



**Notice Of Complete Application and Public Hearing  
for a Minor Variance Application**

**File No. A-02-26**

**Take Notice** that the Corporation of the Township of Havelock-Belmont-Methuen is in receipt of an application for a Minor Variance pertaining to the following lands:

**Agent:** Riley Martens

**Owner:** Tim Grace and Judy Pfeifer

**Location:** 1024 FR 89

**Roll Number:** 1531-010-007-65400

**Take Further Notice** that the Committee of Adjustment of the Corporation of the Township of Havelock-Belmont-Methuen will hold a public hearing on **May 19<sup>th</sup>, 2026 at 1:00 p.m.** to consider the application for a Minor Variance under Section 45 of the *Planning Act*, R.S.O., 1990, as amended. **The Public Hearing will be held in hybrid fashion (in-person and electronically).**

**Take Further Notice** that the subject lands are not currently subject to any other application under the *Planning Act*.

A key map and site plan showing the lands to which this application applies is provided with this notice.

If you wish to participate in the meeting virtually, please locate the applicable meeting date on the Townships' [Council Calendar webpage](#). The virtual link is located on the coversheet of the meeting agenda.

The Municipality is using Zoom for electronic meetings. The application can be downloaded to either a computer or cell phone. It is recommended that you test the program in advance of the meeting. Meetings will also be recorded and made available on YouTube for public viewing as soon as possible following the meeting.

We would encourage you to communicate with Council by forwarding written comments in support or opposition of the application to [planning@hbmtwp.ca](mailto:planning@hbmtwp.ca) or to P.O. Box 10, 1 Ottawa Street East, Havelock, ON K0L 1Z0.

**Purpose and Effect:**

The purpose of this Minor Variance application is as follows (all required reliefs are to the Township of Havelock-Belmont-Methuen's Comprehensive Zoning By-law 1995-42, as amended):

1. Seek relief from Section 4.37 having the following effect:
  - i. Reducing the High Water Mark setback from 30 metres (100 feet) to 9.5 metres (31.2 feet) measured to the proposed screened in room.
2. Seek relief from Section 10.2.1 c) having the following effect:
  - i. Reducing the Minimum Front Yard measured to the proposed screened in room to 9.5 metres (31.2 feet) where 21.3 metres (70 feet) is required.
3. Seek relief from Section 10.2.1 d) having the following effect:
  - i. Reducing the Minimum Side Yard measured from the northern side lot line to the proposed screened in room to 2.8 metres (9.2 feet) where 6 metres (20 feet) is required.

The above relief is to permit the following changes on the subject property:

1. To facilitate the removal of an existing detached gazebo with a footprint of 9.3 square metres (100.4 square feet), located in the northern side yard, and to replace it with an enlarged screened-in room with a footprint of approximately 42 square metres (452.4 square feet), to be attached to the existing seasonal residential dwelling.

**Notification:**

If you wish to be notified of the decision of the Committee of Adjustment of the Township of Havelock-Belmont-Methuen on the proposed Minor Variance application, you must make a written request to the Clerk of the Township of Havelock-Belmont-Methuen at the address below.

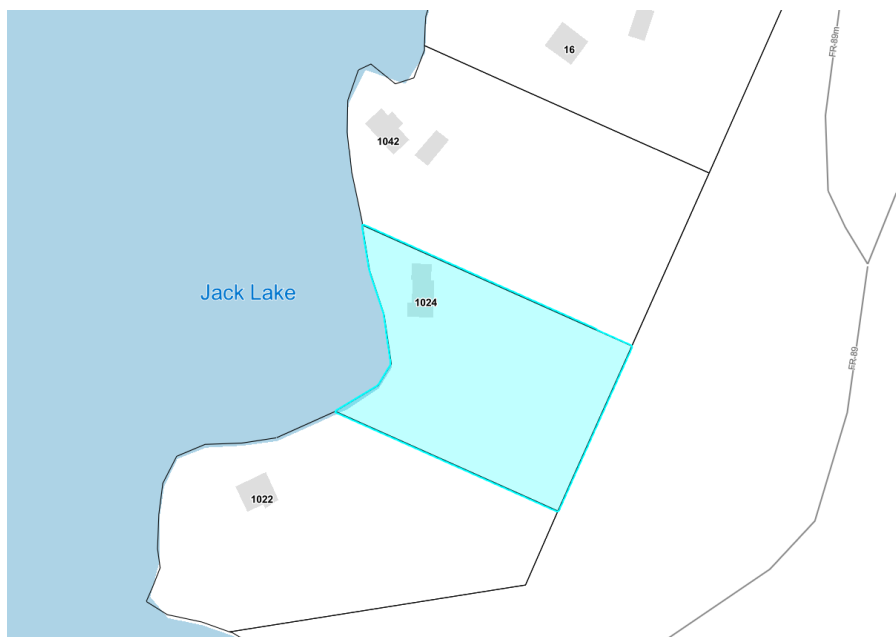
**Additional Information:**

Additional information and material related to the Minor Variance Application will be available for public inspection on the Township website as of the date of the posting of this notice. Anyone wishing to obtain additional information with respect to this application is requested to direct enquiries to 705-778-2308 or [planning@hbmtwp.ca](mailto:planning@hbmtwp.ca).

Personal information contained on this form is collected pursuant to the *Planning Act* and will be used for the purposes of that Act. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

Dated at the Township of Havelock-Belmont-Methuen this 8<sup>th</sup> day of May, 2026.

Mr. Robert Angione, M.P.A., B. Admin,  
Chief Administrative Officer  
Municipal Clerk  
Township of Havelock-Belmont-Methuen  
P.O. Box 10, 1 Ottawa Street East  
Havelock, ON K0L 1Z0  
(705) 778-2308  
(705) 778-5248 (fax)



 <p><b>HBM</b> TOWNSHIP OF HAVELOCK - BELMONT - METHUEN INC. 1998</p>	<h1>KEY MAP</h1>	<p>TOWNSHIP OF Havelock-Belmont- Methuen (Methuen Ward)</p>
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Township of  
**HAVELOCK-BELMONT-METHUEN**  
www.hbmtwp.ca

INC. 1998