



Date Received: _____
Fee Received: _____
Roll No.: _____

**TOWNSHIP OF HAVELOCK-BELMONT-METHUEN
APPLICATION FOR AMENDMENT
TO ZONING BY-LAW 1995-42 (AS AMENDED)
(UNDER SECTIONS 34, 36 AND 39 OF THE PLANNING ACT)**

1. APPLICANT/AGENT INFORMATION:

1.1 Name of Owner(s): _____

1.2 Address: _____

_____ Postal Code _____

Telephone Number: (____) ____ - _____ Fax Number: (____) ____ - _____

E-Mail Address: _____

(An owner's authorization is required in Section 9.1, if the applicant is not the owner.)

1.3 Name of Applicant/Agent: _____
(if different from owner)

Address: _____

_____ Postal Code _____

Telephone Number: (____) ____ - _____ Fax Number: (____) ____ - _____

E-Mail Address: _____

1.3 Communication should be sent to: Owner Applicant or to the following:

Address: _____

_____ Postal Code _____

Telephone Number: (____) ____ - _____ Fax Number: (____) ____ - _____

E-Mail Address: _____

1.4 Mortgages, charges and other encumbrances (if known):
(Provide the following information for any mortgages, charges or other encumbrances in respect of the subject land.)

Name: _____

Address: _____

_____ Postal Code _____

Telephone Number: (____) ____ - _____ Fax Number: (____) ____ - _____

2. LOCATION OF THE SUBJECT LAND: (Complete applicable lines)

2.1 Geographic Municipality/Township or Village: _____

Concession Number(s) _____ Lot Number(s): _____

Registered Plan
Number: _____ Lot(s)/Block(s): _____

Reference Plan
Number: _____ Part Number(s): _____

Road/Street Number and Name: _____

Attach survey plan, if available.

2.2 Are there any easements or restrictive covenants affecting the subject land?
Yes No

If Yes, describe the easement or covenant and its effect:

3. PURPOSE OF APPLICATION:

3.1 PROPOSED ZONING:

Change Schedule _____ from _____ to _____ Zone(s)

Textual Change to Section(s) _____ of By-Law

3.2 REASON: *(Purpose of the proposed amendment)*

4. DESCRIPTION OF SUBJECT LAND:

4.1 DESCRIPTION OF LAND SUBJECT TO REZONING:

Frontage: _____ m Depth: _____ m
 Area: _____ sq.m _____ ha

Existing Use(s) of the subject land: _____

Length of Time the existing uses of the subject land have continued:

4.2 Date subject land was acquired by current owner: _____

4.3 EXISTING BUILDINGS OR STRUCTURES: Please identify each existing building on the sketch and provide information for each building. (If more than one building, attach a separate sheet to this application.)

Building 1

Type _____ Date Constructed _____

Existing Use _____ Date Existing Use Commenced _____

Ground Floor Area* _____ Gross Floor Area ** _____

Front lot line setback _____ Rear lot line setback _____

Interior side lot line setback _____ Exterior side lot line setback _____

Building Height _____ Dimensions _____

No. of Units _____ Gross Floor Area Per Unit _____

Loading Spaces
(commercial/industrial uses) _____ Parking Spaces _____

4.4 NATURE OF PROPOSED DEVELOPMENT: Please provide the information for each proposed building (If more than one building, attach a separate sheet to this application. If a proposed plan showing location of proposed buildings is available, please attach.)

Proposed Use(s) of the subject land: _____

Building 1

Type _____

Ground Floor Area* _____

Gross Floor Area ** _____

Front lot line setback _____

Rear lot line setback _____

Interior side lot line setback _____

Exterior side lot line setback _____

Building Height _____

Dimensions _____

No. of Units _____

Gross Floor Area Per Unit _____

Loading Spaces
(commercial/industrial uses) _____

Parking Spaces _____

* Ground Floor Area means the area that the building occupies on the ground.

** Gross Floor Area means the sum of the area of each floor of the building counting each floor at or above ground level (not basement or cellar) based on the exterior dimensions of the building.

5. SERVICES:

5.1 ACCESS is/will be provided to the subject land by: (check appropriate space)

		<u>Maintenance</u>	
Provincial Highway	<input type="checkbox"/>	Public	<input type="checkbox"/>
Municipal Road	<input type="checkbox"/>	Private	<input type="checkbox"/>
Private Road	<input type="checkbox"/>	Year Round	<input type="checkbox"/>
Right of Way	<input type="checkbox"/>	Seasonal	<input type="checkbox"/>
Unopened Road Allowance	<input type="checkbox"/>	Unmaintained	<input type="checkbox"/>
Other Public Road (specify) _____	<input type="checkbox"/>		
Water Access	<input type="checkbox"/>		

WATER ACCESS – where access to the subject land is only by water:

Docking Facilities (specify) _____ Parking Facilities (specify) _____
 Distance from Subject Land _____ Distance from Subject Lands _____
 Distance from Nearest Public Road _____

5.2 WATER SUPPLY is provided to the subject land by: *(check appropriate space)*

Publicly-owned/operated piped water system
 Privately-owned/operated individual well
 Privately-owned/operated communal well
 Lake or other water body
 Other means *(specify)* _____

5.3 SEWAGE DISPOSAL is provided to the subject land by: *(check appropriate space)*

Publicly-owned/operated sanitary sewage system
 Private individual septic tank
 Public-owned/operated communal sewage system
 Private communal sewage system
 Privy
 Other means *(specify)* _____

(A certificate of approval for the septic system from the District Health Unit submitted with this application will facilitate the review.)

5.4 STORM DRAINAGE is provided to the subject land by: *(check appropriate space)*

Sewers
 Ditches
 Swales
 Other means *(specify)* _____

5.5 OTHER: *(check if the service is available)*

Electricity	<input type="checkbox"/>	School Bussing	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	Garbage Collection	<input type="checkbox"/>
Recycling	<input type="checkbox"/>		

6. HISTORY OF THE SUBJECT LAND:

6.1 If this application is a re-submission of a previous rezoning application, describe how it has been changed from the original application.

6.2 Has there ever been an industrial or commercial use on the subject land or adjacent land? Yes No
Unknown

If YES, please specify the use. _____

6.3 Has the grading of the subject land ever been changed by adding earth or other material? Yes No Unknown

6.4 Has a gas station ever been located on the subject property or adjacent land? Yes No Unknown

6.5 Has there been gasoline or other fuel stored on the subject land or adjacent land? Yes No Unknown

6.6 Is there reason to believe the subject land may have been contaminated by former uses on the site or adjacent site? Yes No Unknown

7. MINIMUM DISTANCE SEPARATION

7.1 For applications that are within 500 metres of an agricultural barn the following additional information must also be provided. Applicants should discuss this application with or obtain information from the owner/operator of the agricultural operation.

Distance from proposed lot or use to nearest barn(s): _____

Housing capacity of barn(s): _____

Type of livestock kept on farm containing nearest barn: _____

Number of tillable hectares on farm containing nearest barn: _____

7.2 NOTICE TO APPLICANTS

Should the location of the property which is the subject of this application be within the Wellhead Protection Area for the Havelock Municipal Well System then you are required to include a Section 59 Notice; in order to have your application deemed 'complete' in accordance with the Planning Act.

Please contact: Terry Cox, Otonabee Region Conservation Authority

Email: tcox@otonabeeconservation.com

Tel: 705-745-5791 Ext. 219

8. AFFIDAVIT OR SWORN DECLARATION

I, _____ of the _____
in the _____ make oath and say (or
solemnly declare) that the information contained in this application is true and that the
information contained in the documents that accompany this application in respect of
the application is true.

Sworn (or declared) before me at the _____, in
the _____ this _____ day of _____, 20____.

Commissioner of Oaths

Applicant

Applicant

9. AUTHORIZATIONS

9.1 CONSENT OF THE OWNER(S) FOR APPLICANT TO MAKE APPLICATION

If the applicant is not the sole owner of the land that is the subject of this application,
the written authorization of the owner(s), that the applicant is authorized to make the
application, must be included or the authorization set out below must be completed
by the owner(s).

I/WE, _____ am/are the owner(s) of the land that is the
subject of this application and I/We authorize _____
to make this application on my/our behalf and to provide any of my/our personal
information that will be included in this application or collected during the processing
of the application.

Date

Signature of Owner

Date

Signature of Owner

9.2 CONSENT OF OWNER TO ENTER UPON SUBJECT LANDS

I/WE, _____, HEREBY AUTHORIZE THE Township of Havelock-Belmont-Methuen Council and/or their agents/representative(s) to attend upon the lands subject of this application.

Signature of Applicant

Signature of Witness

9.3 CONSENT OF THE OWNER(S) TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I/WE, _____, am/are the owner(s) of the land that is the subject of this application for zoning amendment and for the purposes of the Freedom of Information and Protection of Privacy Act I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Date

Signature of Owner

Personal information contained on this form, collected pursuant to the *Planning Act*, will be used for the purpose of responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

10. SKETCH PLAN: The application must be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land; indicating the distance of the buildings or structures from the front, rear and side lot lines;
- the boundaries and dimensions of land that abuts the subject property, or any land owned by the owner of the subject land and that abuts the subject land;
- the location, size and type of all existing and proposed buildings and structures on abutting lands, indicating the distance of the buildings or structures from the front, rear and side lot lines;
- the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge;

- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, abandoned or active railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks and tile beds;
- the existing use(s) on adjacent lands;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- the location and nature of any easement affecting the subject land;
- all present entrances onto the subject property;
- if there are agricultural buildings capable of housing animals within 500 metres of the proposed lot, then the location of these buildings must be shown on the sketch.

Measurements on the sketch **SHALL** correspond to those identified in the application. Photocopies of your survey, if you have one, should be used. If no survey is available, a detailed hand-drawn sketch to scale is acceptable.

In some cases, it may be appropriate to obtain professional services to determine the accuracy of your property dimensions.

11. ACKNOWLEDGEMENT

Any complete submitted application must be accompanied by a deposited fee of \$3,000.00 in cash or cheque made payable to the Treasurer of the Township of Havelock-Belmont-Methuen.

I/We enclose herewith the requisite deposit fee of \$3,000.00; and by virtue of signature(s) hereon as the applicant agree to pay any further costs incurred by the Township in the processing of the application. I/We further understand that any balance of the total fee remaining after final approval or denial of the application shall be returned by the Township to the applicant.

 Date

 Signature of Owner

 Date

 Signature of Owner

FOR OFFICE USE ONLY



1. Is application deemed complete? **Yes** **No**

Date: _____

2. What is the current Official Plan designation(s) of the subject lands?

3. Does application conform to both the County and Township Official Plan?
Yes **No**

If no, describe nature of non-conformity.

4. Is the application consistent with both the Provincial Policy Statement and Growth Plan for the Greater Golden Horseshoe?
Yes **No**

5. Are any of the following uses or features on the subject land or within 500 metres (1,640 ft.) of the subject land? (*check the appropriate boxes, if any apply*)

USE OR FEATURE	On Subject Land	or	Within 500 m
Livestock Facility, Stockyard or Manure Storage Facility	<input type="checkbox"/>		<input type="checkbox"/>
Active or Closed Landfill Site	<input type="checkbox"/>		<input type="checkbox"/>
Sewage Treatment or Waste Stabilization Plant	<input type="checkbox"/>		<input type="checkbox"/>
Provincially Significant Wetland	<input type="checkbox"/>		<input type="checkbox"/>
Floodplain	<input type="checkbox"/>		<input type="checkbox"/>
Active Airport	<input type="checkbox"/>		<input type="checkbox"/>
Commercial Use (<i>specify</i>) _____	<input type="checkbox"/>		<input type="checkbox"/>
Industrial Use _____	<input type="checkbox"/>		<input type="checkbox"/>
Municipal Use (<i>specify</i>) _____	<input type="checkbox"/>		<input type="checkbox"/>

6. Is the proposed Zoning By-law Amendment compatible with adjacent/surrounding land uses?

Yes No

If no, describe nature of incompatibility.

7. Is the site considered suitable for the intended use (physical characteristics such as topography, drainage soils, wet areas, access)?

Yes No

If no describe nature of issues.

8. Whether the subject lands are the subject of any other application under the *Planning Act*:

	Yes	No
Plan of Subdivision	<input type="checkbox"/>	<input type="checkbox"/>
Consent	<input type="checkbox"/>	<input type="checkbox"/>
Official Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>
Minister's Zoning Order	<input type="checkbox"/>	<input type="checkbox"/>

February 2018