



**Employment Opportunity: Planner**  
Township of Havelock-Belmont-Methuen  
Salary Range (Under Review) \$68,650 to \$79,356 (40-hour week)  
Closing Date: Wednesday May 26<sup>th</sup>, 2021

The Township of H-B-M is currently seeking a full-time, permanent Planner. Reporting to the Chief Building Official, the Planner will be responsible for interpreting and providing technical information, advice and assistance to Council, staff, developers, lawyers, the business community, and the public regarding land use planning matters. Other duties include advising on growth management, economic development, and performing a variety of tasks relative to assigned areas of responsibility, including the review of building permit applications to ensure compliance with land-use planning legislation.

The ideal candidate will possess a Registered Professional Planner (RPP) designation.

The Township offers a comprehensive benefits package, enrollment in the Ontario Municipal Employees Retirement System (OMERS) and competitive salary that corresponds with education, experience and working abilities. A detailed job description can be found on the Township website at [www.hbmtwp.ca](http://www.hbmtwp.ca).

While full qualifications will be an asset, less qualified candidates who may be working towards the RPP designation may be considered for the position of Planning Assistant with the opportunity for advancement. Salary Range (Under Review) \$61,572 to \$71,174 (40-hour week). A detailed job description can be found on the Township website at [www.hbmtwp.ca](http://www.hbmtwp.ca).

Interested candidates are invited to submit a CONFIDENTIAL detailed cover letter and resume, clearly marked with the position title 'Application – Planner' or 'Application- Planning Assistant' by e-mail or regular mail no later than 4:30 p.m. on Wednesday May 26<sup>th</sup>, 2021 to:

Bryanna Genesse  
Finance and Human Resources Assistant  
Township of Havelock-Belmont-Methuen  
P.O. Box 10, Havelock, ON K0L 1Z0  
[bgenesse@hbmtwp.ca](mailto:bgenesse@hbmtwp.ca)

*Candidates are encouraged to inform of any accommodating requests so that they can be dealt with throughout the recruitment process. Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used only to evaluate the suitability of applicants for employment. We thank all who have applied; however, only those under consideration will be contacted.*