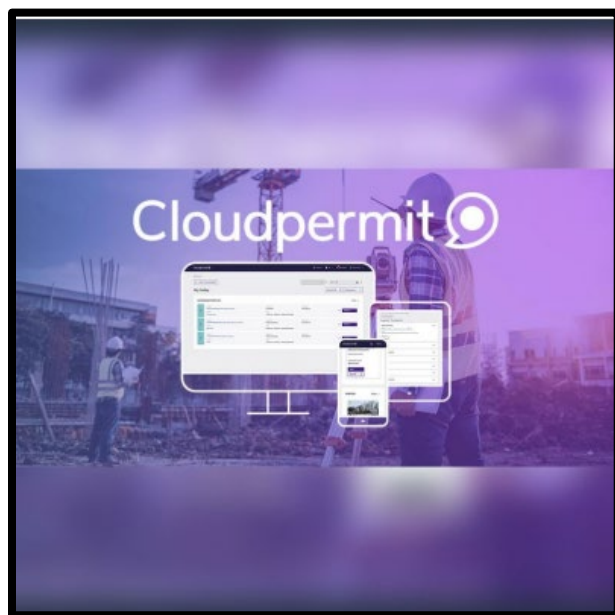
Department	Building				
Functions	Building Permits, Inspection, and Enforcement Departments (Ontario Building Code Act)				
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$530,454	-\$224,000			\$306,454
2025	500,546	-246,000			254,546
	\$29,908	\$22,000			\$51,908
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025	\$6,000	-\$6,000			
	-\$6,000	\$6,000			

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Reserve	-\$6,000	-\$4,882		\$6,000
Permit Fees	-160,000	-170,000	-160,000	
Sewage System Permits	-40,000	-30,000	-40,000	
Building Infraction Fees	-2,000	-5,500		2,000
Zoning	-4,000	-4,000	-4,000	
Miscellaneous Revenue	-40,000	-20,000	-20,000	20,000
Total Revenue	-\$252,000	-\$234,382	-\$224,000	-\$28,000
<i>Provincial and Fed Funding incl. above</i>				

Part I – 2026 Departmental Operating Budget Review

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Building Reserve				

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$420,535	\$419,600	\$454,377	\$33,842
Materials & Supplies	7,000	4,000	5,000	-2,000
Information Technology	7,305	7,305	7,305	
Repairs and Maintenance	13,000	12,500	12,500	-500
Memberships, Training and Education	15,426	11,200	15,206	-220
Advertising and Communication	3,850	4,000	3,850	
Insurance	8,430	8,430	7,216	-1,214
Professional Services and Contracts	25,000	15,000	25,000	
Total Operating Budget Expense	\$500,546	\$482,035	\$530,454	\$29,908



By-Law

Department	Bylaw				
Functions	Municipal By-Law Enforcement, Parking Enforcement, Property Standards				
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$45,286	-\$5,700			\$39,586
2025	46,720	-5,700			41,020
	-\$1,434				-\$1,434
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$35,383	\$34,050	\$36,026	\$643
Materials & Supplies	3,000	4,000	500	-2,500
Information Technology	1,800	1,950	1,950	150
Memberships, Training and Education	715	200	310	-405
Advertising and Communication	672	672	1,350	678
Professional Services and Contracts	5,150	5,000	5,150	
Total Operating Budget Expense	\$46,720	\$45,872	\$45,286	-\$1,434

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Permit Fees	-\$5,700	-\$5,580	-\$5,700	
Total Revenue	-\$5,700	-\$5,580	-\$5,700	

DEPARTMENT: BUILDING AND BY-LAW

STATEMENT OF PURPOSE:

To ensure compliance with the Ontario Building Code (OBC) and associated regulations for the protection of citizens and property. To interpret and enforce by-laws with regard to zoning, property standards, property maintenance and signage; including the administration, enforcement, education and dispersal of information to the public regarding the OBC, Municipal By-laws regulating development and related applicable laws under the Building Code Act. Municipal By-laws are enforced, including those related to property standards.

2025 HIGHLIGHTS:

As of October 28, 2024, the township started accepting applications for On-site Sewage Systems with Peterborough Public Health's contract ending on November 17th 2024. As a result of taking over jurisdiction of Part 8 in the Ontario Building Code for enforcement of On-site sewage systems, additional funds were included in the budget for wages, materials and supplies to ensure coverage for On-site Sewage Systems.

January 1, 2025, brought the implementation of new Ontario Building Code which has increased harmonization with the National Building Code. As such, this required staff to take additional training to stay current and educated on the new regulations. Administrative Monetary Penalty has been implemented in house and has proven to be an asset in gaining compliance with matters under by-laws such as noise, parking, property standards, clean yard by-law and animal control.

Cemetery

Department	Cemetery				
Functions	Burials, Interments (Active Cemeteries)				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$66,921				\$66,921
2025	\$63,735				\$63,735
	\$3,186				\$3,186

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					



Cemetery

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel				
Materials & Supplies				
Information Technology				
Repairs and Maintenance				
Memberships, Training and Education				
Advertising and Communication				
Utilities				
Transfers to Outside Organizations	63,735	63,735	66,921	\$3,186
Total Operating Budget Expense	\$63,735	\$63,735	\$66,921	\$3,186

2026 Operating Budget

DEPARTMENT: CEMETERY

STATEMENT OF PURPOSE:

The role of the Cemetery Board is to oversee the management, maintenance, and financial health of the cemeteries within HBM. To manage any matter in connection with the administration of the cemeteries listed below, including the budget, rate changes and any major projects proposed or being undertaken in connection with the cemeteries.

Name of cemetery	Address	Status
Maple Grove	9498 County Road 30	Open
Victoria	1288 County Road 48	Open
Rockdale	2521 County Road 48 (beside)	Open
Preneveau	Corner of Hwy 7 & County Road 50	Closed
Hubble	South of 599 Hubble Rd	Closed
Preston	1238 Preston Road (on private land)	Closed
Oak Lake	Opposite 4212 County Rd 46	Closed
Ben's Burying Ground	North of 4212 County Road 46 (on private land)	Closed
Vansickle	1855 Vansickle Road (on private land)	Closed
Munro	Near 100 Vansickle Trail (on private land)	Closed

Board Members include:

- Secretary/Treasurer: Rae McCutcheon
- Members: Rhonda Dobranic, Larry Pick, Mary Ellen Myers, Christine King, Jim Martin

2026 HIGHLIGHTS:

The Havelock-Belmont-Methuen Cemetery Board approved their 2026 budget request at a meeting held on November 7, 2025. The requested municipal grant for 2026 is \$66,921.

Belmont Methuen Havelock Cemetery Board

(Maple Grove, Victoria, Rockdale, Preneveau, Hubble, Oak Lake, Ben's and Munro)

Budget - Budget for 2026 - Approved

	2025 Budget	2026 Budget
REVENUES		
Municipal Funding	63,735	66,921
Sales of Plots, Corner Stones	7,955	8,165
Interment Fees	12,000	12,000
Donations and Other	7,000	7,500
Transfer From Internal Account	15,434	2,498
TOTAL REVENUES	106,124	97,084
EXPENDITURES		
Contracts - Operations	82,459	71,084
Contracts - Administration	8,165	10,000
Supplies and Services	8,500	7,000
Board and Administrative	7,000	7,000
Transfer to Reserve	—	2,000
TOTAL EXPENSES	106,124	97,084

Conservation Authorities

Department	Conservation Authorities				
Functions	Watershed Management, Source Water Protection				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$342,413				\$342,413
2025	\$341,942				\$341,942
	\$471				\$471

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					



Conservation Authorities

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel				
Materials & Supplies				
Information Technology				
Repairs and Maintenance				
Memberships, Training and Education				
Advertising and Communication				
Utilities				
Transfers to Outside Organizations	\$341,942	\$335,116	\$342,413	\$471
Total Operating Budget Expense	\$341,942	\$335,116	\$342,413	\$471

DEPARTMENT: CONSERVATION AUTHORITIES

STATEMENT OF PURPOSE:

Crowe Valley Conservation Authority (CVCA) watershed covers an area of approximately 2,006 km², and is comprised of three primary sub-watersheds: the Crowe River, North River and Beaver Creek. Numerous wetlands, natural riverbank corridors and forests are intertwined throughout the watershed, providing essential habitat to many species of fish, mammals, birds, reptiles, amphibians and insects that thrive in this region.

For over 60 years, Crowe Valley Conservation Authority has worked in partnerships with its member municipalities, the Ministry of Natural Resources and Forestry and the Ministry of Environment, Conservation and Parks. CVCA water management dates back to the late 1950s and has continued to evolve and adapt according to climate change conditions that have been observed and recorded.

Crowe Valley Conservation Authority operates fourteen water control structures (dams and weirs)

along the Crowe River and its tributaries. CVCA also maintains a stream flow forecasting center to help reduce the risk and warn its residents of flooding hazards. Additional water management responsibilities include maintaining recreational water levels on the lakes with water control structures, implementing Source Water Protection, coordinate low water response and monitoring water quality.

2026 HIGHLIGHTS:

The 2026 requested levy is \$342,413 (an increase of \$7,297 or 2.2% over 2025's actual levy)

Facilities Administration

Department	Facilities Administration				
Functions					
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$182,324	-\$2,000		\$270,000	\$450,324
2025	\$174,697	-\$2,000		\$60,000	\$232,697
	\$7,627			\$210,000	\$217,627
Department	Facilities Capital Budget Summary				
Functions					
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$271,098	-\$271,098			
2025	232,900	-232,900			
	\$38,198	-\$38,198			

Part I – 2026 Departmental Operating Budget Review

Facilities Administration

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Facilities Reserve	-\$232,900	-\$205,098	-\$271,098	-\$38,198
Misc Revenue - Stone Hall				
Town Hall Rental	-2,000	-1,000	-2,000	
Misc Revenues				
Total Revenue	-\$234,900	-\$206,098	-\$273,098	\$38,198
<i>Provincial and Fed Funding incl. above</i>				

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Facilities Reserve	\$60,000	\$60,000	\$270,000	\$210,000
	\$60,000	\$60,000	\$270,000	\$210,000

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$71,186	\$71,150	\$73,988	\$2,802
Materials & Supplies				
Information Technology				
Repairs and Maintenance				
Memberships, Training and Education	700	600	700	
Advertising and Communication	300	182	300	
Insurance	7,021	7,021	5,761	-1,260
Utilities				
Professional Services and Contracts				
Total Operating Budget Expense	\$79,207	\$78,953	\$80,749	\$1,542

Part I – 2026 Departmental Operating Budget Review

Facilities Operations

Department	Facilities Operations
Function	

Havelock Library				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Heat/Gas/Oil	\$3,000	\$2,600	\$2,800	-\$200
Hydro	6,250	5,345	5,650	-600
Water & Sewer	1,500	1,524	1,600	100
Bldg Repairs & Maintenance	6,800	4,800	6,800	
Cleaning Supplies	2,300	1,800	2,000	-300
	\$19,850	\$16,069	\$18,850	-\$1,000

Cordova Library				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Heat/Gas/Oil	\$1,880	\$3,850	\$3,500	\$1,620
Hydro	2,200	2,250	2,400	200
Repairs and Maintenance	8,000	7,000	8,000	
	\$12,080	\$13,100	\$13,900	\$1,820

Facilities Operations

Municipal Building				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Heat/Gas/Oil	\$3,400	\$3,400	\$3,600	\$200
Hydro	8,200	7,600	8,000	-200
Water & Sewer	1,835	1,900	2,000	165
Bldg Repairs & Maintenance	7,500	7,000	7,500	
Cleaning Supplies	3,000	1,700	2,800	-200
	\$23,935	\$21,600	\$23,900	-\$35

Stone Hall Expenses				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Miscellaneous Supplies	\$1,000	\$800	\$1,000	
Heat/Gas/Oil	2,500	3,000	3,200	700
Hydro	1,800	1,600	1,800	
Water & Sewer				
Bldg Repairs & Maintenance	7,000	2,500	7,000	
Cleaning Supplies				
	\$12,300	\$7,900	\$13,000	\$700

Facilities Operations

Town Hall Expenses				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Miscellaneous Supplies				
Communications	\$1,625	\$1,260	\$1,625	
Heat/Gas/Oil	\$3,400	\$6,500	\$7,000	\$3,600
Hydro	2,800	2,500	2,800	
Water & Sewer	2,100	1,900	2,100	
Bldg Repairs & Maintenance	5,000	800	5,000	
Cleaning Supplies	700	500	700	
	\$15,625	\$13,460	\$19,225	\$3,600

Part I – 2026 Departmental Operating Budget Review

OPP Office				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Miscellaneous Supplies				
Heat/Gas/Oil				
Hydro				
Water & Sewer				
Bldg Repairs & Maintenance	800		800	
Cleaning Supplies	700	25	700	
	\$1,500	\$25	\$1,500	

Lions Hall				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Miscellaneous Supplies	\$6,200	\$4,000	\$6,200	
Communications	1,500		1,500	
Heat/Gas/Oil	2,500	4,100	3,500	1,000
Hydro				
Contracts				
Water & Sewer				
Bldg Repairs & Maintenance				
	\$10,200	\$8,100	\$11,200	\$1,000

OPERATING BUDGET 2026

Form 1

DEPARTMENT: FACILITIES - HAVELOCK LIBRARY

STATEMENT OF PURPOSE:

To provide day-to-day maintenance and preventative maintenance of all HBM facilities. To manage capital renovation and rehabilitation projects. Project management of major facility capital renovations projects for all HBM facilities.

Performing day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs; performing due diligence when any property is purchased that includes a building; energy management for the municipality, including reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs.

2026 HIGHLIGHTS:

- Staff will be making day to day repairs.
- Painting of the outside railings.

2025 HIGHLIGHTS:

- Installation of 2 accessible door operators for the washrooms
- Fire separation- architectural drawings/tendered/installation of north side of the lower library.
- Repairs and maintenance as required.

OPERATING BUDGET 2026

Form 1

DEPARTMENT: FACILITIES – CORDOVA LIBRARY

STATEMENT OF PURPOSE:

To provide day-to-day maintenance and preventative maintenance of all HBM facilities. To manage capital renovation and rehabilitation projects. Project management of major facility capital renovations projects for all HBM facilities.

Performing day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs; performing due diligence when any property is purchased that includes a building; energy management for the municipality, including reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs.

2026 HIGHLIGHTS:

- Increase parks operating budget to accommodate Accessible portable toilet rental for the Cordova Park \$800.00
- Library emergency exit platform

2025 HIGHLIGHTS:

- Weekly water system inspections.
- Quarterly water sample testing.
- Accessible door openers installed Library (2) Rec Hall (1)
- Concrete paving complete on front entrance ramp and stairs
- Ice Storm Damage Clean-up
- Replace UV water sterilizing system

OPERATING BUDGET 2026

Form 1

DEPARTMENT: FACILITIES – MUNICIPAL OFFICE

STATEMENT OF PURPOSE:

To provide day-to-day maintenance and preventative maintenance of all HBM facilities. To manage capital renovation and rehabilitation projects. Project management of major facility capital renovations projects for all HBM facilities.

Performing day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs; performing due diligence when any property is purchased that includes a building; energy management for the municipality, including reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs.

2026 HIGHLIGHTS:

- Facility maintenance as required.
- If approved, painting exterior upper wood cladding
- Replace remaining vinyl tile and paint office
- Heat/Gas/Oil- Increased budget by \$440 due to prior year actuals
- Hydro- Increased budget by \$1,385 due to prior year actuals

2025 HIGHLIGHTS:

- Garden overhaul.
- Railing repairs on ramp and stairs.
- Flag pole hardware replaced.
- Parging on exterior brick work
- New flooring and paint in Council Chambers
- Refinish council desks and add two new 6' desks to match with power at each seat.
Replaced the tower clock located outside at the main entrance

OPERATING BUDGET 2026

Form 1

DEPARTMENT: FACILITIES- STONE HALL

STATEMENT OF PURPOSE:

To provide day-to-day maintenance and preventative maintenance of all HBM facilities. To manage capital renovation and rehabilitation projects. Project management of major facility capital renovations projects for all HBM facilities.

Performing day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs; performing due diligence when any property is purchased that includes a building; energy management for the municipality, including reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs.

2025 HIGHLIGHTS:

- Weekly water system inspections
- Quarterly water sample testing.
- Masonry stone pointing
- Window replacement
- 8 new windows and 1 accessible front door installed.

OPERATING BUDGET 2026

Form 1

DEPARTMENT: FACILITIES – TOWN HALL

STATEMENT OF PURPOSE:

To provide day-to-day maintenance and preventative maintenance of all HBM facilities. To manage capital renovation and rehabilitation projects. Project management of major facility capital renovations projects for all HBM facilities.

Performing day-to-day maintenance, preventative maintenance, troubleshooting, coordinating small renovations and repairs; performing due diligence when any property is purchased that includes a building; energy management for the municipality, including reviewing, analyzing, forecasting consumption for all utilities and forecasting future years' costs.

2026 HIGHLIGHTS:

- Insulation to be installed in the attic
- New AODA approved exterior door to be installed at ramp

2025 HIGHLIGHTS:

- Pigeon waste abatement
- Roof rafter structural repair
- Mezzanine glass railing installation
- Vapor barrier/ tongue and groove ceiling installation
- Hydro- Decreased budget by \$200 based on prior year actuals

Fire Services

Department	Fire
Functions	Fire Rescue, Emergency Response, Fire Safety & Education, Fire Prevention / Inspection

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$636,506	-\$10,200	-\$20,000	\$243,600	\$849,906
2025	641,312	-10,200		232,000	863,112
	-\$4,806		-\$20,000	\$11,600	-\$13,206

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$156,550	-\$156,550			
2025	170,600	-170,600			
	-\$14,050	\$14,050			

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Fire Reserve - Capital	-\$170,600		-\$156,550	-\$14,050
Transfer from Fire Reserve - Operating			-20,000	20,000
Provincial Conditional Revenue				
Mutual Aid Revenue	-6,800	-6,800	-6,800	
Permit Fees	-400	-400	-400	
Misc Revenues	-3,000	-3,000	-3,000	
Total Revenue	-\$180,800	-\$10,200	-\$186,750	\$5,950
<i>Provincial and Fed Funding incl. above</i>	<i>-\$6,800</i>	<i>-\$6,800</i>	<i>-\$6,800</i>	

Fire Services

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Fire Reserve	\$232,000	\$232,000	\$243,600	\$11,600
	\$232,000	\$232,000	\$243,600	\$11,600

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$324,604	\$324,604	\$304,044	-\$20,560
Materials & Supplies	18,010	18,010	18,990	980
Information Technology	1,250	1,250	1,550	300
Repairs and Maintenance	59,900	59,900	65,080	5,180
Memberships, Training and Education	28,025	28,025	41,810	13,785
Advertising and Communication	101,121	101,121	102,321	1,200
Utilities	23,550	23,550	23,550	
Repairs and Maintenance - Building	3,500	3,500	4,000	500
Insurance	50,876	50,876	44,185	-6,691
Professional Services and Contracts	22,400	22,400	22,400	
Cordova Expenses	5,576	5,576	5,576	
Emergency Assistance				
Fire Prevention	2,500	2,500	3,000	500
Total Operating Budget Expense	\$641,312	\$641,312	\$636,506	-\$4,806

HAVELOCK – BELMONT – METHUEN

FIRE DANGER RATING



2026 Operating Budget

Form 1

DEPARTMENT: FIRE SERVICES STATEMENT OF PURPOSE:

To provide fire protection services including fire suppression, public fire and life safety education, training, communications, fire prevention, Fire Code inspections and fire cause determination/investigations and emergency management.

2025 HIGHLIGHTS:

Compressor/Cascade Fill Station was installed.

NRS Rescue Boat and Rescue UTV purchased.

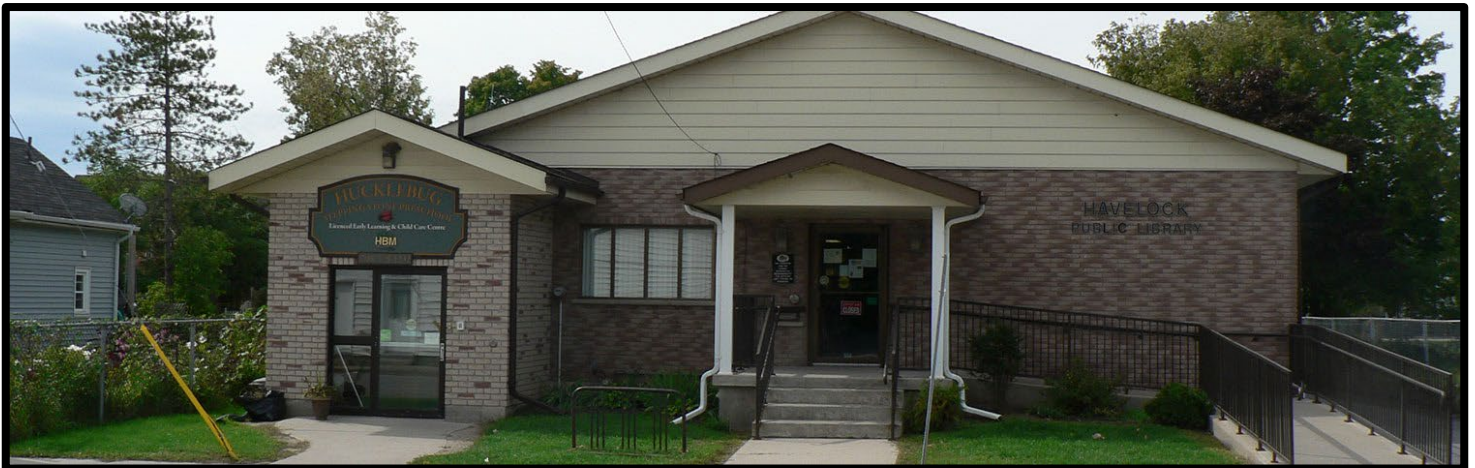
Fuel Lock - fuel monitoring and tracking system completed.

Library

Department	Library				
Functions	Library Programs and Departments				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$127,001	-\$21,373			\$105,628
2025	\$125,665	-\$21,373			\$104,292
	\$1,336				\$1,336

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$3,000	-\$3,000			
2025	6,000	-6,000			
	-\$3,000	\$3,000			



Library

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Provincial Grants	-\$20,773	-\$20,773	-\$20,773	
Municipal Grant				
Misc	-600	-1,600	-600	
Total Revenue	-\$21,373	-\$22,373	-\$21,373	
<i>Provincial and Fed Funding incl. above</i>	<i>-\$20,773</i>	<i>-\$20,773</i>	<i>-\$20,773</i>	
Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Library Reserve				
Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel - Havelock Branch	\$76,500	\$76,500	\$79,576	\$3,076
Materials & Supplies - Havelock Branch	1,800	1,800	1,800	
Materials & Supplies - Cordova Branch	500	500	500	
Information Technology	10,500	11,900	10,500	
Memberships, Training and Education	5,100	4,969	5,100	
Advertising and Communication	4,950	4,950	5,150	200
Communication - Cordova Branch	2,400	2,400	2,400	
Books and Videos	16,000	16,000	15,000	-1,000
Insurance	7,021	7,021	5,761	-1,260
Professional Services and Contracts	894	1,294	1,214	320
Total Operating Budget Expense	\$125,665	\$127,334	\$127,001	\$1,336

2026 Operating Budget

DEPARTMENT: LIBRARIES

STATEMENT OF PURPOSE:

Havelock Belmont Methuen's libraries are agents for positive community transformation through interaction, discovery, and learning by providing reading materials (including e-books, talking books, large print books); providing training sessions for children, seniors and other community groups; allowing community access to internet services; providing fax and printing availability for the public and inter-library book exchange.

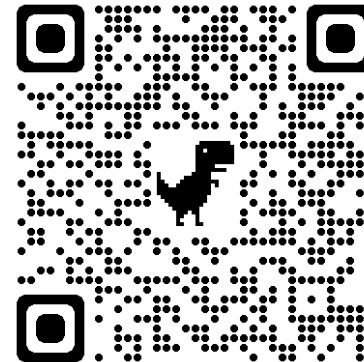
Online Resources include:

- Ancestry Library Edition
- Britannica Library
- Canadian Safe Boating Council
- CELA
- EyeDiscover
- Facebook
- Geocaching
- Global Roadwarrior
- Lingolite
- Just for Kids Streaming Collection
- Marmora Historical Society
- NASA Stem Engagement
- Overdrive/Libby

- Start Boating
- World Book Online

The Library Board is considering a capital project at the Havelock Branch that would involve replacing the carpet with vinyl tile flooring and converting shelving units to movable units. This is to free up an area for programming, but at this time, there has been no feasibility study to determine what type of programs would be made available at the library and how much space would be required to deliver them. Also, no quotes have been acquired for this proposal. Reserve funds are available for this project if there is a decision to proceed. The Book Club and Knitting Club have both decided to move back to the library and make do with the area that is available at this time.

For more information, scan the following code:



Parks and Recreation

Department	Parks, Recreation & Facilities				
Functions	Parks, Sports Fields, Community Center, Facilities				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$478,416	-\$101,775			\$376,641
2025	463,781	-75,175			388,606
	\$14,635	-\$26,600			-\$11,965

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$304,000	-\$304,000			
2025	154,718	-154,718			
	\$149,282	-\$149,282			



Parks and Recreation

Recreation Administration				
Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Due from OMPF				
Misc Revenue - Arena				
Misc Revenue - Parks				
Rental Revenue	-10,475	-8,750	-10,475	
Skate Sharpening	-1,200	-1,250	-1,300	-100
Arena Advertising	-13,500	-11,575	-14,000	-500
Surface Rentals	-50,000	-74,000	-76,000	-26,000
Total Revenue	-\$75,175	-\$95,575	-\$101,775	-\$26,600
<i>Provincial and Fed Funding incl. above</i>				

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$408,795	\$391,900	\$433,125	\$24,330
Materials & Supplies	6,000	5,200	6,000	
Information Technology	1,500			-1,500
Repairs and Maintenance	400	265	400	
Memberships, Training and Education	11,280	7,260	8,000	-3,280
Insurance	29,206	29,206	24,291	-4,915
Advertising and Communication	4,800	4,100	4,800	
Utilities				
Professional Services and Contracts	1,800	600	1,800	
Total Operating Budget Expense	\$463,781	\$438,531	\$478,416	\$14,635

OPERATING BUDGET 2026

Form 1

DEPARTMENT: PARKS

STATEMENT OF PURPOSE:

Parks and Recreation administration provides spaces and facilities for recreational opportunities to be enjoyed by the community in the form of parks and recreation services and programs. This includes the provision of ice maintenance, working with several user groups such as hockey, baseball and soccer, playground maintenance and equipment inspection, grass cutting and floral arrangements / planter maintenance, the placement of seasonal banners on hydro poles, working with the community on special events at arena and on Township properties, maintenance of Mathison Park, boat launches and picnic areas, and building repair and maintenance.

2026 HIGHLIGHTS:

- If approved, the purchase $\frac{3}{4}$ ton crew cab pickup truck
- If approved, the purchase of 8 new hanging baskets
- If approved, \$200,000.00 allocated to the new Sports Complex Recreation Field
- If approved, a new disc golf course will be installed in The Mathison Conservation Area

2025 HIGHLIGHTS:

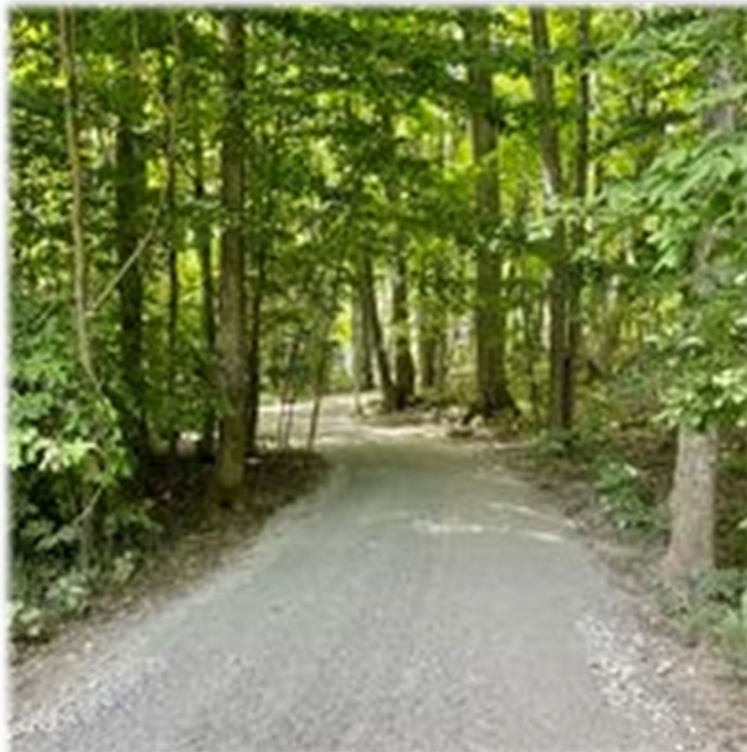
- The completion of the Cordova Outdoor Rink Project
- Concession Park entrance installed for future parking lot
- \$40,000.00 put towards $\frac{3}{4}$ ton crew cab pickup truck
- \$49,000.00 put towards LED baseball diamond lighting
- 6 new hanging baskets and 2 steel planters for the flower displays
- 4 security cameras installed at George Street Park
- New gravel entrance and gate installed at The Rotary Park

Parks Operating

Dept / Depart	Parks, Recreation & Facilities				
Functions	Parks Operations				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$217,350			\$157,400	\$374,750
2025	204,550			152,400	356,950
	\$12,800			\$5,000	\$17,800

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Other	Net Tax Levy
2026					
2025					



Parks Operating

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer - Parks & Rec Reserves	\$152,400	\$152,400	\$157,400	\$5,000
Transfer - Emergency Storm Reserve				
	\$152,400	\$152,400	\$157,400	\$5,000

Parks Operating				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Material and Supplies	\$44,000	\$25,463	\$40,000	-\$4,000
Heat/Gas/Oil				
Hydro	4,500	5,200	5,300	800
Water & Sewer				
Equipment Repairs and Maintenance	27,700	5,883	27,700	
Bldg Repairs & Maintenance	4,000	3,500	4,000	
Contractual	15,000	15,000	15,800	800
	\$95,200.00	\$55,046.00	\$92,800.00	-\$2,400.00

Parks Operating

Arena Operating				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Heat/Gas/Oil	\$7,000	\$11,000	\$10,300	\$3,300
Hydro	55,000	76,600	65,000	10,000
Water & Sewer	1,600	1,900	2,000	400
Material and Supplies	5,400	5,000	5,400	
Contractual	5,000	5,150	5,500	500
Equipment Repairs and Maintenance	16,600	15,800	17,600	1,000
Building Repairs and Maintenance	16,250	16,250	16,250	
	\$106,850.00	\$131,700.00	\$122,050.00	\$15,200.00

Sports Field Operations				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Materials and Supplies	\$2,500.00	\$885.00	\$2,500.00	
	\$2,500.00	\$885.00	\$2,500.00	

OPERATING BUDGET 2026

Form 1

DEPARTMENT: ARENA

STATEMENT OF PURPOSE:

Parks and Recreation administration provides spaces and facilities for recreational opportunities to be enjoyed by the community in the form of parks and recreation services and programs. This includes the provision of ice maintenance, working with several user groups such as hockey, baseball and soccer, playground maintenance and equipment inspection, grass cutting and floral arrangements / planter maintenance, the placement of seasonal banners on hydro poles, working with the community on special events at arena and on Township properties, maintenance of Mathison Park, boat launches and picnic areas, and building repair and maintenance.

2026 HIGHLIGHTS:

- Staff will be maintaining the facility on a as needed basis.
- Continue to work with Unity Design and Mortlock Construction on Arena expansion project including construction of the new vestibule, indoor/outdoor canteen, installation of the new elevator and full glass arena viewing wall in lobby.

- Completion of Arena Expansion project September 2026
- If approved, new flooring in washrooms in Lion's Hall
- If approved, new gas furnace installed in Arena

2025 HIGHLIGHTS:

- Staff worked alongside Mortlock Construction and Unity Design on the Arena expansion project including: New washrooms and staff office in the lobby, new roof installed, excavation/foundation for indoor/outdoor canteen and vestibule, existing elevator removed, new elevator shaft rough in and barrier free washroom rough in for the lower level of the arena.
- The Havelock Arena standby generator project has started with awarding the tender to Geco Industries, concrete pad installation, life safety valve installed on natural gas pressure station and applied for \$50,000.00 generator funding grant.
- Lions Hall and Arena toilet drains replaced during renovations replaced due to plugged venting pipes
- Water softener system for the front of the arena including Lions Hall and expansion project.
- Installation of new toilets for the Lion's Hall washrooms.
- Installation of new exterior stair and railing system installed for lower Arena entrance

Planning

Department	Planning and Development				
Functions	Zone Amendment, Severance, Minor Variance, Plan of Subdivision				
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$265,245	-\$40,000	-\$75,000		\$150,245
2025	257,427	-40,000	-60,000		157,427
	\$7,818				-\$7,182
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					

Planning

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Due from Reserve	-\$60,000		-\$75,000	\$15,000
Zone Amendments	-15,000	-9,000	-15,000	
Minor Variance Fees	-25,000	-17,500	-25,000	
Total Revenue	-\$100,000	-\$26,500	-\$115,000	\$15,000
<i>Provincial and Fed Funding incl. above</i>				
Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Planning Transfer to Reserve				
Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$121,415	\$121,100	\$129,233	\$7,818
Materials & Supplies	1,500	500	1,000	-500
Information Technology	6,000	5,820	6,000	
Repairs and Maintenance				
Memberships, Training and Education	4,200	3,600	4,700	500
Advertising and Communication	4,312	2,312	4,312	
Professional Services and Contracts	120,000	78,000	120,000	
Total Operating Budget Expense	\$257,427	\$211,332	\$265,245	\$7,818

2026 Operating Budget

Form 1

DEPARTMENT: PLANNING

STATEMENT OF PURPOSE:

To administer the processing of zoning and official plan amendments and site plans. To advise Council and other boards, commissions, and departments, on changes to the Official Plan, Zoning By-law and other planning documents. To research and monitor community planning and development opportunities which includes conducting surveys and developing consultation programs to assist in developing planning policy. To administer all municipal planning activities, including mapping, GIS updates, Local Planning Appeal Tribunal (LPAT) appeals, and working with HBM's Economic Development Committee to promote our Township.

2025 HIGHLIGHTS:

It was anticipated the draft Official Plan (OP) would be approved and we would have started a complete overhaul of our Comprehensive Zoning By-law 1995-42, as amended, which would result in Planning Consultant fees. As the process has been delayed, we are now advised the approval is not expected until late 2025 at best. The additional funds budgeted for the review in Planning Consultant fees for 2025, are proposed to be put into Planning reserves and brought forward in 2026.

Staff are reviewing consent applications online through Cloudpermit with the County of Peterborough.

Police

Department	Police				
Functions	OPP Contract, Police Departments Board				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$1,385,680	-\$4,936		\$70,000	\$1,450,744
2025	\$1,263,368	-\$4,936		\$100,000	\$1,358,432
	\$122,312			-\$30,000	\$92,312

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					

Part I – 2026 Departmental Operating Budget Review

Police

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Reserve				
Provincial Conditional (RIDE, Record Checks)	-\$4,936	-\$6,435	-\$4,936	
Provincial Ur Provincial Unconditional				
Total Revenue	-\$4,936	-\$6,435	-\$4,936	
<i>Provincial and Fed Funding incl. above</i>	-\$4,936	-\$6,435	-\$4,936	

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Police Reserve	\$100,000	\$100,000	\$70,000	-\$30,000
	\$100,000	\$100,000	\$70,000	-\$30,000

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel				
Materials & Supplies	1,000		1,000	
Information Technology				
Repairs and Maintenance				
Memberships, Training and Education				
Advertising and Communication	1,000	1,000	1,000	
Professional Services and Contracts	1,241,368	1,229,355	1,377,814	136,446
County Police Services Board	20,000	7,138	5,866	-14,134
Total Operating Budget Expense	\$1,263,368	\$1,237,493	\$1,385,680	\$122,312

2026 Operating Budget

Form 1

DEPARTMENT: POLICE

The Township of Havelock-Belmont-Methuen has a contract with the Ontario Provincial Police to provide policing services for our Township. The Peterborough OPP Detachment Board is responsible for managing the overall relationship between the Ontario Provincial Police and the Township of Havelock-Belmont-Methuen.

Each year, municipalities are billed by the province for:

1. Base Service by household count
2. Calls for service
3. Overtime
4. Prisoner transportation
5. Accommodation/cleaning services; and
6. Year end Reconciliations.

2025 HIGHLIGHTS:

On Friday, October 4th, 2024 the OPP Financial Services Unit released their 2025 Annual Billing Statement which includes the monthly billing amount that HBM is expected to pay next year. While the email that accompanied the statement did not include any highlights from their budget, or rationale for increases to any components of their operations, 2025's yearly total billing, for our municipality, will be \$1,443,614 compared to \$1,228,405 in 2024 (a \$215,209 increase, or 17.5%). Before HBM's 2025 budget was approved, the increase to municipal policing budgets was capped at 1%.

2026 HIGHLIGHTS:

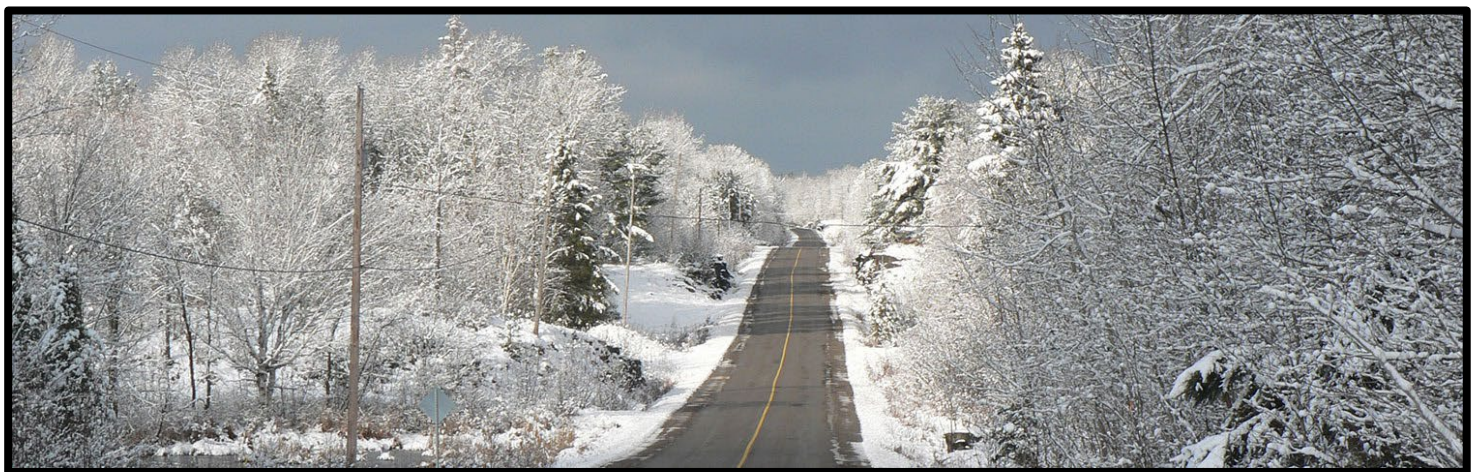
On September 29, 2025, municipalities received a communication from the OPP GHQ Municipal Policing unit which indicated that increases to municipal policing budgets would be capped at 11% for 2026.

Public Works: Administration

Department	Public Works				
Functions	PW - Administration				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$611,880	-\$161,600		\$563,000	\$1,013,280
2025	616,327	-163,913		504,313	956,727
	-\$4,447	\$2,313		\$58,687	\$56,553

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$5,059,331	-\$2,886,857		-\$2,172,474	
2025	3,788,293	-3,788,293			
	\$1,271,038	\$901,436		-\$2,172,474	



Part I – 2026 Departmental Operating Budget Review

Public Works: Administration

Roads Administration				
Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Municipal Ice Storm Assistance		-\$39,066		
OCIF-Formula Grant-Saw Mill Road				
Miscellaneous Revenue	-\$163,913	-\$163,113	-\$161,600	\$2,313
Transfer from Reserves				
Sale of Equipment-Roads				
Total Revenue	-\$163,913	-\$202,179	-\$161,600	\$2,313
<i>Provincial and Fed Funding incl. above</i>				

Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Reserve-Roads	\$504,313	\$504,313	\$563,000	\$58,687
	\$504,313	\$504,313	\$563,000	\$58,687

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$425,024	\$424,000	\$439,524	\$14,500
Materials & Supplies	9,250	8,000	9,250	
Memberships, Training and Education	27,000	19,100	23,500	-3,500
Repairs and Maintenance	25,500	24,000	25,500	
Equipment Rentals	1,000	800	1,000	
Information Technology	5,100	4,100	5,100	
Insurance	94,153	94,153	78,706	-15,447
Advertising and Communication	11,400	10,900	11,400	
Utilities	17,900	14,100	17,900	
Total Operating Budget Expense	\$616,327	\$599,153	\$611,880	-\$4,447

Public Works: Operations

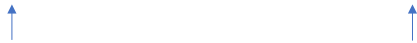
Department	Public Works
Functions	PW - Operations

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$952,751				\$952,751
2025	949,251				949,251
	\$3,500				\$3,500



Part I – 2026 Departmental Operating Budget Review

Roads - Operating Expenses					
Account Name		2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Wages		\$302,801	\$272,792	\$298,301	-\$4,500
Materials & Supplies		257,450	241,839	257,250	-200
Consulting		700	1,000	700	
Operating Contingency		25,000		25,000	
Contracts		212,600	318,244	222,600	10,000
Equipment Rental		150,700	127,112	148,900	-1,800
		\$949,251	\$960,987	\$952,751	\$3,500



<i>The expenses noted directly above can also be broken down into the following machine activities:</i>					
<i>Bridges and Culverts</i>		\$52,180	\$54,080	\$52,180	
<i>Grass Mowing & Weed Spraying</i>		\$18,007	\$17,592	\$18,007	
<i>Brushing & Tree Trimming</i>		\$52,875	\$122,862	\$52,875	
<i>Ditching</i>		\$13,552	\$14,000	\$13,552	
<i>Catch Basin Curb & Gutters</i>		\$20,867	\$20,575	\$20,867	
<i>Debris & Litter</i>		\$5,570	\$4,800	\$5,570	
<i>Patching & Spraying</i>		\$59,525	\$55,989	\$59,525	
<i>Sweeping Flushing Cleaning</i>		\$32,658	\$28,598	\$32,658	
<i>Shoulder Maintenance</i>		\$709	\$800	\$709	
<i>Patching & Washouts</i>		\$8,311	\$6,400	\$8,311	
<i>Grading & Scarifying</i>		\$56,625	\$50,500	\$56,625	
<i>Dust Layer</i>		\$91,552	\$86,761	\$91,552	
<i>Gravel Resurfacing</i>		\$30,175	\$24,600	\$30,175	
<i>Roads Snowplowing</i>		\$125,165	\$119,500	\$125,165	
<i>Sanding & Salting</i>		\$189,788	\$160,000	\$189,788	
<i>Snow Fence & Culvert</i>		\$1,500			-1,500
<i>Snow Removal</i>		\$63,450	\$103,198	\$73,450	10,000
<i>Sidewalk Plowing</i>		\$12,122	\$8,600	\$10,122	-2,000
<i>Safety Devices / Guide Rails</i>		\$42,148	\$42,800	\$42,148	
<i>Misc</i>		\$11,947	\$4,332	\$8,947	-3,000
<i>Contingency</i>		\$25,000		\$25,000	
<i>Road Patrol</i>		\$35,525	\$35,000	\$35,525	
		949,251	960,987	952,751	3,500

2026 Operating Budget

Form 1

DEPARTMENT: ROADS

STATEMENT OF PURPOSE:

To provide a full range of transportation infrastructure services to Havelock-Belmont-Methuen residents including: provide maintenance and repairs to roads; plowing, salting, sanding, sidewalk plowing and snow removal; resurfacing coordination; street lights, sign maintenance; ditching, brushing, sweeping, patching, washouts, dust layer; catch basins; storm water; bridges and culverts; grading and gravel haul; and maintain fleet and equipment.

2026 HIGHLIGHTS:

The Roads-Operation Brushing and Tree Trimming budget will remain the same at \$52,700.00 This spring ice storm has put the budget at \$102,912.18 with out doing any regular maintenance for brushing on Township Roads. Staff are submitting the additional costs of the ice storm to the province to recover costs associated with the ice storm.

2026 HIGHLIGHTS:

Snow Fence Budget decreased from \$1500.00 to \$0.00

Snow Removal Village increased \$10,000.00 from \$63,450.00 to \$73,450.00

Sidewalk Plowing decreased \$2000.00 from \$12,122.00 to \$10,122.00

Miscellaneous decreased \$3000.00 from \$11,947.00 to \$8947.00

Sewer

Department	Sewer
Functions	Sewage Treatment

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$335,330	-\$519,000		\$183,670	
2025	295,262	-516,148		220,886	
	\$40,068	-\$2,852		-\$37,216	

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$5,855,281	-\$1,718,919		-\$4,136,362	
2025	136,813	-136,813			
	\$5,718,468	-\$1,582,106		-\$4,136,362	



Sewer

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfers from Reserves	-\$136,813	-\$136,813	-\$1,718,919	\$1,582,106
Residential Rates	-440,000	-437,000	-450,000	\$10,000
Commercial Rates	-59,000	-59,000	-61,000	\$2,000
Septage Receiving	-17,148	-10,000	-8,000	-\$9,148
Total Revenue	-\$652,961	-\$642,813	-\$2,237,919	\$1,584,958
<i>Provincial and Fed Funding incl. above</i>				
Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Long Term Transfer Plan	\$71,950	\$89,777	\$71,950	
2026 Additional Transfer	148,936	148,936	111,720	-37,216
	\$220,886	\$238,713	\$183,670	-\$37,216
Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$12,475	\$11,200	\$12,475	
Materials & Supplies	1,250	1,100	1,250	
Repairs and Maintenance	35,000	35,000	35,000	
Utilities	50,000	44,500	50,000	
Memberships, Training and Education				
Advertising and Communication	100		100	
Insurance	11,389	11,389	9,394	-1,995
Professional Services and Contracts	185,048	181,598	227,111	42,063
Total Operating Budget Expense	\$295,262	\$284,787	\$335,330	\$40,068

2026 Operating Budget

DEPARTMENT: SEWER

STATEMENT OF PURPOSE:

The Sewer activity maintains Havelock-Belmont-Methuen’s sewer infrastructure both “in-ground” and in the municipal plant. We work with Ontario Clean Water Agency (OCWA) to co-ordinate upgrades and replacement of aging or failing infrastructure, as well as co-ordinating projects with third party engineers

2026 BUDGET HIGHLIGHTS:

The new water and sewer rates that Council approved earlier this year are shown below and have been updated in the 2026 budget document.

Current Water and Sewer Rates

Village water and sewer rates

Type of unit	Water	Sewer	Total
Residential unit	\$68.00	\$65.00	\$133.00
Commercial unit	\$79.00	\$85.00	\$164.00



Waste Administration

Department	Waste Administration				
Functions					
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026		-\$164,700		\$159,000	-\$5,700
2025		-190,788		191,000	212
		\$26,088		-\$32,000	-\$5,912
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					

Waste Administration

Revenue	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Blue Box Revenue	-\$700	-500	-700	
Recycling Collection Revenue	-\$121,488	-120,000	-96,000	25,488
Composter revenue	-600			600
Admin Bag Tag	-40,000	-30,305	-40,000	
Miscellaneous Revenue	-28,000	-28,000	-28,000	
Total Revenue	-\$190,788	-\$178,805	-\$164,700	-\$26,088
<i>Provincial and Fed Funding incl. above</i>				
Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Waste Reserve	\$191,000	\$191,000	\$159,000	-\$32,000
	\$191,000	\$191,000	\$159,000	-\$32,000

Waste Transfer Stations

Department	Transfer Stations				
Functions					
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$602,630	-\$165,300			\$437,330
2025	574,054	-165,300			408,754
	\$28,576				\$28,576

Recycling				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Recycling/Weighing	\$20,000	\$23,000	\$20,000	
Composters	1,000		1,000	
Blue Boxes	600	531	600	
	\$21,600	\$23,531	\$21,600	



Waste Transfer Stations

Oak Lake Transfer Station				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$36,798	\$36,600	\$37,464	\$666
Materials & Supplies	4,800	4,200	4,800	
Insurance	2,897	2,897	2,381	-516
Utilities	800	800	800	
Advertising and Communication	1,500	1,450	1,500	
Repairs and Maintenance	2,500	2,350	1,000	-1,500
Professional Services and Contracts	29,000	25,090	29,000	
	\$78,295	\$73,387	\$76,945	-\$1,350
Bag Tags	-7,000	-4,840	-7,000	
	-\$7,000	-\$4,840	-\$7,000	
Oak Lake Transfer Station Expenses	\$71,295	\$68,547	\$69,945	-\$1,350



Waste Transfer Stations

Kosh Lake Transfer Station				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$30,127	\$28,450	\$30,671	\$544
Materials & Supplies	5,200	4,500	5,200	
Insurance	2,902	2,902	2,381	-521
Utilities	300	250	300	
Advertising and Communication				
Repairs and Maintenance				
Professional Services and Contracts	10,050	9,050	16,750	6,700
	\$48,579	\$45,152	\$55,302	\$6,723
Bag Tags	-4,800	-3,758	-4,800	
	-\$4,800	-\$3,758	-\$4,800	
Kosh Lake Transfer Station Expenses	\$43,779	\$41,394	\$50,502	\$6,723

Waste Transfer Stations

Sixth Line Transfer Station				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$184,340	\$183,925	\$193,731	\$9,391
Materials & Supplies	10,000	8,700	10,000	
Insurance	2,902	2,902	2,381	-521
Utilities	1,500	1,300	2,500	1,000
Advertising and Communications	2,136	2,136	2,136	
Memberships, Training and Education	1,100		1,100	
Repairs and Maintenance				
Equipment Rental	5,000	3,900	5,000	
Professional Services and Contracts	167,200	185,500	180,500	13,300
	\$374,178	\$388,363	\$397,348	\$23,170
Bag Tags	-30,000	-23,934	-30,000	
Tipping Fees	-117,500	-120,225	-117,500	
	-\$147,500	-\$144,159	-\$147,500	
Sixth Line Transfer Station Expenses	\$226,678	\$244,204	\$249,848	\$23,170

Waste Transfer Stations

Jack Lake Transfer Station				
Account Name	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$31,750	\$31,400	\$32,304	\$554
Materials and Supplies	3,200	3,300	3,200	
Insurance	2,902	2,902	2,381	-521
Utilities	1,920	1,850	1,920	
Advertising and Communications	1,600	1,500	1,600	
Memberships, Training and Education	100		100	
Repairs and Maintenance	1,000	900	1,000	
Equipment Rental	250	150	250	
Professional Services and Contracts	8,680	7,700	8,680	
	\$51,402	\$49,702	\$51,435	\$33
Jack lake Bag Tags	-6,000	-2,956	-6,000	
Misc Revenues-Jack Lake				
	-\$6,000	-\$2,956	-\$6,000	
Jack Lake Transfer Station Expenses	\$45,402	\$46,746	\$45,435	\$33

2026 Operating Budget

Form 1

DEPARTMENT: WASTE

STATEMENT OF PURPOSE:

Waste Management includes the collection, processing and disposal programs/services for garbage, recyclables, large articles, hazardous waste and electronic waste. This department works with Peterborough County's Waste Management Facility, Household Hazardous Waste Depot and Circular Materials recycling.

There are four waste management sites:

- 6th Line
- Oak Lake
- Jack Lake
- Kosh Lake

Other responsibilities include:

- Maintaining waste, recycling, electronics and construction material waste.
- Packing bins and coordinating pick up bins
- Coordinating monitoring by Engineers to comply with Provincial regulations.
- Coordinating bottle/can collection for community groups

2026 BUDGET HIGHLIGHTS:

Transfer to Reserve Decreased \$32,000.00 from \$191,000.00 to \$159,000.00

Blue Box Revenue Decreased \$25,488.00 from \$121,488.00 to \$96,000.00

Kosh Lake Operating Budget

No changes for the 2026 budget.

Jack Lake Operating Budget

No changes for the 2026 budget.

Oak Lake Operating Budget

01-4411-5831 Decreased \$1500.00 from \$2500.00 down to \$1000.00

6th Line Operating Budget

Full Time Wages increased \$1764.00 from \$66,236.00 to \$68,000.00

Hydro increased \$1000.00 from \$1500.00 to \$2500.00

Contracts increased \$20,000.00 from \$155,000.00 to \$175,000.00.

Village curbside collection has increased to \$4280.78 per month including fuel surcharge.

Monitoring consulting budgets have changed for landfills:

1. Oak Lake consulting is unchanged at \$18,400.00
2. West Kosh consulting increased \$6700.00 from \$4800.00 up to \$11,500.00
3. Belmont 6th Line consulting decreased \$6700.00 from \$12,200.00 down to \$5500.00

Water

Department	Water				
Functions	Water Treatment				
Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$403,018	-\$581,000		\$177,982	
2025	369,912	-557,500		187,588	
	\$33,106	-\$23,500		-\$9,606	
Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026	\$12,225,709	-\$2,954,957		-\$9,270,752	
2025	213,600	-213,600			
	\$12,012,109	-\$2,741,357		-\$9,270,752	



Water

Revenues	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer from Reserves	-\$213,600	-\$213,600	-\$2,954,957	\$2,741,357
Residential Water	-488,000	-488,000	-514,000	26,000
Comm Water	-56,000	-56,000	-61,000	5,000
Penalty & Interest	-3,500	-3,500	-3,500	
Water Filling Station Revenue	-10,000	-1,500	-2,500	-7,500
Total Revenue	-\$771,100	-\$762,600	-\$3,535,957	\$2,764,857
<i>Provincial and Fed Funding incl. above</i>				
Transfers To Reserves	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Transfer to Water Reserve	\$187,588	\$196,116	\$177,982	-\$9,606
	\$187,588	\$196,116	\$177,982	-\$9,606
Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Personnel	\$32,100	\$32,100	\$32,100	
Materials & Supplies	1,600	1,100	1,600	
Repairs and Maintenance	47,000	35,000	47,000	
Utilities	25,772	24,000	25,772	
Insurance	27,294	27,294	22,670	-\$4,624
Memberships, Training and Education	4,600	3,500	4,600	
Advertising and Communication	7,256	7,000	7,256	
Equipment Rental	5,500	4,800	5,500	
Professional Services and Contracts	218,790	218,090	256,520	\$37,730
Total Operating Budget Expense	\$369,912	\$352,884	\$403,018	\$33,106

2026 Operating Budget

DEPARTMENT: WATER

STATEMENT OF PURPOSE:

The Water Division maintains Havelock-Belmont-Methuen’s water infrastructure in ground, in plant and at the municipality’s water tower. HBM staff work with the Ontario Clean Water Agency (OCWA), to co-ordinate upgrades and plan for the replacement of aging or failing infrastructure. OCWA also assists HBM by liaising with third party providers of engineering services.

Every homeowner is responsible for maintaining the water and sanitary lines from the property line to inside your home. The Ontario Clean Water Agency monitors the water quality weekly across the water distribution system and responds directly to customer inquiries and complaints.

2026 BUDGET HIGHLIGHTS:

The new water and sewer rates that Council approved earlier this year are shown below and been updated in the budget document.

2025 BUDGET HIGHLIGHTS:

OCWA contracts has been increased by 3% which has been year over year throughout the current contract.

Water Filling Station Revenue decreased \$7500.00 from expected first year from \$10,000.00 down to \$2500.00

Previous Water and Sewer Rates

Village water and sewer rates

Type of unit	Water	Sewer	Total
Residential unit	\$65.00	\$62.00	\$127.00
Commercial unit	\$75.00	\$81.00	\$156.00

Source Water

Department	Source Water				
Functions	Water				

Year	Gross Operating Budget	Revenues	Transfers From Reserves	Transfers to Reserves	Net Tax Levy
2026	\$13,796				\$13,796
2025	13,210				13,210
	\$586				\$586

Year	Gross Capital Budget	Transfers from Reserves	Transfers to Reserve	Provincial and Federal Grants	Net Tax Levy
2026					
2025					



Source Water

Expense Category	2025 Budget	2025 Projected Actual	2026 Budget	Change From Prior Year
Consulting	\$13,210	\$12,200	\$13,796	\$586
Total Operating Budget Expense	\$13,210	\$12,200	\$13,796	\$586



Part II - 2026 Departmental Capital Budget Review

2026 Capital Budget

Capital Projects are identified as either a “Tangible Capital Asset (TCA) Project” or as an “Other Capital Project”. The segregation gives direction to staff on how to appropriately account for the projects in HBM’s books and is an indicator of how they will be presented in HBM’s audited financial statement.

TCAs are defined as:

“...real or personal property that have a physical substance that:

- Are used in the production or supply of goods and services, rental to others, administrative purposes or for the development and construction of other tangible capital assets.
- Have an estimated life of greater than one year; and
- Are used on a continuing basis.

The Capital Budget includes the following information for each project: project details, justification, effects on future Operating Budgets, and accessibility considerations, if applicable.

Reserves and Reserve Funds

The Municipal Act, 2001, section 290, provides that a municipality's budget shall set out amounts to be paid into and out of reserves. A municipality may establish reserve funds for any purpose for which it has authority to spend money.

Municipalities hold reserves and reserve funds for many purposes:

- Adherence to statutory requirements;
- Promotion of financial stability and flexibility;
- Provision for major capital expenditures;
- Smooth expenditures which would otherwise cause fluctuation in the operating budget; and
- To take advantage of financial opportunities that may arise.

Reserve balances, if the 2026 Operating and Capital budgets are approved as presented, would have an estimated balance of \$12,582,275 at the end of 2026.

It may be tempting, during difficult budget deliberations, to fund operating expenses through reserve withdrawals, to limit, or erase, tax rate increases. Using this strategy creates a "base budget problem." HBM would need to continue taking the same amount out, year after year, to keep the net tax levy constant. This would result in the draining of the applicable reserve, essentially delaying the effect of increased operating costs until the reserve was depleted.

Many future unknowns, related to reserves and reserve funds, present budget risk to HBM. Large scale residential and commercial development, over the course of decades, is looked upon by some as a windfall to existing taxpayers, by spreading net tax levy between greater assessment levels, thereby decreasing tax rates. However, development is not "free;" substantial infrastructure costs must be funded, and the

additional properties must be serviced. Like other municipalities with an ageing infrastructure, HBM must keep the enormous costs of growth in mind when planning the level of reserves needed in the future.

Ontario municipalities rely heavily on the Ontario Municipal Partnership Fund which will provide HBM with \$1,566,500 in 2026. While funding levels have remained relatively stable, inflation is hampering the effectiveness of the OMPF to balance municipal funding for smaller municipalities, in effect decreasing the funding's purchasing power and municipalities' ability to plan for future budgetary pressure.

Future Commitments

Reserves and Reserve Funds play a critical role in municipal budgeting and financial strength. The balances reflected in the schedule, on the next page, are at a specific point in time (December 31, 2025 - unaudited).

Many of the fund balances are committed by legislation (obligatory reserve funds), or specific resolutions of Council for very specific purposes and form an integral part of HBM's Asset Management Plan (AMP).

The far-right column of the next chart outlines the commitments that HBM must meet, in the near future, with the support of these reserves. For example, while the Roads Reserve may have a projected balance of \$1,002,662 there are roads with a current replacement value (CRV) of \$9,609,000 that are in poor condition (per HBM's latest Asset Management Plan) as well as roads with a CRV of \$6,154,000 that are in fair condition.

Part II - 2026 Departmental Capital Budget Review

Township of Havelock-Belmont-Methuen						
Estimate of Reserve Balances as at December 31, 2025 (unaudited)						
(all 2025 and prior year capital reserve commitments deducted from estimated opening balance)						
Reserve	Purpose	Estimated balance - December 31, 2025	Budgeted Withdrawals - 2026	Budgeted Contributions - 2026	Total after 2026 budgeted withdrawals & contributions	Notes/Future Commitments
Working Funds	To provide cash flow for operating and capital budgets to eliminate the requirement to borrow funds to meet immediate obligations	\$885,146	-\$603,747		\$281,399	
Municipal Elections	Annual contributions for municipal elections held every fourth year	46,042	-46,000		\$42	Election to be held in 2026
Administration	For Council Initiatives, AODA requirements, strategic initiatives, studies (development charges, asset management, service delivery, human resources management), infrastructure, and potential legal liability/related costs	2,075,631	-958,280	264,260	\$1,381,611	\$443,000 of Administration equipment assessed as in poor or very poor condition in updated Asset Management Plan
Ontario Municipal Partnership Fund (OMPF)	Contains funds from Ontario Municipal Partnership Fund (OMPF)	879,448	-2,069,623	1,566,500	\$376,325	\$13.3M in Roads Network assessed as in poor or very poor condition in updated Asset Management Plan
Insurance Reserve	The commercial insurance market for municipalities is cyclical. "Hard market" conditions include more stringent underwriting, less capacity, higher deductibles, and higher premiums.	250,000		40,748	\$290,748	
Legal and Liability	Provide contingency fund to cover annual fluctuations in cost of legal invoices and claims	2,000,000			\$2,000,000	
General Contingency	Provide contingency funds for a range of contingent or unknown liabilities	150,000			\$150,000	
General Capital	To provide a source of funding for expenditures related to the purchase of capital assets	926,207	-678,009		\$248,198	\$42.1M of HBM assets assessed as in poor or very poor condition in updated Asset Management Plan
Council - Community Grants	To provide Council with a a source of funding for various community initiatives	8,009		1,991	\$10,000	
Council - Environmental Grants		8,000		2,000	\$10,000	
Council - Private Road Grant	The Private Roads Grant Policy was established to assist eligible Private Road Associations within the Township of Havelock-Belmont-Methuen with maintenance and capital improvement costs for eligible private roads.	6,797		8,203	\$15,000	
Council - Council Initiatives	The fund various initiative opportunities that arise which Council feels would lead to community betterment.	41,568		3,432	\$45,000	
Council - Community Improvement Plan	Monies set aside, originally in the 2023 HBM Operating Budget, to fund the Community Improvement Plan established by Council in 2017.	75,000		0	\$75,000	

Part II - 2026 Departmental Capital Budget Review

Fire Department	Fire Services vehicles, equipment and safety expenses	1,535,367	-176,550	243,600	\$1,602,417	\$1.8M of Fire assets assessed as in poor or very poor condition in updated Asset Management Plan	
Policing	In year and future costs of policing Havelock-Belmont-Methuen	768,445	0	70,000	\$838,445		Policing costs for municipalities in Ontario continue to rise
Building/By-Law Enforcement	Funding for extraordinary expenses related to the operations of Building and By-law enforcement, as well as the enforcement of the Building Code Act, 1992, and other relevant legislation	459,329	0		\$459,329		
Roads-Township	To account for the need to plan for the replacement of our road infrastructure assets in accordance with our asset management plan	972,243	-532,581	563,000	\$1,002,662	\$13.3M in Roads Network assessed as in poor or very poor condition in updated Asset Management Plan	
Roads-Village	To account for the need to plan for the replacement of our road infrastructure assets in accordance with our asset management plan	631,602	-135,341	97,030	\$593,291		
Roads Equipment-Replacement	In year and future costs of replacing equipment necessary for the maintenance of HBM's road infrastructure	522,961	-502,000		\$20,961	\$2.0M in Road equipment and vehicle assets assessed as in poor or very poor condition in updated Asset Management Plan	
Storm Response	To respond to major weather events, such as the derecho storm of May 2022.	123,761			\$123,761		
Waste Capital	Waste management capital expenditures, including those related to current and former waste management sites	382,278	0	159,000	\$541,278		
Facilities	Capital expenditures necessary to repair and maintain municipal facilities such as libraries, municipal building, Stone Hall, Town Hall, OPP Office, etc.	96,329	-271,098	270,000	\$95,231	\$8.6M of Facilities assets assessed as in poor or very poor condition in updated Asset Management Plan	
Sewer Maintenance	Capital expenditures related to our sewer infrastructure and extraordinary costs related to the repair and maintenance of sewer service infrastructure; sanitary and storm sewer	770,679	-641,952	183,670	\$312,397	\$4.8M of Sanitary Sewer assets assessed as in poor or very poor condition in updated Asset Management Plan	
Water Maintenance	Capital expenditures related to the treatment of water	489,574	-300,000	177,982	\$367,556	\$9.8M of Water Network assets assessed as in poor or very poor condition in updated Asset Management Plan	
Parks, Recreation and Arena	Funding for capital expenditures related to the renewal and enhancement of recreational assets such as our arena, park facilities, athletic fields, splash pad, etc.	740,451	-304,000	157,400	\$593,851	\$955,000 of Parks and Recreation assets assessed as in poor or very poor condition in updated Asset Management Plan	
Medical Centre	Proceeds from the sale of former medical centre	535,391			\$535,391		
Planning	Property purchases, costs related to development	595,110	-75,000	0	\$520,110		
Planning-Village	Property purchases, costs related to development	4,855			\$4,855		
Library	For in year and future capital expenditures	90,416	-3,000		87,416	\$267,000 of Library assets assessed as in poor or very poor condition in updated Asset Management Plan	
		\$ 16,070,640	07 (7,297,181)	\$ 3,808,816	\$ 12,582,275		

Part II - 2026 Departmental Capital Budget Review

Township of Havelock-Belmont-Methuen						
Estimate of Reserve Funds Balances as at December 31, 2026 (unaudited)						
(all 2025 and prior year capital reserve commitments deducted from estimated opening balance)						
Reserve	Purpose	Estimated balance - December 31, 2025	Budgeted Withdrawals - 2026	Budgeted Contributions - 2026	Total after 2026 budgeted withdrawals & contributions	Notes/Future Commitments
Parkland	For the acquisition of land to be used for park or other recreational purposes, including the erection and repair of buildings and the acquisitions of machinery for park or other public recreational purposes. Payments, in lieu of the provision of park space, from developers.	\$154,474			\$154,474	<p>\$9.8M of Water Network assets assessed as in poor or very poor condition in updated Asset Management Plan</p> <p>\$1.8M of Fire assets assessed as in poor or very poor condition in updated Asset Management Plan</p> <p>\$13.3M in Roads Network assessed as in poor or very poor condition in updated Asset Management Plan</p> <p>\$4.8M of Sanitary Sewer assets assessed as in poor or very poor condition in updated Asset Management Plan</p>
Municipal Water System	Provides funding for HBM owned asset replacement or rehabilitation capital projects, as well as unbudgeted capital needs.	737,696	-400,000		\$337,696	
Fire Donation	To fund non-recurring Fire Department expenses at the discretion of Council.	32,180			\$32,180	
Canada Community Building Fund (CCBF) - Formerly Federal Gas Tax	Municipalities' agreements with the CCBF, as administered by the Association of Municipalities of Ontario (AMO), require that funding be sequestered in Reserve Funds. This permanent funding supports investments in Environmentally Sustainable Municipal Infrastructure (ESMI) Projects, and Capacity Building Projects, as per agreements	52,976	-127,200	166,469	\$92,245	
Waste Water Treatment Facility	To fund future major rehabilitation and/or replacement of wastewater assets.	969,620	-750,000		\$219,620	
General	To fund unspecified non-recurring capital expenditures.	54,704			\$54,704	
Public Accounts	To support Council approved capital initiatives that are deemed to be of benefit to residents of HBM.	4,345			4,345	
Estimated Reserve Fund Total as at December 31, 2025		\$ 2,005,995	\$ (1,277,200)	\$ 166,469	\$ 895,264	

Part II - 2026 Departmental Capital Budget Review

Township of Havelock-Belmont-Methuen				
2026 Reserve Contributions and Withdrawals				
Description	Projected Contributions	Note	Projected Withdrawals	Note
Administration	\$2,181,977.00	Federal Gas Tax, Ontario Community Improvement Program, General Capital	\$108,000.00	
Council	\$15,626.00	Election Expenses, Council Initiatives, etc.	\$76,000.00	
Animal Control				
Building				
Bylaw				
Cemetery				
Conservation Authorities				
Facilities				
<i>Facilities Administration</i>	\$270,000.00	To plan for expenses related to Asset Management Plan (AMP)	\$271,098.00	
<i>Facilities Operations</i>	\$270,000.00		\$271,098.00	
Fire	\$243,600.00	To allow for equipment replacement as per Fire projections and to carry out statutory obligations	\$176,550.00	Safety/operational equipment replacement
Library			\$3,000.00	
Parks, Recreation & Facilities				
<i>Recreation Administration</i>			\$304,000.00	
<i>Parks Operating</i>	\$157,400.00	To plan for asset replacement per Asset Management Plan		
	\$157,400.00		\$304,000.00	
Planning and Development			\$75,000.00	
Police	\$70,000.00			
Public Works				
<i>PW - Administration</i>	\$563,000.00	To set aside funds for the maintenance of this critical aspect of our linear infrastructure	\$2,886,857.00	For equipment and materials necessary to maintain roads
<i>PW - Operations</i>	\$563,000.00		\$2,886,857.00	
Sewer	\$183,670.00	Recommended transfer to reserves to contribute to future expenses that are recommended by OCWA and approved by Council	\$1,718,919.00	Per Ontario Clean Water Agency (OCWA) schedule of recommended 2026 capital expenses
Waste				
<i>Waste Administration</i>	\$159,000.00			
<i>Transfer Stations</i>	\$159,000.00			
Water	\$177,982.00	To plan for expected large future expenditures related to water infrastructure	\$2,954,957.00	Per Ontario Clean Water Agency (OCWA) schedule of recommended 2026 capital expenses
Source Water				
	\$4,022,255.00	99	\$8,574,381.00	

Debt Financing

Each year the province calculates HBM's Annual Debt Repayment Limit. The province stipulates that a municipality may not commit more than 25% of its total own-purpose revenues (Net Revenues) to service debt and other long-term obligations without obtaining prior approval from the Ontario Land Tribunal.

HBM's annual debt repayment limit is approximately \$2.7M. This amount includes principal and interest repayments on debt issued and outstanding, lease obligations and loan guarantees. Our municipality is not utilizing any debt currently, leaving the entire limit as "available."

Part II - 2026 Departmental Capital Budget Review

Summary of Capital Projects

Township of Havelock-Belmont-Methuen							
2026 Capital Budget Summary							
Description	2025	2026	2026 Funding Sources			Variances 2025 - 2026 Budget	
			Transfers from Reserves	Provincial and Federal Grants and County	Net Tax Levy	\$ Diff - Gross Capital Budget	% Diff - Gross Capital Budget
Administration	\$329,000	\$68,000	-\$68,000			-\$261,000	-79.3%
Council							
Animal Control							
Building	6,000					-6,000	-100.0%
Bylaw							
Cemetery							
Conservation Authorities							
Facilities							
<i>Facilities Administration</i>	232,900	271,098	-271,098			38,198	16.4%
<i>Facilities Operations</i>							
	232,900	271,098	-271,098			38,198	16.4%
Fire	170,600	156,550	-156,550			-14,050	-8.2%
Library	6,000	3,000	-3,000			-3,000	-50.0%
Parks, Recreation & Facilities							
<i>Recreation Administration</i>	154,718	304,000	-304,000			149,282	96.5%
<i>Parks Operating</i>							
	154,718	304,000	-304,000			149,282	96.5%
Planning and Development							
Police							
Public Works							
<i>PW - Administration</i>	3,788,293	5,059,331	-2,886,857	-2,172,474		1,271,038	33.6%
<i>PW - Operations</i>							
	3,788,293	5,059,331	-2,886,857	-2,172,474		1,271,038	33.6%
Sewer	136,813	5,855,281	-1,718,919	-4,136,362		5,718,468	4179.8%
Waste							
<i>Waste Administration</i>							
<i>Transfer Stations</i>							
Water	213,600	12,225,709	-2,954,957	-9,270,752		12,012,109	5623.6%
Source Water							
	\$5,037,924	\$23,942,969	-\$8,363,381	-\$15,579,588		\$18,905,045	375.3%

Administration Capital

HBM 2026 Capital Budget - Administration								
Project Description	Total Project Budget	Approved Prior to 2026	Amount	REVENUE				
				Grants	Reserve	Other	Notes	Taxation
Computer Hardware Replacement	15,000		15,000		-15,000		Admin Reserve	
Mailing/Postage Meter Lease	6,000		6,000		-6,000		Admin Reserve	
Mail Folder/Inserter Lease	3,000		3,000		-3,000		Admin Reserve	
Info Grove - Mobile Municipal App Installation	14,000		14,000		-14,000		Admin Reserve	
Township Signage	15,000		15,000		-15,000		Admin Reserve	
Update EcDev and Toursim Strategy	15,000		15,000		-15,000		Admin Reserve	
Total Administration Capital Budget			\$68,000		-\$68,000			

2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: ADMINISTRATION

PROJECT NAME AND DESCRIPTION:

2026 Administration Capital Expenditures

PROJECT DETAILS:

Computer Hardware Replacement – HBM must plan for the cyclical updating of desktop computers, laptops, servers and operating systems (ie. Windows). Risks to a municipality, from using older hardware can include cyber vulnerability and lower transaction processing efficiency and safety (municipalities process thousands of transactions each year involving confidential information).

Other capital projects planned for 2026 include:

1. Mailing/Postage Machine Lease - \$6,000
2. Mail Inserter/Folder/Sealer Lease - \$3,000
3. **Info Grove Citizen Engagement App - \$14,000
4. **Township Signage – \$15,000

** Economic Development Capital Projects

Facilities Capital

HBM 2026 Capital Budget - Municipal Building						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Painting of Exterior Cladding	\$15,000		-\$15,000		Facilities Reserve	
Council Exterior Chamber Door	\$9,000		-\$9,000		Facilities Reserve	
Exterior Security Camera System	\$2,500		-\$2,500		Facilities Reserve	
Water Bottle Filling Station	\$7,200		-\$7,200		Facilities Reserve	
	\$33,700		-\$33,700			

HBM 2026 Capital Budget - Cordova Library						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Emergency Exit Exterior Platform	\$2,000		-\$2,000		Facilities Reserve	
	\$2,000		-\$2,000			

HBM 2026 Capital Budget - Stone Hall						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Key Card/Computer/Wifi	\$4,073		-\$4,073		Facilities Reserve	
Water Softener System	\$2,825		-\$2,825		Facilities Reserve	
	\$6,898		-\$6,898			

Part III - 2023 Divisional Operating and Capital Budget Review

HBM 2026 Capital Budget - Town Hall						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Repairs to Old Town Hall (CAO Report - Oct. 7, 2025)	\$200,000		-\$200,000		Facilities Reserve	
	\$200,000		-\$200,000			

HBM 2026 Capital Budget - Lions Hall						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Washroom Flooring	\$7,000		-\$7,000		Facilities Reserve	
	\$7,000		-\$7,000			

HBM 2026 Capital Budget - Miscellaneous Facility						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Accessibility Initiatives	\$15,000		-\$15,000		Facilities Reserve	
Arena Furnace	6,500		-\$6,500		Facilities Reserve	
	\$21,500		-\$21,500			

2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Municipal Office- Painting

Total- \$15,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be repainting.

EFFECT ON FUTURE OPERATING BUDGETS:

There would be no effect on future operating budgets.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The painting on the upper exterior wood cladding is peeling in various locations. It is recommended that the wood cladding be repainted to extend the serviceable life of this component.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Municipal Office- Chambers exterior door

Total- \$9,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The Chambers exterior door needs to be replaced due to the aluminum frame is rotting.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Municipal Office- Security Camera System

Total- \$2,500.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets will be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The Building Department's trucks have incurred damage due to possible vandalism. If approved, the camera system will catch the individuals responsible, or act as a deterrent to prevent future vandalism on municipal property.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Municipal Office- Water Bottle Filling Station
Supply & Install Total- \$7,200.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

If approved, the water bottle filling station will replace the current water cooler. This will eliminate purchasing and storing multiple water cooler bottles as well as alleviate health and safety concerns.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Cordova Library- Emergency Exit Exterior Platform

Total- \$2,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets would be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

An accessible exterior platform is required as per the Accessibility Audit in 2021. This new platform will bring our facilities up to code with the Ontario disabilities act



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Stone Hall- Remote Keycard system, Computer system & WIFI Internet

Computer-	\$1,253.00
WIFI-	\$1,920.00
Keycard door reader-	\$1,000.00
Total-	\$4,073.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budget would be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND

REFERENCE MAP (IF APPLICABLE):

If approved, a remote keycard system for the front door at the Stone Hall will improve efficiency for staff and renters, it would benefit ease of access and move away from the distribution of keys. This system would replicate the existing system at The Town Hall. The computer will operate the key card system. The internet will operate the keycard system remotely as well provide a guest WIFI service.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Stone Hall- Water Softener System

Total- \$2,825.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets would be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The water softener system at the Stone Hall is 25 years old. Replacement parts are obsolete and it is in need of replacement. This fall, the softener malfunctioned and drained the well at the 6th Line shop.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Town Hall Structural, Safety & Corrective Improvements- \$2,462,441 over 4 years.

\$200,000 approved for 2026 budget year

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Per CAO Report dated October 7, 2025 (Repairs to Old Town Hall), a preliminary financial estimate was provided by Unity Design. The total order-of-magnitude cost is \$1,699,273.73 not including HST. This total includes a 10% contingency fee. The total is \$1,828,418.54 including the non-recoverable HST. The total is \$1,974,692.02 including the 8% design fee. It is important to note that an order of magnitude cost estimate is a rough, preliminary estimate of a project's cost made early in the project's life cycle, using limited information to provide a high-level, ballpark figure to assess financial feasibility. Typically, order of magnitude costing is a broad estimate, used for initial screening, strategic planning, and deciding if a project is worth pursuing further before significant resources are committed.

If no items on the timeline were completed concurrently and all items were completed sequentially as presented this project would be completed in 72 months or exactly 6 years. The construction cost differential between the third quarter of 2025 and the third quarter of 2029, which is the longest period currently available on the construction Cost Calculator, projects a 24.7% cost increase as per the Construction Cost Calculator of Rider Levett Bucknall (RLB). Based on the 24.7% cost increase as per the Construction Cost Calculator the total project cost could be \$2,462,440.94 to 2029. Based on a four-year budget timeline this total would result in a budget amount of \$615,610.24 per budget year.



2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Havelock Community Centre:
Lion's Hall Men's & Women's Washroom
Commercial Luxury Vinyl Tile Flooring.

Total- \$7000

EFFECT ON FUTURE CAPITAL BUDGETS:

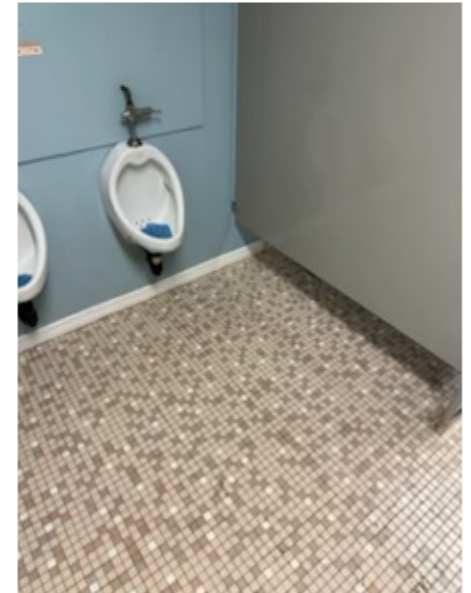
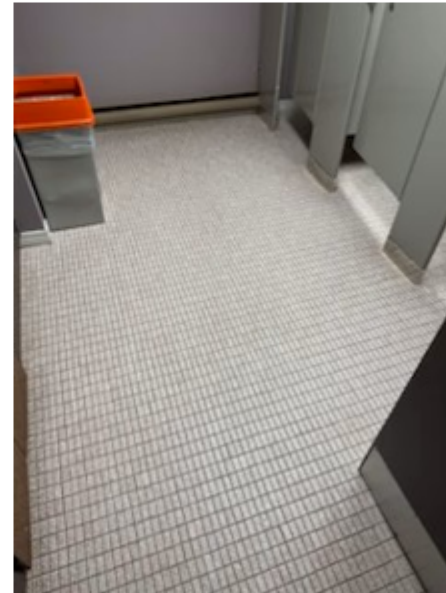
The effect on future capital budget would be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

There would be no effect on future operating budgets.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The existing flooring has surpassed its life span with many cracked tiles. Updating the flooring in the washrooms will improve cleanliness and safety.



2026 CAPITAL BUDGET

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Municipal Office, Havelock Community Centre, Havelock Library, Kasshabog Library, Cordova Library, Stone Hall and Accessibility Renovations

Total \$15,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

There would be no effect on future capital budgets.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

With The accessibility act coming due in 2026. There is a need to continue to update some remaining items in our facilities in order to comply with the Accessibility Act.



This page intentionally left blank

2025 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: Facilities

PROJECT NAME AND DESCRIPTION:

Havelock Community Centre- Gas Furnace Replacement

Total- \$6,500.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets would be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The furnace at the Havelock Community Centre was installed in 2003. It is 22 years old and due for replacement. According to the facility assessments back in 2018, the furnace was due for replacement in 2023.



Fire Capital

HBM 2026 Capital Budget - Fire							
Project Description	Amount	REVENUE				Notes	Taxation
		Grants	Reserve	Other			
Forestry Hose	\$1,500		-\$1,500			Fire Reserve	
Interior Hose	\$2,000		-\$2,000			Fire Reserve	
Rescue Rope	\$1,000		-\$1,000			Fire Reserve	
Emergency Skid for Side X Side	\$7,000		-\$7,000			Fire Reserve	
Bunker Gear 10 @ 3875	\$38,750		-\$38,750			Fire Reserve	
Forestry Skid for Pick Up	\$22,000		-\$22,000			Fire Reserve	
Portable Pump 4 Inch - T1	\$9,800		-\$9,800			Fire Reserve	
SCBA's	\$70,000		-\$70,000			Fire Reserve	
Fire Pro2 Program	\$4,500		-\$4,500			Fire Reserve	
	\$156,550		-\$156,550				

2026 CAPITAL BUDGET

DEPARTMENT: FIRE SERVICES

PROJECT NAME AND DESCRIPTION:

Fire – Capital Equipment Purchases

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The HBM Fire Department must acquire and maintain equipment that will allow the municipality to provide fire protection services including suppression, public fire and life safety education, training, communications, fire prevention, Fire Code inspections and fire cause determination and investigations.

2026 BUDGET HIGHLIGHTS:

See list on previous page.

Library Capital

HBM 2026 Capital Budget - Havelock Library						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Computer Hardware	\$3,000		-\$3,000		Library Reserve	
	\$3,000		-\$3,000			

Parks and Recreation Capital

HBM 2026 Capital Budget - Parks and Recreation						
		REVENUE				
Project Description	Amount	Grants	Reserve	Other	Notes	Taxation
Baseball Field LED Lighting	\$49,000		-\$49,000		Parks Reserve	
1/2 Ton Truck	\$40,000		-40,000		Parks Reserve	
Hanging Baskets	\$4,200		-4,200		Parks Reserve	
Cordova Mines Park - Assessible Toilet	\$800		-800		Parks Reserve	
Sports Complex Recreation Field	\$200,000		-200,000		Parks Reserve	
Disc Golf	\$10,000		-10,000		Parks Reserve	
	\$304,000		-\$304,000			

2026 CAPITAL BUDGET

DEPARTMENT: Parks

PROJECT NAME AND DESCRIPTION:

Havelock Baseball Field LED Lighting

LED Lighting- \$44,000.00

Installation- \$5,000.00

Total- \$49,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

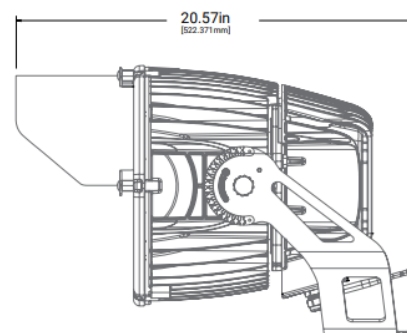
EFFECT ON FUTURE OPERATING BUDGETS:

The effect on the future operating budgets will be less repairs and maintenance costs as well as lower hydro consumption. Contract services will decrease as well.

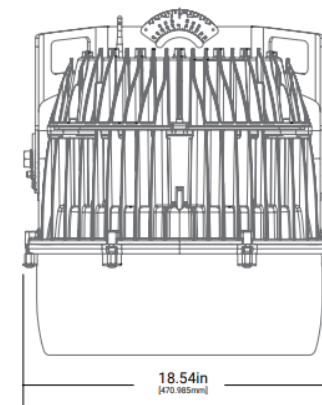
PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The 2025 Budget allocated \$40,000.00 to this project. An additional \$49,000.00 is required due to lighting and installation increases. According to the 2018 facility condition assessment, Replacing the old HID technology metal halide fixtures with LED fixtures in the short term. This will result in lower maintenance costs and power consumption. The Parks Department has a bucket truck service change 1-3 light bulbs per season. The existing lights are approximately 40 years old.

MOUNTING CONFIGURATION: TOP MOUNT YOKE



LEFT PROFILE: VISOR



TOP: VISOR

2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: Parks

PROJECT NAME AND DESCRIPTION:

¾ Ton 4x4 Crew Cab Pickup Truck

Total: \$40,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be the cost of replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on the future operating budgets will be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

According to asset management, the 2004 Chevrolet Silverado has a life expectancy of zero.

This vehicle is 21 years old. The municipality generally keeps its vehicles for 7 years. Currently, it is 14 years past its replacement date.



2026 CAPITAL BUDGET

DEPARTMENT: Parks

CAP Form 1

PROJECT NAME AND DESCRIPTION:

8 Pro series hanging baskets. \$525.00 each
8 baskets total- \$4,200.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets would be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on future operating budgets will be the potential to remove a watering day due to the increased size of the revisor.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

If approved, the new baskets will benefit in plant size as well as a larger water reservoir.



2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: Parks

PROJECT NAME AND DESCRIPTION:

Cordova Mines Park Accessible Portable Toilet

Total- \$ 800.00

EFFECT ON FUTURE CAPITAL BUDGETS:

There will be no effect on future capital budgets.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on the future operating budgets will be an increase to the Parks contract services budget.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The Cordova Mines Park and playground needs to have an accessible portable toilet. The Cordova Rec Hall Committee has also requested this for their outdoor events.



2026 CAPITAL BUDGET

DEPARTMENT: Parks

PROJECT NAME AND DESCRIPTION:

Sports Complex Recreation Field

Total- \$ 200,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

There will be no effect on future capital budgets.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on the future operating budgets will be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

HBM applied for a grant under the Community Sport and Recreation infrastructure Fund (CSRIF), to construct a multi-use facility, but was unsuccessful. Unity Design presented information related to the construction of one baseball diamond only, on August

15th, 2024, including the “all-in” cost of \$3,054,096. This amount includes soft costs, such as consulting fees, studies, etc. and necessary infrastructure. This estimate would be subject to construction cost escalation since 2024.

2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: Parks

PROJECT NAME AND DESCRIPTION:

Mathison Conservation Area & Parks Committee:

Disc Golf

Location- Mathison Conservation Area

Total- \$10,000.00

EFFECT ON FUTURE CAPITAL BUDGETS:

The effect on future capital budgets will be replacement.

EFFECT ON FUTURE OPERATING BUDGETS:

The effect on the future operating budgets will be repairs and maintenance as required.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Disc golf is becoming more and more popular. This project is recommended by the Mathison Property| & Parks Committee. This growing sport will strengthen recreation in the Community while promoting the use of The Conservation Area with a low financial impact.



This page intentionally left blank

Roads Capital

HBM 2026 Capital Budget - Roads								
				REVENUE				
	Total Project Budget	Approved Prior to 2026	2026 BUDGET	Grants	Reserve	Other	Notes	Taxation
Gravel Haul								
Total Budgeted Cost			\$150,000		-\$150,000		OMPF Reserve	
Equipment Rental								
TOTAL			\$150,000		-\$150,000			
Post Road Resurfacing (0.5 km)								
Total Budgeted Cost	\$146,280		\$146,280		-\$146,280		OCIF	
TOTAL			\$146,280		-\$146,280			
Unimin Road (1.3 km)								
Total Budgeted Cost	\$1,507,448	\$400,000	\$1,107,448		-\$307,448		Roads Reserve	
					-\$300,000		General Capital Reserve	
					-\$500,000		OMPF Reserve	
TOTAL	\$1,507,448	\$400,000	\$1,107,448		-\$1,107,448			

Roads Capital

HBM 2026 Capital Budget - Roads								
				REVENUE				
	Total Project Budget	Approved Prior to 2026	2026 BUDGET	Grants	Reserve	Other	Notes	Taxation

Connecting Link - Ottawa St./Highway 7 (1.9 km) - SUBJECT TO GRANT APPROVAL								
Total Budgeted Cost	\$2,251,327		\$2,251,327	-\$2,026,194	-\$225,133		Roads Reserve	
TOTAL	\$2,251,327		\$2,251,327	-\$2,026,194	-\$225,133			

Vansickle Road (7.0 km)								
Total Budgeted Cost	\$839,735	\$200,000	\$639,735		-\$639,735		OMPF Reserve	
TOTAL	\$839,735	\$200,000	\$639,735		-\$639,735			

6th Line Road (Highway 7 to County Road 48) (1.7 km)								
Total Budgeted Cost	\$127,200		\$127,200		-\$127,200		CCBF/FGT	
TOTAL			\$127,200		-\$127,200			

Roads Capital

HBM 2024 Capital Budget - Roads								
				REVENUE				
	Total Project Budget	Approved Prior to 2024	2024 BUDGET	Grants	Reserve	Other	Notes	Taxation

MISCELLANEOUS ROADS CAPITAL EXPENSES								
2026 Fleet Replacement (Unit 14-47) - Single Axle Dump Truck	\$400,000		\$400,000		-\$400,000		Reserve -Roads Equipment	
2026 Fleet Replacement (2017 3/4 Ton Crew Cab Truck)	\$102,000		\$102,000		-\$102,000		Reserve -Roads Equipment	
Public School Sidewalk / Student Drop Off Zone	\$135,341		\$135,341		-\$135,341		Village Roads Reserve	
			\$637,341		-\$637,341			

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

Gravel Haul

EFFECTS ON FUTURE OPERATING COSTS

Reduction in long term-term operating costs due to new road surfaces. (minimizes equipment wear)

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The gravel haul program is identified through the Township's overall Roads Needs Study.

Gravel Roads

Gravel roads can generally be kept in good condition with regular maintenance including grading, minor addition of granular and application of calcium chloride. These items are typically included in maintenance budgets. However, gravel roads typically require the addition of a significant lift of granular over their surface to maintain sufficient base strength.

- Total of 83 km of gravel roads requiring new lift every 20 years
- Required annual granular placement 4 km

The total estimate for this project is \$150,000.00 non-recoverable HST included.

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

Post Road Resurfacing

EFFECT ON FUTURE OPERATING BUDGETS

Reduction in long-term operating costs due to new road surfaces.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Post Road surface treatment has failed and will receive a double layer of surface treatment.

In the June 3rd Council Meeting Council approved \$39,550.00 for the following improvements on Post Road. Ditching, brushing, tree removal, two new cross culverts and three new entrances culverts which have been completed during July 2025.

The most important concepts for the project are:

- Pulverizing
- Installation of geotextile cloth

- Sub-grade base material in certain areas
- Grading
- Compaction
- Gravel
- Surface Treatment

The estimated cost for the reconstruction and surface treatment is \$146,280.00 including non recoverable HST and will come from the Roads Reserve.

2026 CAPITAL BUDGET

CAP Form 1

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

Unimin Road Reconstruction 2026

Commitments Made

Council approved \$400,000.00 in the 2023 and 2024 budgets to start with the reconstruction / consulting of Unimin Road

EFFECT ON FUTURE OPERATING BUDGETS:

Reduction in long-term costs due to new road surfaces.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Council supported the reconstruction of Unimin Road in the 2023 budget and 2024 budget. The 2020 Havelock Roads Needs Study states that Unimin Road needs rehabilitation in 1-5 years. Consulting with Jewel Engineering in 2023 the major concepts of this project are:

- Pulverizing
- Grading
- Compaction
- Guardrails
- Culvert replacement
- Asphalt

The project is based on approximately 1300 meters in length, 6.5 meters wide and 0.5-meter shoulder width for an estimated cost of \$1,507,448.25 (HST included). Council would need to approve an additional \$1,107,448 (HST included) for this project to move forward.

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

Ottawa Street / Highway #7 / Connecting Link

Commitments Made

In 1966, the following motion was approved by Council: “That the Corporation of the Village of Havelock enter into a Connecting Link Agreement with Her Majesty the Queen in the right of Ontario as represented by the Minister of Highways for Ontario on that portion of Highway. Bylaw read a first, second and third time and finally passed and adopted at a meeting of the Municipal Council on the 2nd of August 1966.”

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

This major part project will consist of CCTV of existing infrastructure, underground repairs, surface rehabilitation (shave and pave), engineering fees. It will also include a battery back up system for the traffic lights at the intersection of Ottawa Street and Concession Street.

The most important concepts for the project are:

- Grant Approval
- Battery back up power for traffic lights (safety)
- CCTV of Existing Infrastructure
- Underground Repairs
- Surface Rehabilitation

The estimated cost for the project is \$2,500,000.00 including all taxes, or \$2,251,327 after HST rebates. Staff are working with an engineering consultant to apply for the connecting link program grant application in the amount of \$2,026,194. If successful, the Township’s portion/share of the project is 10% in the amount \$225,133 including the non recoverable tax.

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

Vansickle Road Reconstruction **2026**

Commitments Made

In 2021 Marmora and Lake and Havelock Belmont Methuen Municipalities have entered into a five-year agreement for the Operating and Capital repair of Vansickle Road. The Capital cost for Vansickle Road is to be split evenly between both Municipalities.

EFFECT ON FUTURE OPERATING BUDGETS:

Reduction in long-term costs due to reconstruction of culverts, ditching and road surfaces.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

The 2020 Havelock Roads Needs Study states that Vansickle Road needs rehabilitation in 1-5 years. Consulting with the Manager of Transportation from Marmora and Lake in 2023 the major concepts of this project are:

- Pulverizing
- Grading
- Gravel
- Compaction
- Culvert replacement
- Asphalt

The project is based on 7 kilometers in length, 6.5 meters wide and 0.5-meter shoulder width for an estimated cost of \$1,650,421.50. plus, taxes. Havelock Belmont Methuen estimated cost sharing of this project is \$825,210.75 (\$839,735 including non-recoverable HST). In the 2023 and 2024 budgets Council approved \$200,000.00 for this project. Council would have to approve an additional \$636,214.46 (\$639,735 including non recoverable tax) in the 2026 budget for this project to move forward.

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

6th Line Road from Highway #7 to County Road #48

Commitments Made

Providing a cost-efficient method of extending the life of the Existing pavement.

EFFECT ON FUTURE OPERATING BUDGETS

Reduction in operating costs due to new road surfaces.
Extending the life of the existing pavement by 10 years.

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Microsurfacing is a pavement preservation technique that extends the life of a road by applying a thin, durable layer of a polymer-modified asphalt emulsion, aggregate, water, and additives.

This treatment seals minor cracks, corrects minor rutting, improves skid resistance, and protects the existing pavement from moisture and oxidation. It is a cost-effective, eco-friendly, and rapid maintenance process that minimizes traffic disruption, allowing for quick return to service.

The most important concepts for the project are:

Equipment mobilization and demobilisation of Equipment

Scratch Coat

Single Layer of Microsurfacing

The estimated cost for the new micro surface is \$127,200.00 including the non recoverable tax.

2026 CAPITAL BUDGET

DEPARTMENT: ROADS

PROJECT NAME AND DESCRIPTION:

2026 Fleet Replacement

Unit # 14-47 Single Axle Dump Truck

Commitments made

Township of Havelock Belmont Methuen Municipal Amortization Policy #37

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Asset management of vehicles is based on life-cycles costs.

The following vehicle is a 2014 single axle dump truck. It has a life cycle of 10 years which has exceeded its scheduled replacement.

The estimated cost for one single axle dump truck to be replaced is \$400,000.00 taxes included. The projected time for delivery is 1 ½ to 2 years from order date.

The revenue from the sale of unit #14-47 if the replacement is approved will be applied to Roads Equipment Reserve after the new single axle dump truck is delivered.

The estimated cost of \$400,000.00 including non recoverable tax will come from Roads Equipment Reserve.

2026 CAPITAL BUDGET

DEPARTMENT: PUBLIC WORKS

PROJECT NAME AND DESCRIPTION:

2026 Fleet Replacement

2017 ¾ ton crew cab pick up truck.

Commitments made

Township of Havelock Belmont Methuen Municipal Amortization Policy #37

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Asset management of vehicles is based on life-cycle costs.

The following vehicle unit #17-51 a ¾ ton pick up truck has passed is its scheduled replacement by 4 years.

The estimated cost for replacement is \$102,000.00 taxes included. The projected time for delivery is 6 months from order date.

The revenue from the sale of unit #17-51 if the replacement is approved will be applied to Roads Equipment Reserve after the new ¾ ton truck is delivered.

The estimated cost of \$102,000.00 including non recoverable tax and will come from the Roads Equipment Reserve.

2026 CAPITAL BUDGET

PROJECT NAME AND DESCRIPTION:

Public School sidewalk / student drop off zone

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

Attached are photos for visual reference, along with the description below showing the discussed sidewalk with drainage and erosion free swales, a new Double size ditch inlet and under sidewalk drainage crossings.

1.5m Sidewalk Wide and approximately 216m long starting at the overhead crosswalk on George St, extending to a larger pad for drop off at the foot Bridge to the west of the school, all at 1.5m wide. The sidewalk will have a thickening along the entire asphalt edge so it can be 125-150mm higher than the Pavement edge, this should offer a level of protection from vehicles for the kids using it.

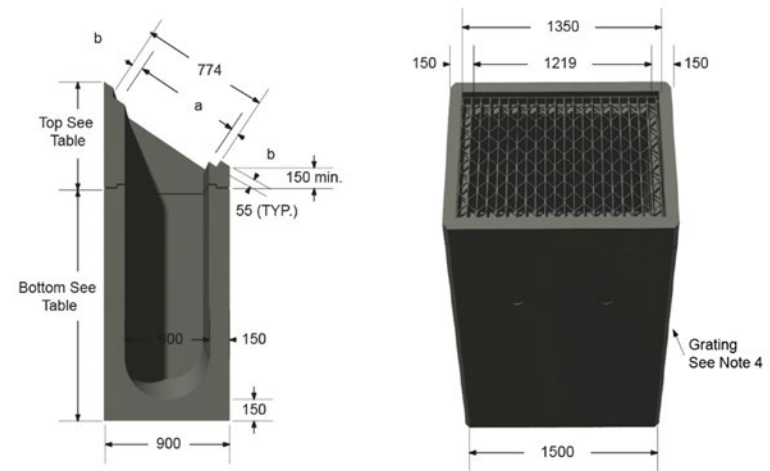
Tactile plates where it crosses at Mathison St E, and the sidewalk will connect into the existing North and South sidewalks of Mathison.

3/8" Steel Checker plated crossings in 6 locations. 2 Over each catch basin South of Mathison St E and 4 along the portion of sidewalk Running from Mathison to the drop off pad.

The two that are over the catch basins will allow water to drain into the catch basins from both sides of the sidewalk while allowing access to them for cleaning the sumps. The other 4 will be to get parking lot and roadway drainage under the sidewalk to prevent water from running across the sidewalks, and to get to the ditch inlet catch basin, each with RipRap for erosion Control.

Double Ditch inlet CB will replace the existing single ditch inlet with a concrete apron poured around it up to the sidewalk and up the ditch to

the Rip Rap. Cleanup will be top soil and seed along the east edge of the sidewalk. The project is based on approximately 216 meters in length, 1.5 meters wide for an estimated cost of \$135,340.80 including the non recoverable tax.



Ditch Inlet Type A

Sewer Capital

HBM 2026 Capital Budget - Sewer								
				REVENUE				
Project Description	Total Project Budget	Approved Prior to 2026	Amount	Grants	Reserve	Other	Notes	Taxation
Monthly Generator Payment (18 payments of \$6,992)	\$41,952		\$41,952		-\$41,952		Sewer Reserve	
Waste Water Treatment Plant Upgrades (H&S Water Stream Grant - HSWS) **IF FUNDING IS APPROVED	\$5,666,250		\$5,666,250	-\$4,136,362	-\$779,888		OMPF Reserve	
					-\$750,000		WWTP Reserve Fund	
Ontario Clean Water Agency - Capital and Maintenance Program	\$147,079		\$147,079		-\$147,079		Working Funds	
			\$5,855,281	-\$4,136,362	-\$1,718,919			

Sewer Capital Projects

No.	Scope of Work	2026	2027	2028	2029	2030	2031	Compliance	Health & Safety	Repair / Maintenance	Lifecycle Replacement	Improvement	Inventory	Approved by Client	Rationale for Project
Havelock Wastewater															
1	Annual Flow Meter Calibrations	\$929	\$976	\$1,024	\$1,076	\$1,130	\$1,186	x							Compliance
2	Annual Lifting Device Certification - 11 Units	\$508	\$534	\$560	\$588	\$618	\$649		x						Health & Safety
3	Wet Well Cleaning	\$2,520	\$2,646	\$2,778	\$2,917	\$3,063	\$3,216			x					Annual Preventative Maintenance
4	Annual Diesel Inspections	\$4,725	\$4,961	\$5,209	\$5,470	\$5,743	\$6,030			x					Annual Preventative Maintenance
5	Backflow Preventor Certification	\$420	\$441	\$463	\$486	\$511	\$536	x							Compliance
6	Annual Blower Maintenance : Air Filters / Oil	\$2,410	\$2,530	\$2,657	\$2,790	\$2,929	\$3,076			x					Annual Preventative Maintenance
7	Annual Compressor Maintenance	\$2,137	\$2,244	\$2,356	\$2,474	\$2,597	\$2,727			x					Annual Preventative Maintenance
8	2x PM Kits for Alum Pumps	\$1,323	\$1,389	\$1,459	\$1,532	\$1,608	\$1,689			x					Annual Preventative Maintenance
9	Sludge Hauling	\$13,650	\$14,333	\$15,049	\$15,802	\$16,592	\$17,421	x							Compliance
10	Annual Gas Detector Calibrations & Spare Sensors	\$683	\$717	\$752	\$790	\$830	\$871		x						Health & Safety
11	Spare UV Parts/replacement sensor	\$4,725	\$4,961	\$5,209	\$5,470	\$5,743	\$6,030			x	x		x		Compliance
12	Consumables PM Parts	\$3,150	\$3,308	\$3,473	\$3,647	\$3,829	\$4,020				x		x		Preventative Maintenance
13	Blower Replacement	\$0	\$20,000	\$0	\$0	\$0	\$23,000			x	x				Lifecycle Replacement
14	Blower Motor Replacement	\$0	\$0	\$3,556	\$0	\$0	\$0			x	x				Lifecycle Replacement
15	SBR Cleanout	\$0	\$8,000	\$0	\$0	\$0	\$9,200				x	x			Preventative Maintenance
16	Spare Aeration Valve and Actuator	\$7,000	\$0	\$0	\$7,500	\$0	\$0				x	x			Lifecycle Replacement
17	Replacement Sewage Pump	\$12,000	\$0	\$0	\$13,230	\$0	\$0				x				Lifecycle Replacement/Redundancy
18	Raw Pump wear ring kit	\$0	\$0	\$2,430	\$0	\$0	\$0			x					Preventative Maintenance
19	Auger Repair and brush replacment	\$8,000	\$0	\$0	\$3,191	\$0	\$0				x				Lifecycle Replacement
20	SBR decanter bushings	\$0	\$0	\$1,000	\$0	\$0	\$0				x				Lifecycle Replacement /Redundancy
21	Pumping Station Hwy7 Replacement Pump	\$60,000	\$0	\$0	\$0	\$60,000	\$0				x		x		Lifecycle Replacement
22	Digester Cleanout	\$8,000	\$0	\$0	\$0	\$9,200	\$0			x	x				Preventative Maintenance
23	Insulated Raw Composite Sampler Housing Unit	\$3,000	\$0	\$0	\$0	\$0	\$0				x				Lifecycle Replacement
24	EQ Discharge Pipe Insulation	\$1,900	\$0	\$0	\$0	\$0	\$0					x			Section of pipe not insulated on otherwise insulated pipe
25	Contingency	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	x			x				Cover Unexpected Breakdowns
Total Estimate - Recommended Capital		\$147,079	\$77,038	\$57,976	\$76,961	\$124,392	\$89,651								

Wastewater Treatment - Township Infrastructure Recommendations/Considerations															
1	Phase 1 Desgin & Engineering	\$0	\$0	\$0	\$0	\$0	\$0			x			x		Class EA - ESR CIMA+ \$631,000 in 2025
2	Phase 1 Upgrades	\$4,588,000			\$0	\$0	\$0				x				Class EA - ESR CIMA+ Recommendations
3	Phase 2 Design & Engineering CIMA+ Proposed Year 2040)	\$0	\$0	\$0	\$0	\$1,646,000	\$0				x				Class EA - ESR CIMA+ Recommendations
4	Phase 2 Upgrades (CIMA+ Proposed year 2040)	\$0	\$0	\$0			\$13,996,000				x				Class EA - ESR CIMA+ Recommendations
Total Estimate - Recommended Capital		\$4,588,000	\$0	\$0	\$0	\$1,646,000	\$13,996,000								

Part II - 2026 Departmental Capital Budget Review

HBM 2026 Capital Budget - Water								
				REVENUE				
Project Description	Total Project Budget	Approved Prior to 2025	Amount	Grants	Reserve	Other	Notes	Taxation
Ontario Clean Water Agency - 2026 Capital and Maintenance Program	\$820,280		\$820,280		-\$820,280		Administration Reserve	
George St Phase 2 (685m full reconstruction & 105m of storm only)	\$11,405,429		\$11,405,429	-\$8,050,017		-\$1,220,735	Peterborough County	
					-\$300,000		Water Reserve	
					-\$600,000		Sewer Reserve	
					-\$400,000		Water Reserve Fund	
					-\$456,668		Working Funds	
					-\$378,009		General Capital	
	12225709		\$12,225,709	-\$8,050,017	-\$2,954,957	-\$1,220,735		

Water Capital Budget

No.	Scope of Work	2026	2027	2028	2029	2030	2031	Compliance	DWQMS RA Outcome*	Health & Safety	Repair / Maintenance	Lifecycle Replacement	Improvement	Inventory	Approved by Client	Rationale for Project
	Havelock Water															
1	Annual UV Maintenance	\$2,100	\$2,205	\$2,315	\$2,431	\$2,553	\$2,680	x								Compliance
2	Annual Lifting Device Inspections	\$525	\$551	\$579	\$608	\$638	\$670			x						Health & Safety
3	Annual Flow Meter Calibrations	\$945	\$992	\$1,042	\$1,094	\$1,149	\$1,206	x								Compliance
4	Annual Diesel Maintenance	\$2,625	\$2,756	\$2,894	\$3,039	\$3,191	\$3,350	x			x					Compliance
5	Annual Backflow Preventor Inspections	\$1,050	\$1,103	\$1,158	\$1,216	\$1,276	\$1,340	x			x					Compliance
6	Annual Well 3 - Sludge Hauling	\$0	\$2,000	\$0	\$0	\$2,000	\$0				x					As Needed
7	Chlorine Parts and Maintenance	\$2,625	\$2,756	\$2,894	\$3,039	\$3,191	\$3,350				x			x		Preventative Maintenance
8	Trojan UV parts	\$4,410	\$4,631	\$4,862	\$5,105	\$5,360	\$5,628				x			x		Compliance
9	Hallett UV parts	\$2,100	\$2,205	\$2,315	\$2,431	\$2,553	\$2,680				x			x		Compliance
10	Consumables PM Parts	\$3,150	\$3,308	\$3,473	\$3,647	\$3,829	\$4,020					x		x		Lifecycle Replacement
11	Reference Sensor Calibration	\$0	\$1,000	\$0	\$0	\$1,150	\$0	x								Compliance
12	Isolation Valves	\$0	\$0	\$5,000	\$0	\$0	\$0					x				Lifecycle Replacement
13	Havelock Water Tower Repairs	\$15,000	\$0	\$0	\$0	\$0	\$0				x					Recommended repairs to hatch Item moved from 2025 to 2026 due to drought conditions
14	Turbidity Analyzer x2	\$10,000	\$0	\$0	\$0	\$9,200	\$0	x								2026 Fixed and portable replacement needed
15	New Water Source to replace Well 3	\$750,000	\$3,000,000				\$0					x		x		2026 - Class EA, Design and Engineering 2027+ - Construction of New Well
16	Well #3 Major Maintenance	\$750,000	\$5,000,000				\$0				x			x		<u>Alternative recommendation in place of Capital Item #15:</u> 2026 - Upgrades, Class EA, Design and Engineering 2027+ - Trent River Option
17	Repair/Replace Hydrant(s)	\$15,750	\$16,538	\$17,364	\$18,233	\$19,144	\$20,101				x	x				Preventative Maintenance
18	Contingency	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,001				x					Cover Unexpected Breakdowns
	Total Estimate - Recommended Capital	\$820,280	\$3,050,044	\$53,896	\$50,841	\$65,233	\$55,028									

2026 CAPITAL BUDGET

DEPARTMENT: Public Works

PROJECT NAME AND DESCRIPTION:

George Street Reconstruction

Commitments Made

George Street reconstruction started in 2024 and this phase currently under construction will be completed in 2026.

Council had approved a grant submission through the Housing-Enabling Water Systems Fund (HEWSF) Intake 2 in October 2024

PROJECT DETAIL, JUSTIFICATION AND REFERENCE MAP (IF APPLICABLE):

This project consists of full reconstruction of all County and Township infrastructure. This phase of reconstruction will include George Street East from #39 the Havelock Community Center east to Mary Street and continue down Mary Street to Ottawa Street. This phase of construction will be spread over the next three years starting in 2026.

Estimated cost of reconstruction is \$11,027,420.00 County and Township were successful in the HEWSF grant application receiving total funding of \$8,050,016.60. Cost sharing of the remaining \$2,977,403.40 is outlined below.

	Applicant	County 41%	HBM 59%
2026	\$893,221.02	\$366,220.62	\$527,000.40
2027	\$1,042,091.19	\$427,257.39	\$614,833.80
2028	\$1,042,091.19	\$427,257.39	\$614,833.80
Totals	\$2,977,403.40	\$1,220,735.40	\$1,756,668.00

The estimated total cost for HBM is:\$2,134,677.

HBM share after funding (from above):	\$1,756,668
HBM share of non-recov HST (11,027,420 x 59% x 1.76%)	114,509
Proposed 15% contingency (1,756,668 x 15%)	<u>263,500</u>
Total	<u>\$2,134,677</u>



Part III - 2026 Tax Rate Calculations

Taxable assessment for 2026 – estimated 2.1% increase

The 2026 Budget is based on the phased-in property assessments as of January 1, 2016, updated for actual growth, and assessment adjustments. The overall taxable assessment for 2026 is estimated to increase over the 2025 budgeted level, by 2.1% overall. As mentioned above, there is no phase-in of reassessment from 2025, or prior years, and real growth is expected to be minimal.

The following chart reflects the estimated taxable assessment by class and subclass, as of the printing of the budget review documents. The difference column reflects the growth (non-reassessment related) from one taxation year to the next.

Township of Havelock-Belmont-Methuen				
2026 Current Value Assessment by Property Class				
Description	2025 CVA	2026 CVA	\$ Difference	% Difference
Commercial	\$29,571,860	\$48,160,060	\$18,588,200	62.9%
Farmland	17,393,595	17,295,100	-98,495	-0.6%
Landfill	86,700	86,700		
Industrial	43,821,917	41,331,017	-2,490,900	-5.7%
Multi-Residential	3,081,000	1,996,000	-1,085,000	-35.2%
New Multi-Residential	1,726,900	1,726,900		
Pipeline	940,000	940,000		
Residential	1,347,043,047	1,361,703,042	14,659,995	1.1%
Managed Forests	7,423,000	7,843,300	420,300	5.7%
Exempt	55,232,215	56,080,015	847,800	1.5%
<i>Total (incl Exempt)</i>	\$ 1,506,320,234	\$ 1,537,162,134	\$ 30,841,900	2.0%
<i>Total (excl Exempt)</i>	\$ 1,451,088,019	\$ 1,481,082,119	\$ 29,994,100	2.1%

Tax Ratios and Tax Rates

Tax ratios are applied to current value assessment to determine weighted value assessment that is, in turn, used to calculate municipal tax rates.

Tax ratios have a direct bearing on the tax rate calculations and ultimately determine the relationship that industrial, commercial, and multi-residential municipal tax rates have to the residential tax rate. The 2026 Budget reflects the tax ratios shown below.

Section 308 of the Municipal Act, 2001 requires municipalities to pass a bylaw to establish the tax ratios for each property class, no later than April 30 of each year. The County of Peterborough (upper tier municipal government) sets the tax ratios for its member townships (lower tier municipalities).

Township of Havelock-Belmont-Methuen	
2026 Tax Ratios by Property Class	
Description	2026 Tax Ratio
Commercial	1.09860
Farmland	0.25000
Landfill	1.01000
Industrial	1.54320
Industrial Aggregate Extraction	1.25570
Multi-Residential	1.00000
New Multi-Residential	1.00000
Pipeline	0.93860
Residential	1.00000
Managed Forests	0.25000
Exempt	

Part III - 2026 Tax Rate Calculations

Weighted Taxable Assessment

Current Value Assessment, multiplied by the applicable tax ratios, shown directly above, gives us Weighted Taxable Assessment (WTA), as shown on the following chart, which is ultimately used to calculate tax rates for each property class.

Township of Havelock-Belmont-Methuen				
2026 Estimated Weighted Assessment by Property Class				
Description	2026 CVA	Tax Ratios	Vacant Weighting	2026 Weighted Assessment
Commercial	\$47,462,660	1.09860		\$52,142,478
Commercial Vacant/Excess	\$697,400	1.09860	70%	\$536,315
Farmland	17,295,100	0.25000		4,323,775
Landfill	86,700	1.01000		87,567
Industrial	24,803,017	1.54320		38,276,016
Industrial Aggregate Extraction	7,722,900	1.25570		9,697,646
Industrial Vacant/Excess	8,805,100	1.54320	65%	8,832,220
Multi-Residential	1,996,000	1.00000		1,996,000
New Multi-Residential	1,726,900	1.00000		1,726,900
Pipeline	940,000	0.93860		882,284
Residential	1,361,703,042	1.00000		1,361,703,042
Managed Forests	7,843,300	0.25000		1,960,825
Exempt	56,080,015			
<i>Total (incl Exempt)</i>	\$1,537,162,134			\$1,482,165,068
<i>Total (excl Exempt)</i>	\$1,481,082,119			\$1,482,165,068

Part III - 2026 Tax Rate Calculations

Exempt assessment is not used in the calculated of tax rates, so it has a zero weighted assessment value.

HBM Municipal Tax Rates

The resulting 2026 tax rates for each class are shown in following table.

The 2026 Residential municipal tax rate is calculated by dividing the total net tax levy requirements for the year (\$8,567,994) by the total taxable weighted assessment (\$1,482,165,068). The residential tax rate is then multiplied by each of the other classes' applicable tax ratios to determine the tax rates for the other classes.

For example, the 0.005780730 Residential tax rate for 2026 is calculated as follows:

- Total 2026 net tax levy = \$8,567,994
- Total Weighted Taxable Assessment = (\$1,482,165,068)
- Residential tax rate=0.005780730 (\$8,567,994 /1,482,165,068)

Township of Havelock-Belmont-Methuen				
2026 Tax Rates by Property Class				
Description	2025	2026	\$ Difference	% Difference
Commercial	0.006115570	0.006350710	0.00023514	3.8%
Commercial Vacant	0.004280900	0.004445500	0.00016460	3.8%
Farmland	0.001391670	0.001445180	0.00005351	3.8%
Landfill	0.005622360	0.005838540	0.00021618	3.8%
Industrial	0.008590520	0.008920820	0.00033030	3.8%
Industrial - Aggregate Extraction	0.006990090	0.007258860	0.00026877	3.8%
Industrial Vacant	0.005583840	0.005798530	0.00021469	3.8%
Multi-Residential	0.005566690	0.005780730	0.00021404	3.8%
New Multi-Residential	0.005566690	0.005780730	0.00021404	3.8%
Pipeline	0.005224900	0.005425790	0.00020089	3.8%
Residential	0.005566690	0.005780730	0.00021404	3.8%
Managed Forests	0.001391670	0.001445180	0.00005351	3.8%
Exempt				

Village Area Rate Budget and Rate Change

The Village Area rate is proposed to increase by 4.45% to 0.001594040.

2026 HBM MUNICIPAL AREA RATES
2026 VILLAGE TAX RATE CALCULATIONS

RTC	2026 RETURNED	TRANS RATIO	DISCOUNT RATE	WEIGHTED ASSMT
RESIDENTIAL (RT)	78,180,823	1.0000	0.000	78,180,823
MULTI RES (MT)	1,996,000	1.0000	0.000	1,996,000
NEW MULTI RES (NT)	1,726,900	1.0000	0.000	1,726,900
FARMLAND (FT)	56,800	0.2500	0.000	14,200
COMMERCIAL (CT)	11,728,377	1.0986	0.000	12,884,795
COMMERCIAL VAC EXCESS (CU)		1.0986	0.700	0
COMMERCIAL VACANT (CX)	586,200	1.0986	0.700	450,800
COMMERICAL NEW CONST (XT)		1.0986	0.000	0
INDUSTRIAL (IT, IH)	316,900	1.5432	0.000	489,040
INDUSTRIAL VAC EXCESS (IU)		1.5432	0.650	0
INDUSTRIAL VACANT (IX)	39,400	1.5432	0.650	39,521
LANDFILL (HF)		1.01	0.000	0
MANAGED FOREST (TT)		0.2500	0.000	0
PIPELINE (PT)		0.9386	0.000	0
	\$ 94,631,400			\$ 95,782,079
2026 PILS				
2026 EXEMPT	\$ 6,189,700			
2026 TOTAL ASSESSMENT	\$ 100,821,100			

2026 NET VILLAGE AREA LEVY	\$ 152,680			
2026 Residential Rate	0.001594040			
2025 Residential Rate	0.001526060			
2026 VS 2025 DIFFERENCE	0.00006798	4.45%		

2026 HBM Village Area Levy				
Reserve contribution	\$ 97,030	97020		
Garbage Collection	\$ 55,650			
	\$ 152,680			

Municipal Tax Levy by Class

The combination of CVA, tax ratios, weighted assessment, and tax rates results in municipal taxes levied by class as depicted in the following chart.

Township of Havelock-Belmont-Methuen				
2026 Taxes Levied by Property Class				
Description	2025	2026	\$ Difference	% Difference
Commercial	\$ 179,569	\$ 304,522	\$ 124,953	69.6%
Farmland	24,206	24,995	789	3.3%
Landfill	487	506	19	3.9%
Industrial	337,691	328,379	-9,312	-2.8%
Multi-Residential	17,151	11,538	-5,613	-32.7%
New Multi-Residential	9,613	9,983	370	3.8%
Pipeline	4,911	5,100	189	3.8%
Residential	7,498,564	7,871,631	373,067	5.0%
Managed Forests	10,330	11,335	1,005	9.7%
Exempt				
	\$ 8,082,522	\$ 8,567,989	\$ 485,467	6.0%

Education Tax Rates

Since 1998, a uniform education tax rate has been established by the province to be levied against Residential, Multi-residential and Farm property, regardless of its location in Ontario. In reassessment years, the province has adjusted the uniform residential/farm education rate to achieve a province-wide “revenue neutral” tax yield from these classes. Each municipality is affected differently depending on how market values in their area have increased or decreased relative to province-wide market change averages.

While Council is not involved in the decision, the 2026 education rates do impact the total tax on assessment that HBM taxpayers will pay in 2026.

Business Education Property Tax Rates

When the Province first assumed responsibility for establishing education tax rates in 1998, each municipality had different Business Education Tax (BET) Rates depending on their 1997 education tax levels that had been set by the individual school boards. As a result, there are a wide range of BET rates throughout the province.

The following chart shows the education tax rates by property class. For Commercial and Industrial properties that pay “payments in lieu of taxes,” that are retained by municipalities, pay education taxes at a rate of 0.0098.

Township of Havelock-Belmont-Methuen 2026 Education Rates by Property Class		
Description	2025 Education Tax Rate	2026 Education Tax Rate
Commercial	0.00880000	0.00880000
Farmland	0.00038250	0.00038250
Landfill	0.00880000	0.00880000
Industrial	0.00880000	0.00880000
Industrial - Aggregate Extraction	0.00511000	0.00511000
Multi-Residential	0.00153000	0.00153000
New Multi-Residential	0.00153000	0.00153000
Pipeline	0.00880000	0.00880000
Residential	0.00153000	0.00153000
Managed Forests	0.00038250	0.00038250
Exempt	0.00000000	0.00000000

TOWNSHIP OF

HAVELOCK-BELMONT-METHUEN



2026 DRAFT OPERATING AND CAPITAL BUDGET - SUPPLEMENTAL INFORMATION

Supplemental Information – Table of Contents

Appendix I - Public and Council Budget Priorities	160
Appendix II – Capital Project Funding Set Aside in Prior Years’ Budgets	170
Appendix III – Salaries and Benefits by Department	180
Appendix IV – Glossary of Budget Terms and Acronyms	181
Budget Terms	181
Acronyms Used in Budget Documents	187
Departmental Expense Account Grouping Schedules	1876

Appendix I - Public and Council Budget Priorities

The Township of Havelock-Belmont-Methuen posts an online citizen-engagement tool, for the public to offer their input on our municipal budget, at www.hbmtwp.ca. The budget survey was intended to offer council and staff an idea of what is important to residents. Responses have been used to help shape budget priorities for the coming year before councillors begin discussing the preliminary draft budget. This public input data was gathered during June and July of 2024. It is important for there to be a method for residents to provide their direct feedback to Council in regard to what they view as priorities for the development of our next yearly financial plan.

Priorities are summarized in the following charts, including applicable project details.

Public Budget Input Priorities

Priority Number	Priority Description	Details
1	Revitalize the online budget engagement survey	Prior to the launch of the 2027 Budget survey, the questions, and format of the tool, will be examined to ensure that it elicits useful information and encourages higher participation rates.
2	More support for volunteer run organizations	HBM Township is fortunate to have long-standing volunteer organizations and active volunteers. We support our local community groups by extending in-kind use of Township facilities, hosting a bi-annual Volunteer Recognition Awards Ceremony, co-hosting Volunteer Recruitment Fairs, and providing grant application writing support. In addition, we actively promote community group special events by way of the township's social media platforms, online Community Event Calendar, Community Guide publication, use of E-sign, and municipal bulletin boards.
3	Transparency of Council decisions and dealings	<p>All Council meeting agendas, and the approved minutes of the meetings, are available on HBM's website.</p> <p>All Council meetings are livestreamed on Youtube.</p> <p>People who wish to make delegations to Council can do so through contacting our municipality's CAO/Clerk.</p> <p>Each year's audited financial statements are available for download on HBM's website.</p> <p>Our municipality's Asset Management Plan is available for download on our website.</p> <p>The Statement of Council remuneration (pay) is posted on hbmtwp.ca</p> <p>Attendance at Council meetings, by the public, is encouraged.</p> <p>All meetings of Council are governed by municipal bylaws and are subject to the investigations by an Integrity Commissioner if there is a real or perceived breach of established rules of operation.</p>

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

<p>4</p>	<p>Recreation programming and sports services for all ages as well as long term recreation planning</p>	<p>Investing in Canada Infrastructure Program (ICIP) Grant approval received by HBM in 2021 for our Arena. A public consultation was held to receive public input on priorities for this project which will be completed in 2026.</p> <p>HBM was successful in securing Ontario Trillium Foundation funding for the rebuilding of Cordova Rink which will be completed in 2025</p> <p>The Mathison Conservation Area Trail System officially opened November 1, 2023. The rehabilitated 2.7 km trail system has improved trail markings and trail signs, as well as park benches throughout the conservation area.</p>
<p>5</p>	<p>Growth (assessment, population and businesses); attracting people to HBM</p>	<p>Real assessment growth for 2026 is expected to be 2.1% which supports approximately \$168,000 of HBM's net tax levy.</p> <p>The 2023 HBM budget included \$620,000 for the estimated cost associated with the design, engineering and tendering of phase 1 of the Havelock Water Pollution Control Plant Upgrades, in association with the Ontario Clean Water Agency (OCWA)</p> <p>The mandate of the Economic Development Committee of Havelock-Belmont-Methuen is to provide advice on a range of economic development activities including:</p> <ul style="list-style-type: none"> • Marketing and promotion of the Township of Havelock-Belmont-Methuen as an eastern Ontario destination; • Supporting and enhancing growth opportunities for existing economic sectors within the community; • Identifying funding and partnership opportunities that would support a vibrant business community and downtown; • Ensuring broad consultation with community stakeholders on economic development issues and opportunities; • Working with other economic development organizations to enhance prosperity throughout the region; • Communicating, and collaborating where appropriate, with the Chamber of Commerce and other community organizations. <p>\$106,872 has been included in the draft 2026 operating budget for Economic Development activities.</p>

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

<p>6</p>	<p>Senior Residence and Age Friendly Services</p>	<p>Seniors 65+ represent 30% of the HBM population (census2021).</p> <p>The construction of the Station Place Long Term Care Home has been completed.</p> <p>Community programs include the following:</p> <ul style="list-style-type: none"> • Havelock Community Care <ul style="list-style-type: none"> ○ Meals On Wheels ○ Bi-monthly Diners Club ○ Onsite Chair Yoga, Zoom-based Strength Building Exercise ○ Blood Pressure & Reflexology Clinic ○ Drive Thru Flu Clinic ○ Volunteering Opportunities & Recognition Awards ○ CC hosts Fitness Activities at local RCL Branch 389 (more active level of fitness 60+) <ul style="list-style-type: none"> ▪ Cardio & Weights ▪ Body Balance ▪ Yoga • Havelock Seniors Club <ul style="list-style-type: none"> ○ Bi-weekly Seniors Luncheon ○ Weekly activities: <ul style="list-style-type: none"> ▪ Bingo ▪ Bridge, Euchre ▪ Darts ▪ Line Dancing ▪ Chair Yoga ▪ Shuffleboard ○ Educational & Support Programming <ul style="list-style-type: none"> ▪ Benefits of Proper Footcare ▪ 8 week - Memory Café, Hosted by the Alzheimer Society ○ Volunteering Opportunities • RCL Branch 389 <ul style="list-style-type: none"> ○ Social opportunities <ul style="list-style-type: none"> ▪ Meeting place (bar, darts, shuffleboard, & pool table) ▪ Darts League, Tournaments ▪ Shuffleboard Tournaments ▪ Cribbage, Euchre ▪ Memorial Golf Tournaments ○ Volunteering Opportunities • Havelock Centre (Faith-based) <ul style="list-style-type: none"> ○ Provide community-based programming for all members of the family. ○ Introduced recently Seniors Social (luncheon), good conversation, games and at times with speakers, e.g. Coping with Loss & Mental Health
----------	---	--

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

		<ul style="list-style-type: none"> ○ TOPS (Take of Pounds Sensibly) with a senior focus. ○ Open Mic Music Night (Old Tyme Country) ○ Volunteer Opportunities ● Havelock Community Centre <ul style="list-style-type: none"> ○ Fall/Winter season – Seniors Public Skating ● Havelock and Cordova Mines Library <ul style="list-style-type: none"> ○ Monthly Knitting Club ○ Monthly Book Club
7	Doctors and Medical Facilities	<p>HBM has a Medical Centre Reserve, with a balance of \$535,391 (from the sale of the former Medical Centre property) to support the development of a medical centre/facility in HBM. HBM entered into an agreement with the Norwood Medical Centre to provide primary care for our Residents.</p> <p>HBM Council continues to explore new and innovative ways to lower the number of local Residents without a family physician.</p>
8	Promotion of Local Businesses	<p>Local Economic Development support encompasses investment attraction, small business advisory services, access to business resources and governmental funding opportunities, employment support services including workforce development, shop local and tourism destination promotion efforts, as well as coordination and promotion of festivals and special events.</p>
9	Housing development that is affordable	<p>Affordable Housing has been identified as a top business challenge, based on interviews with top HBM employers, by our Economic Development Officer.</p> <p>The County of Peterborough started a four-year process, in the 2022 tax year, to lower the tax ratio for the Multi-Residential class. Under this plan, the County, and all member municipalities, will decrease its Multi-Residential tax ratio in the following manner:</p> <ul style="list-style-type: none"> • 2021 – 1.7800 • 2022 – 1.5815 • 2023 – 1.3901 • 2024 – 1.1950 • 2025 – 1.0000 <p>It is hoped that lowering the relative tax burden of Multi-Residential property owners will spur the growth of affordable housing supply in the County.</p>

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

10	Overall cleanliness and safety of HBM streets	\$109,910 has been included in the draft 2026 budget for grass mowing, weed spraying, brushing, tree trimming, debris and litter cleanup, sweeping and cleaning.
11	Examination of garbage pick up service options	<p>The request for proposal for Curbside Garbage Collection was placed on the Bids&Tenders platform as well as the Township website and social media (Facebook/Twitter) starting on June 11, 2024.</p> <p>Proposal submissions were requested to include a detailed collection plan outlining collection day(s), handling, collection process, removal and disposal details for residential, commercial and industrial garbage collection. As well as, quoted prices to include all Township roads whether Municipal, County or Fire Routes. The report was received for information by Council.</p>
12	Refurbishment and revitalization of main streets	<p>Investing in Canada Infrastructure Program (ICIP) Grant approval received by HBM in 2022. George St. Reconstruction began in 2024.</p> <p>Phase II of the George St Reconstruction was approved for provincial funding through the Housing Enabled Waster System Fund (HEWS) and will take place from 2026 through 2028.</p> <p>Connecting Link/Hwy 7 Capital Project which installed new LED intersection lights and pedestrian crosswalk signals, repaired sanitary sewer frame structures and lids, was completed in 2024.</p>
13	Ensuring that “peace and quiet” of country living is not affected by tourism and growth and that property standards are met	<p>In June of 2023, a report was brought forward to HBM Council regarding a comprehensive review of the process required to implement an Administrative Monetary Penalty (AMP) system for enforcement of the Township’s Parking by-laws. This initiative has been approved by Council and has resulted in increased parking, property standards, animal enforcement, as well as regular enforcement at all boat launches, including parking areas.</p>
14	Building Permit Application Efficiencies	HBM has implemented the Cloud Permit on-line permit application system.
15	Better access to internet, cell reception on lakes	<p>As part of the Eastern Ontario Regional Network (EORN) Cell Gap Project, Mr. Belchamber, acting on behalf of Rogers Communications Inc., has applied to construct a new 90-metre guyed telecommunications tower to be located at the west Kosh municipal waste transfer station.</p>

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

		<p>A report presented to Council, and approved, on November 5, 2024, provided information concerning the proposed wireless telecommunication tower C3917 to be located on the 445 West Kosh Road municipal transfer station property. In addition, it confirmed the proposed tower complies with the Township's Communication Tower Installation Policy #2024-03-19, and recommended HBM issue a Letter of Concurrence to Eric Belchamber, Site Acquisition Specialist, acting on behalf of Rogers Communications Inc (Rogers).</p>
<p>16</p>	<p>Keeping Tax Rates as Low as Possible</p>	<p>HBM Council and staff endeavour to keep tax rate increase at, or below, annual inflation rate and low compared to neighbouring municipalities. This is reflected in our new strategic plan as a goal (Taxation relative to inflation) while we also strive to have a fully funded asset management plan.</p>
<p>17</p>	<p>Services and "value for money" for lakefront properties</p>	<p>The potential addition of items to HBM's Operating and Capital budgets is viewed from a lens of how the related investments benefit all taxpayers in our municipality.</p> <p>Havelock-Belmont-Methuen Lakes Associations is an umbrella association representing all nine lake associations in the Township. The purpose of the organization is to share lake concerns, issues and expertise. They also promote the protection of the lakes and act as a liaison with organizations as well as act on concerns.</p> <ul style="list-style-type: none"> • Belmont Lake Cottagers' Association (P.O. Box 837, Havelock, Ontario K0L 1Z0) • Cordova Lake Cottage Association (Site 5, Comp 63, Havelock, Ontario K0L 1Z0) • Crowe Lake Waterway Association (P.O. Box 192, Marmora, Ontario K0K 2M0) • Jack Lake Association (P.O. Box 386, Apsley, Ontario K0L 1A0) • Lake Kasshabog Residents' Association (P.O. Box 858, Havelock, Ontario K0L 1Z0) • Methuen Lake • Oak Lake Cottage Association • Round Lake Cottagers' Association • Twin Lakes Cottage Association <p>The Township of Havelock-Belmont-Methuen has seven public boat launches.</p> <ul style="list-style-type: none"> • Belmont Lake - Mile of Memories Road • Round Lake - Round Lake Road, Anderson Road

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

		<ul style="list-style-type: none"> • North River - County Road 46 • Crowe Lake - Blairton Road • Kasshabog Lake - 431 Peninsula Road • Jack Lake - Jack Lake Road • West Twin Lake - 5636 County Road 46 <p>At the open session of the Council meeting held on August 1, 2023, Council adopted the Private Roads Grant Program, which was established to assist eligible Private Roads Associations within HBM, with maintenance and capital improvement costs (for eligible roads).</p>
<p>18</p>	<p>Allowing for short term rentals in a managed and controlled manner</p>	<p>Currently concerns about short term rentals are dealt with through our By-law Enforcement Division (ie. noise by-law enforcement).</p>

Council Budget Priorities

At the October 21, 2025 Council meeting, several priorities, for the 2026 Operating and Capital Budgets were identified:

Priority Number	Priority Description	Operating or Capital Budget	Budget Amount (2026 and Prior Yrs)	Budget Year Approval	Estimated Additional Cost Not Included in 2026 Budget	Details
1	George St. Phase I Reconstruction Completion	Capital	\$4,266,548	2022, 2024, 2025	None	Investing in Canada Infrastructure Program (ICIP) Grant approval received by HBM in 2022. George St. Reconstruction began in 2024. Will be completed by October 31, 2026
2	George St. Phase II Reconstruction – supported by new Housing Enabled Water Systems Fund (HEWS)	Capital	\$2,134,677	2025	None	Funding announced by Provincial Government on August 21, 2025. Project anticipated to be spread over three years. Supported by: <ul style="list-style-type: none"> • Water Reserve • Sewer Reserve • Water Reserve Fund • Working Funds • General Capital
3	Old Town Hall Repairs (see October 7, 2025 report)	Capital	\$615,000	2026 (proposed)	\$1,847,440	See October 7, 2025 Report from CAO for project details. \$615,000 included in draft 2026 budget would be first of four equal transfers to the Facilities Reserve for an estimated total project cost of \$2,462,440
4	Establishment of a Medical Centre in Havelock	Capital	None	N/A	\$2,014,000	Council discussed the possibility of establishing a Medical Centre in HBM on October 7 th , 2025 and other occasions. It was decided on October 7th that the scope of the project (e.g. medical services to be provided)

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

						must be determined before a location can be confirmed. Cost based on assumptions of 4028 square feet and \$500 per square foot construction cost.
5	Construction of Baseball Diamond	Capital	\$103,337	2022, 2024	\$3,054,096	See August 15 th , 2024 presentation by Unity to Council. This amount includes soft costs, such as consulting fees, studies, etc. and necessary infrastructure. Estimate would be subject to construction cost escalation since 2024.
6	Expansion of Garbage pick up to entire municipality	Operating	None	N/A	\$1,113,087	See December 17, 2024 report: Comparison of Costs Received for RFP #PW-2024-05 (Curbside Garbage Collection) Compared to Existing Waste Costs. To determine a revised estimate of costs, the issuance of a new RFP would be necessary.
7	Purchase of Front End Loader	Capital	None	N/A	\$505,000	To replace yearly equipment rental costs. Estimated savings would be netted against repair and maintenance, and operator personnel expenses.
8	Sewage Plant Expansion	Capital	None	N/A	\$4,588,000	Class EA - ESR CIMA+ Recommendations
9	New Water Well	Capital	None	N/A	\$5,750,000	2026 - Class EA, Design and Engineering 2027+ - Construction of New Well
	Total – Capital				\$17,758,536	
	Total - Operating				\$1,113,087	

Appendix II – Capital Project Funding Set Aside in Prior Years’ Budgets

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Administration								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Asset Management Plan (AMP) Training	2020	\$3,000		-\$3,000			Administration Reserve	
AV Council Chamber	2022	\$8,000		-\$8,000			Administration Reserve	
Accessibility Project	2024	10,000		-\$10,000			Administration Reserve	
Gateway Signs (transferred from Economic Development operating budget)	2024	21,700		-21,700			Administration Reserve	
2025 Asset Management	2024	53,000		-53,000			Administration Reserve	
Architectural Projects (Municipal Building Concept Drawings)	2022/2024	70,030		-70,030			Administration Reserve	
Downtown Revitalization	2025	201,000		-201,000			OMPF Reserve	
Rebranding Project (Economic Development)	2025	33,300		-33,300			Administration Reserve	
Mailing/Postage Meter Lease	2025	5,800		-5,800			Administration Reserve	
Mail Folder/Inserter Lease	2025	2,900		-2,900			Administration Reserve	
Municipal Office - Painting and Flooring	2025	43,000		-43,000			Administration Reserve	
Primary Server Replacement	2025	28,000		-28,000			Administration Reserve	
Computer Hardware Replacement	2025	15,000		-15,000			Administration Reserve	
		\$494,730		-\$494,730				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Building								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Vehicle Radio	2025	\$6,000		-\$6,000		Building Reserve		
		\$6,000		-\$6,000				

Facilities - Town Hall								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Balcony Railing	2023	\$10,000		-\$10,000		Facilities Reserve		
Engineered Architect Feasibility Study	2023	20,000		-\$20,000		Facilities Reserve		
Renovation/Upkeep of Old Town Hall	2024	\$50,000		-\$50,000		Facilities Reserve		
Building Assessment - Town Hall	2025	\$90,000		-\$90,000		Administration Reserve		
		\$170,000		-\$170,000				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Facilities								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Tower Clock	2025	15,000		-\$15,000		Facilities Reserve		
Municipal Office Water Softener	2025	5,000		-\$5,000		Facilities Reserve		
Window Replacement - Stone Hall	2025	50,000		-\$50,000		Facilities Reserve		
Arena Water Softener System	2025	25,500		-\$25,500		Facilities Reserve		
High Pressure Flush Toilet - Lions	2025	7,100		-\$7,100		Facilities Reserve		
Water UV System - Cordova	2025	5,300		-\$5,300		Facilities Reserve		
Arena Hot Water Tank	2025	7,390		-\$7,390		Facilities Reserve		
Lower Library Drawings	2025	14,024		-\$14,024		Administration Reserve		
Accessibility Initiatives	2023	\$10,000		-\$10,000		Facilities Reserve		
Accessibility Initiatives	2025	\$35,000		-\$35,000		Facilities Reserve		
Havelock Library - Fire Separations and Fire Stops	2025	\$49,150		-\$49,150		Administration Reserve		
		\$223,464		-\$223,464				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Fire								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Master Fire Plan	2022	\$27,941		-\$27,941		Fire Reserve		
Forestry Hose	2025	\$1,500		-\$1,500		Fire Reserve		
Interior Hose	2025	\$2,000		-\$2,000		Fire Reserve		
Rescue Rope	2025	\$1,000		-\$1,000		Fire Reserve		
Bunker Gear	2025	\$36,000		-\$36,000		Fire Reserve		
NRS Rescue Boat	2025	\$5,100		-\$5,100		Fire Reserve		
Rescue UTV	2025	\$35,000		-\$35,000		Fire Reserve		
Compressor/Cascade Fill Station	2025	\$90,000		-\$90,000		Fire Reserve		
Fuel Lock - fuel monitoring and tracking	2024	\$7,553		-\$7,553		Fire Reserve		
		\$206,094		-\$206,094				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets							
<i>(items that are shaded are expected to be completed by the end of 2025)</i>							
Parks and Recreation							
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				
			Grants	Reserve	Other	Notes	Taxation
Community Center Upgrade	2022	\$4,642,201	-\$3,404,127	-\$1,238,074		Administration Reserve	
Parks Recreation Community Centre Conceptual Plan	2021	\$75,000		-\$75,000		Parks Reserve	
Indoor Recreation Equipment	2024	\$4,272		-\$4,272		Parks Reserve	
Additional Baseball Field (Feasibility + Site Plan)	2022	\$10,000		-\$10,000		Administration Reserve	
Tennis Pickleball Court	2024	\$30,000		-\$30,000		Parks Reserve	
Sports Complex Recreation Field	2024	\$108,578		-\$108,578		Parks Reserve	
Havelock Dog Park Fencing	2024	\$15,000		-\$15,000		Parks Reserve	
Community Centre Standby Generator	2024	\$40,000		-\$40,000		Parks Reserve	
	2025	\$65,000		-\$65,000		Parks Reserve	
Community Centre Precast Concrete Stairs and Railings	2024	\$15,000		-\$15,000		Parks Reserve	
Community Centre Renovation (in addition to Grant Project approved in 2022)	2024	\$100,000		-\$100,000		Administration Reserve	
Cordova Rink Repairs (OTF Grant)	2024	\$295,000	-\$145,000	-\$150,000		Parks Reserve	
Steel Planters	2025	\$3,000		-\$3,000		Parks Reserve	
Hanging Baskets	2025	\$2,318		-\$2,318		Parks Reserve	
Baseball Field LED Lighting	2025	\$40,000		-\$40,000		Parks Reserve	
1/2 Ton Truck	2025	\$40,000		-\$40,000		Parks Reserve	
George St. Park Security Cameras	2025	\$2,400		-\$2,400		Parks Reserve	
Vehicle Radios	2025	\$2,000		-\$2,000		Parks Reserve	
		\$5,489,769	-\$3,549,127	-\$1,940,642			

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Roads								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
<i>King Street</i>	2021	\$42,000		-\$42,000			OCIF	
	2024	\$5,460		-\$5,460			Roads Reserve	
		\$47,460		-\$47,460				
<i>North Shore Culvert Replacement</i>	2023	\$73,289		-\$73,289			Roads Reserve	
	2024	\$49,555		-\$49,555			Roads Reserve	
		\$122,844		-\$122,844				
Unimin Road	2023	\$200,000		-\$200,000			OMPF Reserve	
	2025	\$200,000		-\$200,000			Roads Reserve	
		\$400,000		-\$400,000				
<i>Fish Hatchery Road</i>	2022	\$148,290		-\$148,290			Administration Reserve	
	2024	\$19,500		-\$19,500			Administration Reserve	
		\$167,790		-\$167,790				
<i>Replace 14-46 Tandem</i>	2023	\$200,000		-\$200,000			Reserve - Roads Equipment	
	2024	\$226,000		-\$226,000			General Capital	
		\$426,000		-\$426,000				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets					
<i>(items that are shaded are expected to be completed by the end of 2025)</i>					
Road Speed Study	2023	\$15,000	-\$15,000		Roads Reserve
Sign Needs Study	2023	\$15,000	-\$15,000		Roads Reserve
Peninsula Road	2022	\$13,905	-\$13,905		Roads Reserve
	2024	\$10,400	-\$10,400		Roads Reserve
		\$24,305	-\$24,305		
Vansickle Road	2024	\$100,000	-\$100,000		Roads Reserve
	2025	\$100,000	-\$100,000		OCIF
		\$200,000	-\$200,000		
6th Line Ultra Thin Overlay	2024	\$175,163	-\$175,163		OCIF
Post Road Drainage Upgrades	2025	\$39,550	-\$39,550		Roads Reserve
Gravel Haul	2025	\$150,000	-\$150,000		OMPF Reserve
8th Line Surface Treatment (0.8 km) /Reconstruction (1.1 km)	2025	\$282,500	-\$282,500		CCBF/FGT
Browns Line Surfact Treatment (1.0 km)/Reconstruction (0.6 km)	2025	\$169,500	-\$169,500		OCIF
Alexander St/Union St Storm Sewer Catch Basin Upgrade	2025	\$33,120	-\$33,120		Sewer Reserve
Final Pass Motor Grader Mounted Packer - Roller	2025	\$39,500	-\$39,500		Reserve - Roads Equipment Reserve - Roads Equipment Reserve - Roads Equipment Reserve
GPS System	2025	\$60,000	-\$60,000		Reserve - Roads Equipment Reserve - Roads Equipment Reserve
Traffic Lights Battery Back Up System	2025	\$23,613	-\$23,613		Reserve - Roads Equipment Reserve - Roads Equipment Reserve
Roads Needs Study	2025	\$31,640	-\$31,640		Roads Reserve
OSIM Bridge Preventative Maintenance Program	2025	\$6,780	-\$6,780		Roads Reserve
Removal of Parking Spot - Old Town Hall	2025	\$10,000	-\$10,000		Roads Reserve
Tool Replacement	2025	\$11,500	-\$11,500		Reserve - Roads Equipment Reserve - Roads Equipment Reserve
		\$2,451,266.58	-\$2,451,266.58		

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Sewer								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Wastewater Cell Expansion	2023	\$620,000		-\$620,000		Wastewater Treatment Plant Reserve Fund		
Monthly Generator Payment (18 payments of \$6,992)	2025	\$83,904		-\$83,904		Sewer Reserve		
Ontario Clean Water Agency - Capital and Maintenance Program	2025	\$52,909		-\$52,909		Administration Reserve		
		\$756,813		-\$756,813				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Waste								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
6 Line Kiosk	2023	\$3,000		-\$3,000		Waste Reserve		
New Stalls for Bins	2022	\$50,000		-\$50,000		Waste Reserve		
		\$53,000		-\$53,000				

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

Funding for Capital Projects Approved in Prior Years' Budgets								
<i>(items that are shaded are expected to be completed by the end of 2025)</i>								
Water								
Project Description	Original Budget Year	Budgeted in Prior Years	REVENUE				Notes	Taxation
			Grants	Reserve	Other			
Infrastructure Master Plan - Stormwater for HBM	2022	\$86,321		-\$86,321			Water Reserve	
George St Phase II - HEWS	2025	\$1,756,668		-\$1,756,668			Administration Reserve	
<i>George St matching requirement for pending Fed/Prov Grant</i>	2022						Administration Reserve	
	2022	\$342,887		-\$342,887			General Capital	
	2024	\$887,782		-\$887,782			OMPF Reserve	
	2024	\$500,000		-\$500,000			Sewer Reserve	
	2024	\$100,000		-\$100,000			General Capital	
	2024	\$300,000		-\$300,000			Village Road Reserve	
	2024 (in year-May 21 Report)	\$300,000		-\$300,000			OMPF Reserve	
	2025 (in year-May 21 Report)	\$87,670		-\$87,670			OMPF Reserve	
		\$2,518,339		-\$2,518,339				
Ontario Clean Water Agency - 2025 Capital and Maintenance Program	2025	\$213,600		-\$213,600			Water Reserve	
		\$4,574,929		-\$4,574,929				

Appendix III – Salaries and Benefits by Department

HBM													
Salaries, Wages and Benefits by Department													
2026 Budget													
Dept	Annual Salary	Total Benefits	Life Tx Ben	Accidental D and D	Short Term Disability	Long Term Disability	CPP	Employment Insurance	WSIB	Employer Health Tax	OMERS	Health and Dental	
CAO, Clerks, Finance, HR, Purchasing, AR	665,779.00	199,645.36	5,113.44	457.92	5,303.85	17,695.44	29,906.25	9,170.95	19,228.00	13,539.00	69,308.15	29,922.36	
Building	323,524.14	97,009.39	2,432.10	217.80	2,475.84	8,490.72	14,775.75	4,306.57	9,625.00	6,575.00	34,105.89	14,004.72	
Bylaw	31,231.00	4,152.00	-	-	-	-	1,858.00	717.00	968.00	609.00	-	-	
Planning	92,326.00	29,089.26	687.42	61.56	698.61	2,714.00	4,920.25	1,407.19	2,991.00	1,881.00	9,059.99	4,668.24	
Economic Development	73,583.00	25,128.24	594.96	53.28	603.88	2,346.00	4,403.25	1,268.19	2,393.00	1,505.00	7,292.44	4,668.24	
Parks and Rec	315,688.00	90,738.02	1,833.12	164.16	1,864.95	7,245.00	17,921.50	5,694.38	10,131.00	6,373.00	25,506.19	14,004.72	
Facilities	52,009.00	19,176.96	422.10	37.80	426.82	1,658.00	3,246.00	1,053.00	1,691.00	1,064.00	4,910.00	4,668.24	
Public Works	630,066.00	186,083.98	4,422.00	396.00	4,402.11	16,334.72	35,430.75	10,964.33	20,265.00	13,044.00	53,658.03	27,167.04	
Waste	216,351.00	54,838.80	534.66	47.88	543.58	2,112.00	13,027.25	4,716.19	6,809.00	4,282.00	18,098.00	4,668.24	
Fire	262,780.00	61,825.09	1,342.68	120.24	1,363.94	4,641.72	9,241.25	4,026.38	8,017.00	5,269.00	18,466.40	9,336.48	
Library	62,375.00	8,293.00	-	-	-	-	3,711.00	1,432.00	1,934.00	1,216.00	-	-	
Small Animal Control	408.03	54.00	-	-	-	-	24.00	9.00	13.00	8.00	-	-	
Totals	2,726,120.17	776,034.10	17,382.48	1,556.64	17,683.58	63,237.60	138,465.25	44,765.18	84,065.00	55,365.00	240,405.09	113,108.28	

Appendix IV – Glossary of Budget Terms and Acronyms

Budget Terms

Accrual Accounting

HBM's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing HBM's budget.

Allowance

A provision for an expected loss or reduction in the value of an asset, in order to reduce the reported value of the asset to a value, which reflects its estimated realizable value. Examples of an allowance are Allowance for Doubtful Accounts, and Allowance for Uncollectable Taxes.

Annualized

This is the amount required to bring a program or service allocation to a full year's expenditure cost or revenue realization. This is sometimes referred to when discussing an "in-year" budget addition.

Approved Budget

Council will consider the budget recommendations for approval. Council, in formal session, will approve a budget for the fiscal year and pass the necessary bylaws to adopt the budget and set property tax rates for the fiscal year.

Association of Municipalities of Ontario (AMO)

AMO works with, and for, municipal governments. Traditional activities include intergovernmental relations and policy development, information gathering and disseminating on all issues affecting municipalities.

Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis for levying property taxes for municipal, and education purposes.

Assessment Cycle

The annual valuation date for property assessment is conducted by MPAC. Assessments used for the 2024 taxation year are based on January 1, 2016 valuations.

Base Budget

The base budget reflects the prior years' approved budget allocation for programs and services with adjustments made to reflect one-time allocations, annualizations, salary and benefits increases, etc.

Budget

A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures for the provision of various municipal programs and services, approved by Council.

Capital Budget

A plan of proposed capital expenditures to be incurred. Project expenditures can be those that result in Tangible Capital Assets being either purchased or constructed, and those which do not – simply referred to as “Other Capital”.

Consumer Price Index (CPI)

The measurement of price changes experienced by consumers in maintaining a constant standard of living. This index is developed and published on a monthly basis by Statistics Canada.

Construction Price Index

The measurement of price changes for construction materials experienced in maintaining a constant standard. This index is developed and published on a monthly basis by Statistics Canada.

Cost Driver

Factors that may significantly impact expenditures in a specific program or service.

Current Taxes

Property taxes that are levied and payment is due within the fiscal year.

Debenture Debt

The payment of interest and repayment of principal to holders of debt instruments, which would be used to finance capital projects.

Debt Cap

Each municipality's amount of annual debt repayment is limited to not more than 25% of its own source revenue fund revenues. This is prescribed by the **Municipal Act** and is subject to Regulation.

Federation of Canadian Municipalities (FCM)

A national organization representing the interests of municipalities, FCM has been the national voice of municipal governments since 1901. It is dedicated to improving the quality of life in communities by promoting strong, effective, and accountable municipal government.

Fiscal Year

The twelve-month accounting period for recording of financial transactions. HBM's fiscal year is January 1 to December 31. The fiscal year for provincial Ministries is April 1 to March 31.

Municipal Property Assessment Corporation (MPAC)

The entity responsible for the property assessment function in Ontario, in accordance with Provincial legislation passed in 1997.

Operating Budget

The budget allocations to provide basic government programs and services in the current fiscal year. Expenses include such items as salaries and wages, materials and supplies, utilities, and insurance.

Payments in Lieu of Taxes (PILs)

The payment to municipalities by other governments of an amount equal to the tax for properties located within the municipality, which are exempt from taxation.

Reserves

Reserves are an allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

These are established by Council and may be expanded, based on recommendations from the Treasurer.

Reserve Fund

Assets segregated and restricted to meet the purpose of the reserve fund. They may be: **Obligatory** - created whenever a statute requires revenues received for special purposes to be segregated. e.g., Development Charges Reserve Fund or can be **Discretionary** - created whenever a municipal council wishes to earmark revenues to finance a future project for which it has authority to spend money.

Revenue

Funds that a government entity receives as income. It includes such items as property tax payments, fees for specific services, receipts from other governments, fines, grants, and interest income.

Taxable Assessment

The Current Value Assessment upon which the tax rates can be applied to generate the required annual tax levy as determined through HBM's annual budget process.

Tax Burden

The amount of taxes each property class generates and is most often described as a percentage of the total tax collected.

Tax Levy

The tax levy represents the total amount of revenue to be raised by property taxes for operating and debt service purposes. HBM is also responsible for levying taxes for School Boards and the County of Peterborough.

Tax Rate

The rate levied on each real property according to the assessed property value as established by MPAC and the property class. Tax rates are often expressed as a percentage.

Tax Ratio

A number applied to total taxable current value assessment by class to determine weighted taxable assessment for the class. The total tax levy requirement is then divided by the total weighted taxable assessment to derive the tax rate for the residential class. The residential tax rate is then multiplied by each class's tax ratio to determine the tax rate for the class.

Tax Supported Debt (TS)

Tax supported refers to the portion of long-term debt that is funded from a draw against general property tax revenue.

Weighted Taxable Assessment

Weighted Taxable Assessment is the total of taxable assessment for each class multiplied by the class tax ratio.

Acronyms Used in Budget Documents

Abbreviation	Definition
AMO	Association of Municipalities of Ontario
AODA	Accessibility for Ontarians with Disabilities Act, 2005
BET	Business Education Taxes
CBCO	Certified Building Code Official
CPI	Consumer Price Index
CPR	Canadian Pacific Railway
CVA	Current Value Assessment
DC	Development Charges
EA	Environmental Assessment
ECA	Environmental Compliance Approval
EOC	Emergency Operations Centre
FGT	Federal Gas Tax (now known as Canada Community-Building Fund (CCBF))
FTE	Full Time Equivalent
HR	Human Resources
IT	Information Technology
KPRDSB	Kawartha Pine Ridge District School Board
MMAH	Ministry of Municipal Affairs and Housing
MNR	Ministry of Natural Resources
MOECC	Ministry of the Environment and Climate Change
MOH	Ministry of Health

2026 DRAFT OPERATING AND CAPITAL BUDGET APPENDICES

MOL	Ministry of Labour
MOU	Memorandum of Understanding
MPAC	Municipal Property Assessment Corporation
MTO	Ministry of Transportation Ontario
OBCA	Ontario Building Code Act
ODA	Ontarians with Disabilities Act
OHRC	Ontario Human Rights Commission
OHSA	Ontario Health and Safety Act
OMERS	Ontario Municipal Employees Retirement System
OP	Official Plan
PIL	Payment in Lieu of Taxes
RFP	Request for Proposals
RFPQ	Request for Pre-Qualification
RFQ	Request for Quotes
RFT	Request for Tenders
RMS	Records Management System
ROW	Right of Way
TCA	Tangible Capital Asset
TS	Tax Supported Debt