



**Employment Opportunity:
Animal Control Officer**

Township of Havelock-Belmont-Methuen

Hourly Wage: \$29.94

Closing Date: Monday, January 12th, 2026 at 4:30pm

The Township of Havelock-Belmont-Methuen (H-B-M) is currently seeking a Part-time, as needed, **Animal Control Officer**. Reporting to the Chief Building Official (CBO), the Animal Control Officer is responsible for performing humane animal control duties. As an Animal Control Officer, you will play a crucial role in ensuring the safety and well-being of animals in our community. You will be responsible for enforcing animal control laws, responding to animal-related complaints, rescuing and capturing stray or injured animals, and educating the public about responsible pet ownership.

A detailed job description can be found on the Township website at www.hbmtwp.ca.

Interested candidates are invited to submit a CONFIDENTIAL detailed cover letter and resume, clearly marked with the position title “**Animal Control Officer**” by e-mail or regular mail no later than 4:30 p.m. Monday, January 12, 2026 to:

Kayla Spooner
Deputy Treasurer
Township of Havelock-Belmont-Methuen
P.O. Box 10, Havelock, ON K0L 1Z0
kspooner@hbmtwp.ca

Candidates are encouraged to inform of any accommodating requests so that they can be dealt with throughout the recruitment process. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used only to evaluate the suitability of applicants for employment.